

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, April 10, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Jack Sumner, Bill DiMarco, Jim Leach, Laurel Crenshaw (arrived at 7:41 p.m.), and Randy Nelson; (Excused Absence: Councilor Herb Christensen); City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Public Works Director, Jason Knope; Finance Director, Mike Crocker; Community Services Director, Melissa Bowers; City Planner, Stacy Clauson; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. CONSENT AGENDA

Councilor Nelson noted that Director Crocker's name was misspelled in the March 13th and 20th minutes.

MOTION: Councilor DiMarco made a motion to approve the consent agenda, consisting of the bills from March and the minutes from March 13, 20, and 22, 2012. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council members present.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

None.

V. PUBLIC COMMENTS ON APRIL 28, 2012 BUS RODEO

Director Bowers noted that this event was approved by the Council on March 22nd and this was an opportunity for citizens living in the area of the event to provide comments.

Mayor Brunscheon asked if there were any public comments. There were none.

VI. PET PARADE STREET CLOSURE REQUEST

Director Bowers reviewed that the annual Pet Parade has occurred in Junction City since 1953. The Community Development Committee reviewed the request and recommended approval.

MOTION: Councilor DiMarco made a motion to approve the Junction City Business and Professional Women Street Closure Request and Conditions for the Pet Parade on May 5, 2012. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

VII. MICROLOAN COMMITTEE FORMATION

Director Bowers stated that this item was coming before the Council for informational purposes and followed the January Council review of the loan process and formation of the Microloan Committee; funds were budgeted in the current budget for Microloan and Façade loans, but a program is needed to implement the programs. The Community Development Committee (CDC) has reviewed sample guidelines for the Microloan Committee, and the CDC's intent is to form this subcommittee for the purpose of finalizing the guidelines and reviewing Microloan and Façade Loans. Appointments to the Microloan Committee will be made by the Mayor, with approval of the Council.

VIII. BUDGET COMMITTEE VACANCY

Director Crocker stated that there was a current citizen vacancy on the Budget Committee and the deadline to receive applications was April 9th. No applications were received and the first Budget Committee meeting is scheduled for April 19th.

It was noted that the Budget Committee could convene, even if the vacancy was not filled. After discussion, the Council consensus was to proceed with the vacancy being unfilled for now.

(Councilor Crenshaw arrived at the meeting at 7:41 p.m.)

Discussion followed on the current Planning Commission vacancy process and the Council resolution that requires 60 days notice for vacancies. It was noted that there were currently three vacancies on the Planning Commission and the deadlines for the 60 day notices that had been advertised were April 13, April 27, and June 11.

IX. ORDINANCE NO. 1 – AN ORDINANCE REVISING, CODIFYING, AND COMPILING THE GENERAL ORDINANCES OF THE CITY OF JUNCTION CITY.

Administrator Watson read Ordinance No. 1 in full.

MOTION: Councilor Sumner made a motion to read Ordinance No. 1 by title only. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

Attorney Connelly read Ordinance No. 1 by title only.

MOTION: Councilor Sumner made a motion to adopt Ordinance No. 1. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

X. STAFF REPORTS

Director Bowers stated that the Parks Committee has finished reviewing the sample designs for the pocket park at Raintree Meadows. Three sample playgrounds will be mailed to the citizens in that neighborhood, so residents can provide comments on design preferences.

Recorder Vodrup reminded the Council that the Statement of Economic Interest forms needed to be mailed by April 15th.

Administrator Watson asked for Council input on the Planning Commission member composition of having two alternate positions. Positive comments were expressed on the value of having the alternate positions and the desire to continue having them, as it was a way for members to gradually learn about land use and it also provided a back up for making sure a quorum was present at each Planning Commission meeting.

It was noted that amendments needed to be made on the filling of Planning Commission vacancies and on Planning Commission member renewals, so there is a clear, written process that can be followed when there are vacancies.

XI. COUNCILOR COMMENTS/QUESTIONS

Councilor Sumner expressed appreciation for the help his family had received over the last week. He stated that he has had people ask him if he would be running for re-election, but he has not made up his mind on that yet as there was still a lot of work to do. He stated that he thought they should have more people in Junction City serving on the different boards and bodies and they should work on getting people to fill positions on the Council, Planning Commission, and other committee vacancies.

Councilor DiMarco asked about the ability to view City resolutions and whether they could be posted on the website. Recorder Vodrup responded that City resolutions were available for viewing anytime at City Hall, and the resolutions could certainly be scanned and uploaded to the City's website.

Councilor DiMarco referred to an article in the Tribune News about citizens wanting chickens and bees to be allowed in the City limits. He expressed concerns that other agendas were getting in the way of these citizens getting a fair hearing on their request.

Councilor Crenshaw shared that she had some health issues, which had resulted in her missing some meetings. She announced that her son got married last Sunday.

Councilor Nelson stated that he had attended the recent Chamber luncheon that featured Representative Val Hoyle and he would also be attending the upcoming Prison Advisory Committee meeting to provide information to citizens on the Treatment Stakeholder Subcommittee vacancies.

XII. MAYOR’S COMMENTS

Mayor Brunscheon expressed congratulations on the marriage of Councilor Crenshaw’s son and asked if the Council wished to have resolutions put on the City’s website.

The Council consensus was yes and to have the resolutions updated at least on a quarterly basis.

XIII. OTHER CITY COUNCIL BUSINESS

Councilor Sumner asked if Recorder Vodrup could read the qualifications for Planning Commission membership, as noted in the Planning Commission bylaws. Recorder Vodrup read the qualifications, which included that at least 3 of the 7 members shall reside within the City limits. An additional 2 members may reside anywhere within the Urban Growth Boundary, and the remaining 2 members may reside anywhere defined by the 97448 zip code.

Mr. Jeff Haag, 27430 8th Street, Junction City, noted that he would be interested in serving and would submit an application.

XIV. ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:20 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor