

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, April 11, 2017, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Mark Crenshaw, Councilors Karen Leach, Jim Leach, John Gambee, Steven Hitchcock, and Bill DiMarco; Excused Absence: Councilor Rob Stott; City Attorney, Carrie Connelly; City Administrator, Jason Knope; Police Chief, Bob Morris; Public Works Director, Gary Kaping; Finance Director, Mike Crocker; City Planner, Jordan Cogburn; Community Services Director, Tom Boldon; and City Recorder, Kitty Vodrup.

1. Call to Order and Pledge of Allegiance

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Changes to the Agenda

None.

3. Consent Agenda

MOTION: Councilor K. Leach made a motion to approve the consent agenda, which included the bills from March and the February 28 and March 14, 22, and 28, 2017 Council minutes. The motion was seconded by Councilor J. Leach and passed by unanimous vote of the Council.

4. Public Comment on Items not Listed on the Agenda

None.

5. 6th Street ADA Project

Director Kaping stated that the 6th Street ADA project was requested by the Sewer and Street Committee and was included in the Fiscal Year 2015-16 and 2016-17 budgets, as the project would take a few years to complete. Bids were received to do work at the corners of Maple and Laurel Streets.

MOTION: Councilor J. Leach made a motion to award the 6th Street ADA Project to Premier Concrete in the amount of \$11,400 and if a contract was not signed immediately, it would be awarded to AB Utilities. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

6. Water Tower Update

Director Kaping reviewed that he had been asked by the Council to obtain new bids on what it would cost to remove or restore the old Water Tower. Preferred Tank and Tower provided a report, and the Council also asked staff to obtain a structural report, which WDY Structural and Civil Engineering provided. The cost to remove or restore the tower would be \$150,000 either way; if the Council chose restoration, there would also be a \$10,000 annual cost for long term maintenance. Both reports showed that the tower could be restored to meet current seismic code.

Discussion included:

- The tower had not been removed from the historical preservation office list, as staff was waiting to see what the Council wanted to do with the tower.
- The City received approximately \$15,000 annually from T-Mobile to lease space on the water tower. One option would be to set that money aside in its own reserve fund to help offset the cost of long term maintenance. The largest maintenance expense would be coating the exterior of the tank with an epoxy coating every 8 to 15 years.
- Some citizens had expressed interest in recognizing the historical value and doing fundraising to keep the tower.
- Having the tower remain in its current location would not interfere with the addition of a bathroom at the Community Center.
- Staff had not looked into the possibility of preserving the tower in a different location, in an effort to free up the property space of that City owned block. Staff would need to find out what the cost would be to do this.

- Another option would be to relocate T-Mobile to another cell tower location, which the City would be obligated to do per contract, in the event the tower was taken down. How much would that relocation cost?
- The City could build its own cell tower that could have the capacity for additional equipment and the potential for additional lease revenue.
- Were there grants to help with restoration of the tower?

The Council consensus was to have staff look at different options for the tower, including the ideas listed above and bring back to the Council for further discussion.

7. Street Closure Requests

A. Function 4 Junction

Planner Cogburn reviewed the Function 4 Junction request that included adding an additional cruise on Friday night from 5:00 p.m. to 10:00 p.m. for cars 1975 and newer. The Community Development Committee reviewed on April 5, 2017 and recommended that the Council approve. Mr. Dan Alley noted that he had polled all of the businesses along 6th Street and Ivy Street and no one was opposed to the event.

MOTION: Councilor K. Leach made a motion to approve the street closure request for the Annual Function 4 Junction on Friday, June 2, 2017 and Saturday, June 3, 2017 as conditioned in Attachment B with the nonexclusive use of city streets for street closure from 6:00 p.m. to 10:00 p.m. on Friday, June 2 and 5:00 a.m. to 10:00 p.m. on Saturday, June 3. The use of City streets will apply to the route shown in Attachment A, contingent upon approval from the Oregon Department of Transportation. The motion was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

B. Truck Function in Junction

Planner Cogburn reviewed the Truck Function in Junction request. The Community Development Committee reviewed on April 5, 2017 and recommended approval.

MOTION: Councilor Hitchcock made a motion to approve the street closure request for the Annual Truck Function in Junction on July 15, 2017 as conditioned in Attachment B with the nonexclusive use of city streets for street closure from 5:00 to 10:00 p.m. The use of City streets will apply to the route shown in Attachment A, contingent upon approval from the Oregon Department of Transportation. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

C. Bus Road-E-O

Planner Cogburn reviewed the Bus Road-E-O request. The Community Development Committee reviewed on April 5, 2017 and recommended approval.

MOTION: Councilor Hitchcock made a motion to approve the street closure request for the Annual Bus Road-E-O on April 22, 2017 as conditioned in Attachment B with the nonexclusive use of city streets for street closure from 6:00 a.m. to 7:00 p.m. The use of City streets will apply to the route shown in Attachment A. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

D. Pet Parade

Planner Cogburn reviewed the Pet Parade request. The Community Development Committee reviewed on April 5, 2017 and recommended approval.

MOTION: Councilor K. Leach made a motion to approve the street closure request for the Annual Pet Parade on May 6, 2017 as conditioned in Attachment B with the nonexclusive use of city streets for street closure from 11:45 a.m. to 2:00 p.m. The use of City streets will apply to the route shown in Attachment A. The motion was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

8. Council Agenda Forecaster

Administrator Knope presented the forecaster and noted that two items would be added to the Pending Items list: Revolving Loan Fund Discussion and Special Event Permitting Process Discussion.

9. Staff Reports

Chief Morris: The department was making good progress on various projects. The new radio consoles and upgrade for the Stancil recording system would be installed within the next couple of weeks. As soon as the purchase of police vehicles was finalized, the new decals for all of the patrol cars would be ordered. A nice compliment was received on Officer Dan Miller's assistance to an elderly citizen who had car trouble and making sure she got home safely. Good comments continued to be received on seeing more police visibility. The department would be doing a joint training session with the Soropotimists on Human Trafficking, Online Enticement and Child Exploitation on May 13th at Life Bible Church in Harrisburg.

Director Kaping: The department had been dealing with two water leaks: one was a result of a company boring a hole into a water main and the other was a leak on Front Street from a poorly assembled water main.

Director Crocker: The proposed budget was posted on the City's website and there would be a supplemental budget at the May Council meeting.

Planner Cogburn: Lane County Commissioners unanimously approved the City's Transportation System Plan for co-adoption. The Commissioners passed along their accolades for the City's diligence in completion of the document as well as finding unanimous support amongst the Council, Planning Commission, and Lane County Planning Commission.

Director Boldon: Thanked the community for their help and support with the Prom Dress Giveaway on April 2nd and the Zumbathon for Multiple Sclerosis on April 10th. Girls from 11 different high schools chose from the inventory of 250 to 300 donated prom dresses, and the Zumbathon had 40 participants and raised over \$1,200.

Attorney Connelly: At the last meeting, the Council approved an attorney waiver. Both the City's signed waiver and Lane Fire Authority's waiver had been received and they were working on the Intergovernmental Agreement.

Administrator Knope: The Police Department held off on placing the order of the new police vehicles, as Chief Morris had found a better deal and would be taking that to the Public Safety Committee for review next week; the purchases would go through the FY 17-18 budget process.

10. Councilor Comments/Questions

Councilor DiMarco asked if the Council would like the Finance and Judiciary Committee to look at doing a comprehensive salary study to look at job descriptions, etc., before a utility rate study was done.

Administrator Knope stated that a salary study could also look at the long term impact of the minimum wage increases on the existing scales. He added that a service like Local Government Personnel Institute (LGPI) could do the study and assist with job descriptions, etc. He added that in the past, the City has had a budgeted line item for a salary study in case the Council wanted to have this done.

Council members expressed their support for the Finance and Judiciary Committee to look at this.

Councilor Gambie noted that there were no items listed for the April 25, 2017 Council Work Session. Mayor Crenshaw responded that they would keep a placeholder for this meeting, in case something came up.

Councilor J. Leach said that he had attended the Police Department active shooter training a few weeks ago and was very impressed with the training.

Councilor K. Leach stated that the Lane County Commissioners had shared how impressed they were with Junction City's work on the TSP and she thanked everyone for their hard work on that project. She expressed appreciation to staff for their work on the active shooter training, Once Upon a Prom, providing updates on Facebook, and all their other work.

11. Mayor's Comments

Mayor Crenshaw noted that it was wonderful to see the collaboration with the Fire Department in the recent active shooter training and encouraged taking opportunities to do more collaboration in the future. He attended a recent Oregon Department of Transportation (ODOT) presentation to Governor Kate Brown on the proposed widening and installation of an access lane at the intersection of Delta Highway and Beltline. Governor Brown made a commitment that funds would be available for at least Phase One of that project.

12. Other Business

None.

13. Adjournment

As there was no further business, the meeting was adjourned at 7:43 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Mark Crenshaw, Mayor