

## **JUNCTION CITY PUBLIC LIBRARY BOARD MEETING**

**April 18, 2018**

The Junction City Public Library Board met in regular session on April 16, 2018, at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

**PRESENT WERE** Library Assistant, Freda Darling, Library Board Chair, Chris Vanderlinde, Library Board Members, Jacquelyn Morrow, Evelyn Alford, and Library Director, Lynn Frost.

### **1. Call to Order**

Ms. Vanderlinde called the meeting to order at 7:10 p.m.

### **2. Changes to the Agenda**

There were no changes to the agenda.

### **3. Approval of Minutes**

The minutes were approved.

### **4. The Monthly Expenditure Report**

Library expenditures are at the place in the budget in alignment with the point in the expenditure year. More books need to be purchased. There is an understanding that what is not spent this year will be carried over to next.

Line 281 (Computer Software Support) was budgeted for \$400, and \$805 was spent. This continues to be needed to be investigated.

### **5. Business**

- Library Assistant Ms Darling reported on the volunteer program. Those who have signed up and have been screened are attending to their appointments. The degree of confidence in running the circulation desk has increased. Community Services Director Boldon has moved his office to Viking Sal, and may not have the time to work at the library. Community Center head, Gina Moore may also not have time to work at the library, since she does not have staff backup. Further interested volunteers, as suggested by Library Assistant Darling, should probably go through an interview process in addition to the background check.
- Community Services Director Boldon communicated with Library Director Frost, that the Community Services Committee had agreed that a shade of blue to match the lettering on the corners of the building would be an appropriate color to paint the exterior. The trim could be painted white. Director Frost suggested that the wood surrounding the glass entry be sanded and treated in another budget cycle.
- Board Chair Vanderlinde expressed the desire to move the regular Library Board meeting to the third Monday of the month. The idea was voted down.

- The question of whether or not to meet in June was discussed. Board member Alford said that it is that meeting when the Board can look at the finalized budget for the coming fiscal year.
- The Library Board position held by Rochelle Heidt will be vacant. Susan Pesti-Strobel is a likely candidate for the opening.
- Library Assistant Darling said that two events have been tentatively arranged for the Summer Reading Program – 2018. The UO Museum Natural and Cultural History and the Junction City Fire Department.

## **6. Adjournment**

As there was no further business, the meeting was adjourned at 7:45 p.m.

ATTEST:

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Lynn Frost, Library Director

The next Library Board meeting: May 14, 2018.