

The Budget Committee for the City of Junction City, met at 6:30 p.m. on Thursday, April 17, 2025, at City Hall, 680 Greenwood Street and in a virtual meeting format, via internet and phone.

PRESENT: Council Members: Chair, Councilor Ken Hancock; Mayor, Kenneth Wells; Councilors Sandie Thomas, Sidney Washburne, Karen Leach, and Ken Jamieson. Excused Absence: Councilor Andrea Ceniga; **Citizen Members:** Kara McDaniel, Darin Olson, Doug Easterday Jackie Pendergrass, Julie Nowacki, and Sharona Pong; Excused Absence Travis Ducker; **Staff:** City Administrator, Jason Knope; Finance Director, Christina Green; Police Chief, Mark Waddell; Public Works Director, Gary Kaping; Public Works Superintendent, Jeremy Tracer; HR/Administrative Services Manager, Ashley Tapia; and City Recorder, Kitty Vodrup.

1. Call to Order

Mayor Wells called the meeting to order at 6:30 p.m.

2. Nominate Chair

MOTION: Councilor Washburne nominated Councilor Hancock to serve as Chair. The motion was seconded by Councilor Thomas. **MOTION:** Councilor Leach nominated Committee Member McDaniel to serve as Chair. The motion was seconded by Committee Member Olson.

VOTE: The motion to appoint Councilor Hancock as chair passed by a vote of 9 to 2, with Thomas, Washburne, Jamieson, Hancock, McDaniel, Easterday, Pendergrass, Nowacki, and Pong voting in favor and Leach and Olson voting against.

3. Approval of Minutes – May 2, 2024

MOTION: Councilor Washburne made a motion to approve the May 2, 2024 Budget Committee minutes. The motion was seconded by Councilor Thomas and passed by unanimous vote of the Committee. (Thomas, Washburne, Wells, Leach, Jamieson, Hancock, McDaniel, Olson, Easterday, Pendergrass, Nowacki, and Pong).

4. Public Comment. None.

5. Presentation of Budget Message

Administrator Knope presented the Budget Message, which was in Section 2, page 8:

- Not looking at any staff increases, but at changes that would reduce staffing citywide.
- Seeing impacts of inflation in Materials and Services citywide.
- The current building moratorium would reduce the number of homes that could be built and thus have a big impact on the budget in growth of property taxes and impact to the Building Department and many of the Capital and System Development Funds.
- Personnel costs continued to rise, with PERS alone being 17% of the budget.

Administrator Knope noted that they were looking to be more respectful of everyone's time, and he had all the department staff in attendance, so they could present a high-level view of their departmental budgets tonight, with the Committee's permission.

Committee Member Easterday asked for an explanation of the moratorium. Administrator Knope explained the history of the City having a Mutual Agreement and Order and permits with DEQ. With pressure from the Environmental Protection Agency, the DEQ issued a new permit and MAO, limiting the number of new sewer connections the City could have, only

allowing a certain number per completion of required sewer system upgrade projects and the eventual completion of a new Sewer Treatment Plant; thus, the City was forced to enact a moratorium on sewer connections and limit new construction in the City.

6. Review of Proposed Budget Document

Public Works Department. Director Kaping noted that all his departments would have increases in electricity by 25% and insurance by 27%, due to inflation. The Water Fund had an increase of 43% for fuel because of more projects, but all other departments stayed the same in fuel. He reviewed:

Building Department – Page 96

- Decrease in all revenue, due to the moratorium and limitations on new construction.

Chair Hancock noted that the revenue would decrease by \$200,000, based on the slower growth. Director Kaping responded yes.

Committee Member McDaniel asked if they would be reducing staff. Director Kaping responded no.

Councilor Leach asked about the limitations on commercial construction. Director Kaping responded that the Council voted to put 19 connections towards residential and 1 towards commercial.

Water Department – Page 169

- Increases in electricity and insurance, due to inflation.

Committee Member Nowacki asked about Line 18 Administrative Charges. Director Kaping responded that was the amount charged to each Public Works (PW) department for the PW Director, PW Superintendent, PW Foreman, Utility Billing Clerk, and Program Coordinator. Would see this charge in each PW Department.

Water Capital Projects Fund – Page 171

- Line 22 Grant Oregon DAS Alderdale Well: \$800,000 grant to finish design of Alderdale Well.
- Two used PW pickups were planned to be purchased and costs would be split in multiple departments. Also replace CAT machine, based on the CEP. (Capital Expenditure Plan).

Water System Development Fund – Page 173

- Decrease in System Development Fees because of the moratorium.
- Line 7 Water System Expansion: Placeholder, as no planned projects.

Sewer Fund – Page 183

- Increases in electricity and insurance, due to inflation.

Sewer Capital Projects Fund – Page 185

- Line 13 System Improvements: Increase of \$50,000 for sewer line repairs in the system that were needed and were not part of the MAO.

- Line 34 Contract Services: \$600,000 for other sewer projects that could not be paid from the SDC Fund, including some of the projects in the MAO, like Smoke Testing, TVing, and upgrades to the SCADA system.
- Allocation for two pickups mentioned earlier and rebuilding pumps at Oaklea Meadows Pump Station.
- Transferred an extra \$24,700 Line 37 CEP projects, in case it was needed.

Committee Member Nowacki asked why Line 8 Professional Services was \$100 last year but \$50,000 in the proposed budget. Director Kaping responded that it was decreased last year to \$100 as a one-time reduction, as a large amount had been transferred the year before.

Sewer System Development Fund – Page 187

- Line 3 System Development Fees: Decreased.
- Line 7 Sewer System Expansion: \$4 million for Sewer Treatment Plant pre-design, design, and the facility plan.

Committee Member Pendergrass asked how long it would take to build the Sewer Treatment Plant. Director Kaping responded that the City had until 2032 to build. Administrator Knope added that from design, it would be about 4 years until the plant was fully operational.

Committee Member Pendergrass asked how much it would cost and where the funding would come from. Director Kaping responded that the rough estimate was 58 million dollars. Administrator Knope added that staff was looking for grants and funding from state and federal agencies and would end up with a revenue bond that was paid through rate increases.

Sanitation Fund – Page 193

- Electricity and Insurance increases.
- Line 38 Solid Waste Disposal: Increased to \$325,000 to cover costs, including tipping fee to dump garbage and recycling. Paid over \$100 a ton for recycling and \$70 a ton for garbage.

Committee Member McDaniel noted that they had talked in the past about stopping recycling because of rising costs. Director Kaping responded that the City could not stop now, as they were legally required to provide recycling. One of the new requirements this year was for the City to build a recycling center, which was currently being built at the PW shop at 1171 Elm Street.

Streets Fund – Page 207

- Increases in electricity and insurance.

Councilor Leach noted that fuel went down. Director Kaping responded that he anticipated more in the current year than was actually used.

Streets Capital Projects Fund – Page 209

- New line item Reserve for Future Street Projects: \$500,000.
- Line Item 14 CEP Projects: Transferred an additional \$7,525. Included part of split of two pickups. Would cost \$9500 each and be split in three departments.

Public Works Administration Fund – Page 218

- No significant changes.

Public Works Summary

- CEP Projects included replacing the PH probes, chlorine probes, rebuilding of the chlorine pumps, rebuilding of the iron and manganese analyzers, and the two pickups.
- The City had received a one million dollar grant for the Alderdale Well and a one million dollar grant for the Raintree Well. The City's engineer estimated that they would need 2.2 million dollars for the Alderdale Well and 3.3 million dollars for the Raintree Well, so would need to find some additional funding.
- No utility rate increases this year, but was anticipated that there could be some rate increases necessary in the next budget year, due to the large water and sewer projects. SCS Engineering was working with staff, the City's engineer and financial advisor on projects costs to assist with determining rate increases.
- Would be getting more information out to the public, through a new project website, flyers, quarterly Public Works Newsletter, etc.

Committee Member Pendergrass asked if the City was looking at grants. Director Kaping responded yes. Administrator Knope added that staff was working with the Governor's Office and Regional Solutions Team on state and federal resources.

Committee Member Easterday asked how much Bailey Well cost. Director Kaping responded 2.7 million. Administrator Knope added that included restoration since there was a park there.

Chair Hancock stated that he was glad that Director Kaping shared the challenges that the City faced. It looked like the budgets were solid, as far as day-to-day activity and if they did not have the DEQ requirements, it would be easy to sail ahead.

Police Department – Chief Waddell reviewed:

- Consolidating patrol, dispatch, and administration into one summarized version instead of having them separate in the budget.
- Increased insurance and other costs, due to inflation.
- Had three dispatchers, whereas full staffing would be five. Had been contracting with Lane County Sheriff's Office (LCSO) to provide 12 hours a day of dispatch services, as the department was not able to fill all of the dispatch positions. PD was in the midst of negotiations with LCSO to provide dispatch 24/7, when and if they lose the dispatch center.
- The goal of the PD was to try and provide the best police services to the community that they could for the money that they had.

Committee Member Easterday asked if costs would further be reduced, if the City closed the dispatch center. Administrator Knope responded yes, as right now the PD had a \$400,000 gap in its budget. By closing dispatch, that gap would be reduced to \$10,000.

Committee Member McDaniel noted that under PD objectives, it read to return to 24/7 dispatch service and asked if that was for that to occur in Junction City or were they looking to outsource. Chief Waddell responded that was old information and they were looking to outsource. The PD had actively tried to hire staff and figure out a way to save the dispatch center, but it was looking like it might need to close. The total cost to run dispatch was

\$700,700 and the contract to have LCSO provide 24/7 dispatch was around \$150,000. There were many budget challenges for the PD including rising personnel costs/benefits, added disposal fees to address RVs left on the street, technological hurdles, needed vehicle and equipment replacement costs, etc.

Committee Member Olson stated that most people wanted to see police officer boots on the ground. Chief Waddell responded that was their greatest priority to provide the services that people expected from the PD.

Committee Member Pong asked where the police officers got their funding. Administrator Knope responded from property taxes and general revenue, which could be found on pages 26 and 27. Chief Waddell added that the City had a “bucket system”, and each department was given a certain amount of revenue, and the goal was to have expenditures not exceed revenue. In addition, the department had an obligation to the Council through fiscal policy to keep a certain Ending Fund Balance percentage; the PD was forecasting that they would not be able to meet the 15%.

Chair Hancock noted that before Chief Waddell arrived, the City had lost dispatch contracts with Coburg, the Fire District, and the U of O, which took away hundreds of thousands of dollars in revenue for the dispatch center. He applauded Chief Waddell’s efforts in trying to keep the dispatch center. The community was on board to make sure that they had cops on the ground, and in fact, the PD had added one additional officer last year, for a total of 11, which was the first time in 15 years that they had an increase in police positions. They needed to keep the community safe, and he believed Chief Waddell’s efforts were going to do that. Chief Waddell was also doing what he had to do in finding solutions for dispatch. Administrator Knope added that if the county provided dispatch 24/7, the county would need to absorb the two remaining dispatchers from Junction City.

Mayor Wells noted that there was no figure in Line 35 for contracted jail space. Administrator Knope responded that Director Green would cover that when she reviewed the Court Fund.

Mayor Wells noted that there were no charges in Line 27 Administrative Charges. Administrator Knope responded that previously administration and finance got charged out to each department. As part of this year’s budget for the General Fund departments, those charges were pulled out and the dollar amounts were now part of the property tax allocations, which lowered the Police Department percentage to 62%. The benefit to General Fund departments was this lowered the minimum fund balance and contingency amounts required in their funds. The administrative charges were left in the Public Works funds.

Committee Member McDaniel shared that in the past they had received an overview of the expectations on revenue. She asked for confirmation that 62% of property taxes and 45% of general revenue was going to the PD, and there was a total property tax/general revenue of 15.3 million coming into the City. Administrator Knope responded that was correct.

Committee Member McDaniel asked for confirmation that they had not changed the percentage they were paying out to the PD. Administrator Knope responded that the PD percentage had gone down, because of the admin/finance charges begin removed from the

General Fund departments and having them each receive a direct percentage from property tax/general revenue. This did not change the dollar amount the PD was receiving.

Committee Member McDaniel asked if they were not able to have a dispatch center because the City was not able to fund PD like it had in the past. Administrator Knope responded that in the past, the City had \$400,000 to \$500,00 in revenue for dispatching contracts and the department had also added an additional police officer for a total of 11 officers. When the City had the dispatching contracts, it allowed the City to cover the dispatching expenditures, which now the City did not have now. Like other departments, the PD also experienced increases in personnel costs and materials and services.

Committee Member McDaniel noted that there would be a cost savings of about \$550,000 to not have dispatch and she asked how it would affect the community by not having a dispatch. Chief Waddell responded that the dispatchers did an amazing job and provided that personal touch, but the PD was working on solutions to effectively assist the public and one example was having a call button so people who came to the PD outside of office hours could get a hold of dispatch and contact an officer to respond. The PD was hoping that they could make up for any lack of service on dispatch by providing more police officers out in the field to allow them to respond to calls more quickly.

Administrator Knope shared that they were talking about what the PD could afford, but there was a recruitment issue, and the City was not able to find qualified dispatchers to fill positions, despite best attempts; this was not unique to Junction City and many other entities were experiencing the same thing. Cottage Grove was closing their dispatch.

Chair Hancock agreed that many entities were experiencing the same problem with not being able to find qualified dispatchers, and the City tried diligently to hire for 18 months. The City was hoping to fill the vacancies and enter into some contracts to bring in revenue, but it did not materialize. The City was facing a deficit in the PD and had to come up with a solution to move ahead without really impacting the community. Having a dispatch center worked for many years and was wonderful to have, but it was more common now for cities our size to seek consolidation and look for ways to get services rendered at a rate that they could afford. Chief Waddell added that there was conversation at the county to consolidate all dispatch in the county, which was becoming the norm.

Committee Member McDaniel stated that they had fought for many years to have a PD here, and she wanted to make sure that they stay as far away as possible from eliminating the PD and contracting with the county for patrol services too. Administrator Knope responded that the police side was not as big of a concern going forward. The challenge was getting the equipment and things back up to speed for the department to keep them going forward, which staff was working on sustainable solutions. Chief Waddell added that as long as he was working for Junction City, the police services would not be going to the county.

Mayor Wells asked if the county was currently providing 12 hours a day of dispatch. Chief Waddell responded that was correct.

Mayor Wells noted that the City had a very good working relationship with the county. None of them wanted to get rid of dispatch, but the City was unable to fill the vacancies after nearly 2

years of effort. So they had to look at what they could do to get the pieces to work. The Council wanted to make sure the City had a police department, as it was important to the citizens and community. Administrator Knope responded that they would have a PD and the only question was what it would look like going forward. He added that staff would never recommend not having a PD.

Committee Member Olson stated that what he was hearing staff say was this was more of a staffing issue than a finance issue. Administrator Knope responded that was correct, because if they had the dispatch staffing, they could get the contracts, which would produce the revenue needed to cover dispatch costs.

Councilor Thomas noted that Chief Waddell had done everything in his power to keep high standards and get qualified dispatchers and was working for the citizens and for what the City needed.

Chair Hancock stated that he had no intention of seeing less police officers than they currently had now of 11. He would like to talk about how they could help the PD get a part-time detective at another meeting.

Community Services

Administrator Knope noted that Public Works took care of pool and parks, and Administration took care of the Community Center, Senior Center, and Library.

Administrator Knope reviewed:

Community Center Fund – Page 120.

- Line 60 Transfer to Community Services Capital Projects Fund: \$149,500. To repay a one-year internal loan as part of the remodel of the Community Center.
- Not sure what Materials and Services would look like with the new center when it opened. Carrying a larger contingency in this fund of \$25,000 as a buffer, in case it was needed.

Community Center Capital Projects Fund – Page 122

- Line 12 Building Projects: \$12,000. Repainting, flooring and redoing front offices. This work was not part of the original Community Center remodel project.
- Line 16 Interfund Loan Repayment: \$140,000 loan one time loan repayment.

Committee Member Nowacki asked about the status of the Community Center being open. Administrator Knope responded that it was closed, as there had been some flooring installation issues that were currently being addressed. Hoped to open before summer program started.

Committee Member Nowacki asked how they addressed personnel with the Community Center being closed. Administrator Knope responded that the Community Center Coordinator also worked with the Senior Center and Library, so she worked on those things and Community Center activities/programs such as camps, etc., even while the Community Center was closed.

Viking Sal Senior Center – Page 127

- No property taxes or general revenue were going to the Senior Center, due to their high fund balance. Not a lot of activity at the Senior Center.

Committee Member Nowacki expressed surprise that there was not a lot of activity at the center, as 30% of the population that used Local Aid were seniors. Administrator Knope responded the Senior Center was not a City program, and they had a Senior Center Board that managed Senior Center programming. Since COVID, the Senior Center had not come back with the number of participants that they had before. The Meals on Wheels program was still being ran by Lane Council of Governments from the Senior Center.

Committee Member McDaniel noted that there was a drop in IT services charges. Administrator Knope responded that in the prior year, the IT services charges were too high, so they were refunding some of the departments in this current budget.

Committee Member Olson stated that he delivered meals for Meals on Wheels and he encouraged anyone to do that who wanted to feel appreciated and feel appreciation for what you have.

Library – Page 144

- The Library Coordinator moved out of state, and staff reexamined the position job duties. The administrative tasks were shifted to Administration staff who oversee Community Services, and the City hired a part time Library Assistant. Intent to get more services out to the community and partner with the School District.
- Library users had decreased since COVID.
- Included a higher than normal contingency, in case needed.

Committee Member Pong stated that they moved to Junction City a few years ago and had a small library where they had lived. They were able to order items and obtain books for homeschooling, which they were not able to do in Junction City. She felt that the library was not functional and that was maybe why people were not going there. Administrator Knope responded that staff would certainly be looking at making improvements to the library.

Superintendent Tracer reviewed:

Pool – Page 135

- Raw material costs had gone up, due to inflation.
- Line 31 Chemicals: Increased 35%. Had to keep chemicals in the pool all year round.
- Increase in insurance.

Pool Capital Projects – Page 137

- CEP projects: Looking to replace the pool blanket, re-epoxy the floors, replace the pool pump and filter media.
- Line 51 Pool Expansion: Moved \$150,000 from this line item to Line 52 Building Projects, as this better reflected the type of expenditure.
- He was working with an architectural firm to put together a pool facilities master plan to cover the heater, pump, filters, and other equipment to plan for future costs.

Committee Member Olson asked if they were hiring lifeguards. Superintendent Tracer responded yes, and interviews were being held and going well.

Committee Member Pong shared that if the pool had a cover, it could run year-round and would have revenue coming in all year. Superintendent Tracer responded that the pool was

not self-sustaining and one of the biggest hurdles would be finding staffing; most of the lifeguards were college or high school students. Administrator Knope added that the City would love to do this and there was some temporary coverage that could be used to accommodate things like the school swim team that did not need to have lifeguards.

Chair Hancock stated that they could all agree that the pool was critically important to the community. Pool costs continued to go up and he had not seen anybody come up with a way to pay for the pool without dipping into the General Fund.

Councilor Thomas noted that there were many children in town that did not have a lot of money who enjoyed the pool each summer, but the dollars only stretched so far.

Parks and Open Spaces – Page 155

- Raw materials costs had increased.
- Line 47 Surfacing: 60% increase for bark. Included walking path at Alderdale.
- Line 27 Fertilizer and Treatment: Increased.
- Line 28 Fuel: No increase, as did an increase last year.

Parks Capital Projects – Page 157

- Putting irrigation in at Tequendama Park and completing Bailey Park pickleball court, landscaping, and irrigation. Collaborating with Street Department to put lighting along path from 6th Street to Tequendama, just west of the high school tennis courts. Put in irrigation, landscape, and possibly put in benches at the Water Tower Plaza (under old water tower). Also connecting to concrete path at Alderdale.

Committee Member Pendergrass asked about the standing water at Alderdale. Superintendent Tracer responded that they would maneuver around the standing water.

Committee Member Easterday asked what was happening at Bailey Park. Superintendent Tracer responded that where the old tennis court was, they would put in 3 pickleball courts and 1 full court basketball.

Committee Member McDaniel noted that on page 155, Line 2 Building Rentals had decreased by half. Administrator Knope responded that Ophelia's Place stopped leasing space at the Dutch's Field House in January.

Parks System Development Fund – Page 158

- No increases in SDC, due to the moratorium.
- Line 7 Park System Expansion: \$800,000. Not planning on spending this but would be looking at different designs for some of the parks. Also look at bringing the Splash Pad to 60% drawings so they could start looking for grant funding.

Finance Department – Director Green reviewed:**Finance – Page 70**

- Department was fully staffed and included the Finance Director, Senior Accountant, Accounting Technician, and Court Clerk. Personnel services had gone down, as there had been a retirement payout with Director Crocker retiring.

- Materials and services had gone up a little bit, just as they had for the other departments.
- Putting away extra into capital projects fund for software and server upgrades the future.

Court – Page 78

- Had been running very lean as far as fund balance in the last several years but was staying positive this year.
- Line 30 Contracted Jail Space. New line item for jail space at the Springfield jail.
- Transfer to capital projects fund for server upgrades in future years, as they were on a separate system.

Chair Hancock asked if the contracted jail spaces for \$20,000 would be enough. Administrator Knope responded yes.

Administration, Internal Services, Other – Administrator Knope reviewed:

Administration – Page 86

- Administration included the City Administrator, City Recorder, Administrative Aide, and HR/Administrative Services Manager. A number of years ago, the City did not fill the Community Services Director position, and Administration covered those duties, in addition to assisting departments citywide on various projects/tasks.
- New City Website: Looking to redo and increase the City's online digital presence and getting information out to the public. At a certain point, the City would need to consider a Public Information Officer type role.
- Transfer to Admin Capital Fund: \$178,000. Take care of IT hardware citywide.

General Fund Non- Departmental – Page 88

- All property taxes and General Revenue went into non-departmental and then went out to the departments based on the allocation table.
- Line 59 Contingency: \$85,700. Each General Fund department had their own contingency, and this was a backup contingency that could be used by Council to help an individual department.
- Projected Beginning Fund Balance was \$1,325,800 and Ending Fund Balance was \$1,393,500. That was a good sign and was going up a little bit each year.

Mayor Wells asked about Line 6 Low Rent Housing in Lieu of Tax increasing from \$4,500 to \$75,000 in revenue. Administrator Knope responded that was part of the state's program to try and increase housing.

Committee Member McDaniel noted that Line 5 Current Year Taxes had increased, which was what they had expected, but when they went through other departments, their property taxes and resources were coming in lower than the year before. Administrator Knope responded what was done this year compared to last was they were not billing General Fund Departments directly for Admin and Finance, and Admin and Finance were now receiving a portion of that 4 million dollars.

Internal Services Fund – Page 226

- This fund used to include vehicle, equipment, and building maintenance. Now it was just IT services.

- No expenses in this fund, as the department used to bill other departments for work that was done. Now each department would code and pay for items out of their department funds.
- Capital transfer was small, as they had two vehicles and minimal IT related items.

Internal Services Capital Project Fund – Page 228

- Line 7 CEP Projects: \$15,000 allocated, as a placeholder, if need to replace a vehicle.

State Revenue Sharing Fund – Page 231

- Line 7 Projects TBD (To be Determined) \$100,000. For Council to decide what it wanted to do during the year.
- Line 11 Pool Projects: Nothing being carried over this year, as the funds were finally spent after carrying that for a few years.
- Line 12 Police Projects: \$28,000 carried over from this year. There were a couple of things that Chief Waddell still needed to get done.
- Line 17 Transfer to Community Center Fund: \$15,000 Summer Camp scholarship program.
- Ending Fund Balance: \$7,400.

Health Insurance Fund – Page 232

- This was a static fund created by AFSCME union members by not taking raises and other things with health insurance. It was used as part of the AFSMCE contract to offset health insurance costs if they got above a certain level.

Community Development Revolving Loan Fund – Page 233

- Line 6 Interfund Loan: Water Capital Projects: \$56,500.
- Line 7 Interfund Loan: Community Center: \$140,000.
- Line 25 Grant: Rural Tourism Marketing: \$105,300 Money received from Lane County.
- Line 14 Business Development Loans: \$125,000 available, just in case.
- Line 15 Business Development Microloans: \$25,000, just in case
- Line 16 Façade Enhancement Loan: \$50,000, just in case.

Councilor Leach asked if the total in the fund was \$789,300. Administrator Knope responded that was the total, but not the amount that could be loaned.

Councilor Leach noted that the City had not had many loans in recent years and the last one was to Oneness Fish. She added that the Council had talked before about dissolving the fund and putting towards some departments that needed it, and she wondered if it would be a good discussion to bring up again.

Committee Member Nowacki asked if there was an opportunity to do some beautification of downtown with this funding. Administrator Knope responded that the best place to start that conversation would be with the Council and they met on the 2nd and 4th Tuesdays of each month.

Chair Hancock noted that he thought they needed a resolution of what downtown needed to look like, so that would open the door for grant funding and things like that. This was worthy of discussion and could start with the Council.

Building Replacement Reserve Fund – Page 234

- Line 3 Transferred \$100,000.
- Line 7 Capital Outlay Projects: \$50,000. Placeholder for work at the old City Hall building. Had been almost 10 years since the building was painted. Administrator Knope intended to work with Council to come up with something.

Budget Stabilization Fund - Page 235

- Created this fund a few years back, and it was a rainy day fund. Started with \$150,000 and had now grown to over \$400,000.
- Added Line 7 Budget Stabilization: \$250,000, so it could be used if needed.

7. Future Meeting Dates

Next meeting: Thursday, April 24, 2025 at 6:30 p.m.

Chair Hancock expressed appreciation to staff for the budget overview and to each of the Budget Committee members.

8. Other Business

None.

9. Recess

As there was no further business, the meeting was recessed at 8:45 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Ken Hancock, Chair