

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

April 19, 2022

The Library Board met in a regular session on April 19, 2022 at the JC Public Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members Nancy Sabin and Laura Brown; and Library Coordinator Michelle Schneider. Also present was City Counselor Karen Leach. Absent: Board Member April Harris

- **Call to Order**
Board Chair Daeges called the meeting to order at 6:36pm
- **Changes to the Agenda**
No changes noted.
- **Approval of March 15, 2022 Minutes**
As there were no changes to minutes, they were accepted as written.
- **Board Member Resignation - April Harris**
Board Chair Daeges shared that Board Member Harris expressed last month she may be looking to resign and since we had two board applicants for one position, she chose to resign at this time.
- **Vote on Board Member Applications**
The board was excited by the two applicants' experience and qualifications. All were in favor of recommending Cyndi Vermilyea and Wendy Thelander to the city council for library board appointment.
- **Board Member Commitment Form**
Library Coordinator Schneider shared the board commitment form. All were in favor of the form as written. The current board members signed the commitment form.
- **Part-time Library Assistant Position**
Library Coordinator Schneider shared that the assistant position would assist with cataloging and programming. The city council still needs to vote on approval of description before the position can be posted.
- **Monthly Summary Report & 2022-23 Draft Budget Review**
The monthly line items, such as Summer Reading Program and Repair & Care of the Library, that are over budget will be balanced with other line items coming in under budget, such as Books, Magazines, and A/V Materials. Library Coordinator Schneider shared the final draft budget for

2022-23 and the changes anticipated for next including a decrease in line item Books, Magazines, and AV Materials to increase other accounts such as Digital Media, Website, and Library Programs (Dial-A-Story).

- **JCP Library Survey Results**

Board Chair Daeges shared the library survey data is still in progress and asked board member Laura Brown for assistance.

- **Library Update & Review**

- The presentation on “How the West was Lost” was given by Sidney Austin. A video was shown on a donated screen by a city employee. There were 28 attendees and the library ran out of chairs.
- A garden presentation is in the works.
- A workshop on fraud and scam prevention is being looked into.
- The Teen Book Club is being funded by the Friends of the Junction City Public Library group and is being worked on by the teen volunteers.
- Outreach is being looked into for attracting new people into the library.
- The Suspension Bar Policy is still in the works.
- The LSTA consortium grant from the State Library that Library Coordinator Schneider co-wrote was awarded \$60,000. The grant will fully fund a full-time staff IT position at the Springfield Public Library who supports and maintains the consortium catalog system. From this, JCPL will receive more dedicated assistance with continuing database issues.

- **Other Business**

The next meeting is moved from 5/17 to 5/18 to ensure a quorum.

- **Public Comment**

No comments were raised.

- **Adjournment**

The meeting was adjourned at 7:53pm.

Respectfully Submitted:

Michelle Schneider, Library Coordinator

The next Library Board meeting is scheduled for May 18, 2022 at 6:30 p.m.