

The City Council for the City of Junction City, met in regular session/work session at 6:30 p.m. on Tuesday, April 24, 2018, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Mark Crenshaw, Councilors Kara McDaniel, Robert Stott, Jack Sumner, Dale Rowe, and Bill DiMarco; **Absent:** Councilor John Gambee; City Administrator, Jason Knope; City Attorney, Carrie Connelly; Public Works Director, Gary Kaping; Finance Director, Mike Crocker; City Planner, Jordan Cogburn; and Administrative Assistant, Tere Andrews.

REGULAR SESSION

1. Call to Order and Pledge of Allegiance

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Changes to the Agenda.

None.

3. Public Comment for Items not Listed on the Agenda

Ms. Sue Huntley, 1065 Laurel Street, Junction City, requested that the Council back up and get many questions answered before approving the new boarding house. Questions included what zones would they be allowed in, are they residential or commercial, were there better housing situations for low income people, and what did the citizens think. People potentially being put on the street was not a problem the Council created, and this was a very important decision for that was best for Junction City.

4. Public Hearing – Supplemental Budget Resolutions

A. Public Hearing

Mayor Crenshaw opened the public hearing.

Staff Report

Director Crocker stated that before the Council were three supplemental budget items. The first one was a contingency transfer in the Library to cover retirement costs and the final paycheck for the Library Director. The second item was recognizing additional building and planning revenue, making appropriations for additional Building Official Contract costs related to the additional revenue, and adding personnel costs of the City's new Building Official. The third item was a transfer of contingency in the Sanitation Fund of \$16,600 to the Capital Projects Fund for garbage and recycling totes, which the Council approved on April 10th. There were three resolutions.

Public Comment

None.

Questions or Comments from Council

Councilor Rowe asked if the proposed Intergovernmental Agreement (IGA) for the City offering Building Official Services had been factored into the revenue side. Director Crocker responded that the \$124,000 was to address the additional revenue for the Building Official Clair Company. Director Kaping added that the IGA Councilor Rowe referred to would be seen in next year's budget.

B. Resolution No. 1 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the General Fund.

C. Resolution No. 2 – A Resolution Adopting a Supplemental Budget for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 and making Appropriations within the General Fund.

D. Resolution No. 3 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the Sanitation Fund and Making Appropriations in the Sanitation Capital Project Fund.

MOTION: Councilor Rowe made a motion to approve Resolutions No. 1, 2, and 3. The motion was seconded by Councilor Stott and passed by unanimous vote of the Council.

5. Budget Resolutions and Contingency Transfers

Director Crocker reviewed the following transfer resolutions. No increase in current appropriations.

A. Resolution No. 4 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the General Fund. Transfer \$10,000 from in Administration contingency to Administration legal expense.

B. Resolution No. 5 – A Resolution Transferring Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the Capital Projects Fund. Transfer \$4,000 from Finance Capital Outlay to Administration to cover building projects.

C. Resolution No. 6 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the Community Center Fund. Transfer \$1,200 in Community Center Fund contingency to Building Maintenance for unanticipated repairs.

D. Resolution No. 7 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the General Fund, Community Services Administration Section. Transfer \$3,000 from Community Services Administration contingency to Community Services Materials and Services to cover unanticipated costs.

E. Resolution No. 8 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the General Fund, Finance Department. Transfer \$2,000 from Finance contingency to Finance Materials and Services to cover unanticipated costs.

F. Resolution No. 9 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the General Fund, Police Department. Transfer \$50,800 from Police Department contingency to Police Materials and Services for Building Lease, hiring, and other unanticipated costs.

G. Resolution No. 10 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the Sewer Fund. Transfer \$30,000 from Sewer contingency to Sewer Materials and Services for unanticipated costs.

H. Resolution No. 11 – A Resolution Transferring Contingency Appropriations for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018 within the Water Fund. Transfer \$18,600 from Water contingency to Water Materials and Services for unanticipated costs.

MOTION: Councilor Stott made a motion to approve Resolutions No. 4, 5, 6, 7, 8, 9, 10, and 11. The motion was seconded by Councilor McDaniel and passed by unanimous vote of the Council.

6. JC3.1 Run/Walk Street Closure

Planner Cogburn presented the request for street closure for the 4th Annual JC3.1 Run/Walk. Community Development Committee reviewed on April 4, 2018 and recommended approval.

MOTION: Councilor Sumner made a motion to approve the street closure request for the 4th Annual JC3.1 Run/Walk on July 21, 2018 as conditioned in Attachment B with the nonexclusive use of City streets for the street closure from 8:00 a.m. to 11:00 a.m. The use of City streets will apply to the route attached. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

7. Other Business

None.

8. Adjournment

As there was no further business, the meeting was adjourned at 6:52 p.m.

WORK SESSION**1. Call to Order**

Mayor Crenshaw called the Work Session to order at 6:52 p.m.

2. Parks Follow-up Discussion

Mayor Crenshaw reviewed that public comments had been received that residents did not have a park in the Reserve; 11.85 acres had been designated as park land, yet it was unknown if that area could be developed. He asked Administrator Knope to provide a brief on short and long term plans for developing parks in Junction City.

Administrator Knope distributed copies of the City's Park and Paths Master Plan, which was adopted by the Council in 2010 and discussion followed:

- The Parks Master Plan referred to the 11.85 acres at the Reserve and the 10 acre parcel behind Raintree Meadows as Community Parks. Those were larger than the typical pocket parks, such as at Bergstrom, Toftdahl, and Tequendama.
- The 10 acres behind Raintree Meadows was outside of the City limits, and the City had attempted to annex it into the City at one point, but the project was stalled as citizens wanted to have more input on what that park might look like. The City ended up buying two lots in Raintree and installing a pocket park for residents, while the City continued to work through the issues with the larger parcel.
- By the time the City found out that there could be native artifacts on the 11.85 acres at the Reserve, all of the lots had been purchased so there was not the option of doing what was done in Raintree.
- The Parks Master Plan called for a minimum of \$200,000 per acre to develop the two large Community Park parcels. There was currently between \$200,000 and \$300,000 in the City's Parks System Development Charge Fund, so the City did not have the funds to develop these large parks.
- Administrator Knope was currently working with Director Boldon on putting a proposal together to identify the issues with the 11.85 acre park at the Reserve. They anticipated putting around \$20,000 to \$30,000 in next year's budget to begin this work.
- The City had implemented a number of things in the Parks Master Plan, but the plan led the City away from the smaller pocket parks that were normally done and focused on the larger regional parks. Administrator Knope suggested that the Council possibly look at updating the plan and modifying the Capital Improvement Plan to focus on smaller parks projects.
- Administrator Knope and Director Kaping were looking at a piece of ground the City owns at the Reserve that could possibly be parceled off and used for a smaller park, to address immediate park needs and give more time to work on the long term issue of the 11.85 acres.
- The City's attorney was working on the legal obligations and responsibilities of the developer and of the City, regarding the 11.85 acres of donated parkland in the Reserve.

3. Adjournment

As there was no further business, the work session was adjourned at 7:23 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Mark Crenshaw, Mayor