

AG E N D A

CITY COUNCIL WORK SESSION

City of Junction City
680 Greenwood Street

Tuesday, April 28, 2026
6:30 p.m.

To join the City Council meeting via computer, tablet, or smartphone, please click on the Zoom link below:

<https://us06web.zoom.us/j/88341203487>

You can also dial in using your phone: 1-253-215-8782 or toll free 877-853-5257
Meeting ID: 883 4120 3487

(*Estimated Time*)

1. Call to Order, Pledge of Allegiance, and Roll Call
(Mayor Wells)
2. [Complaint from Mr. Jack Sumner](#)
(Administrator Nebel) 15 minutes
3. [Policy – Complaints against the City Administrator](#)
(Administrator Nebel) 10 minutes
4. [Ordinance Review and Discussion on Operations of the RV Park](#)
(Director Kaping) 20 minutes
5. [Grants to Social Services/Non-Profit Agencies](#)
(Administrator Nebel) 10 minutes
6. [Administrator Projects Update](#)
(Administrator Nebel) 5 minutes
7. [Public Works Projects Update](#)
(Director Kaping) 10 minutes
8. [Police Department Projects Update](#)
(Chief Waddell) 10 minutes
9. Other Business 10 minutes
10. Adjournment of Work Session

(Estimated End Time 8:00 p.m.)

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Recorder Kitty Vodrup at 541-998-2153 or at kvodrup@ci.junction-city.or.us.

JUNCTION CITY COUNCIL AGENDA ITEM SUMMARY



Complaint from Mr. Jack Sumner

Meeting Date: April 28, 2026
Department: Administration
www.junctioncityoregon.gov

Agenda Item Number: #2
Staff Contact: Spencer R. Nebel
Contact Telephone Number: 541-952-2640

ISSUE STATEMENT

Complaint from Mr. Jack Sumner

BACKGROUND

Met with Jack Sumner about the letter of complaint that he wrote to the City Council. He is looking for some response from the City Council about the creation of the special projects position. There was some confusion on this matter to try to determine whether he was filing a formal ethics complaint as a public meeting grievance or was simply making a complaint about the Council's decision regarding this matter. Following discussions with the Kitty and the Mayor, he indicated that he didn't want to go through a formal ethics complaint process. He was concerned that this position was created simply to keep the administrator employed until he qualified for retirement and that that is not the role of the City. He also wondered how an agreement would have been negotiated and brought to the Council for action in February since he didn't seem aware that the Council had talked about this in January. I indicated to him that the City was at a point where creating a project manager position was a valid option for the Council. The City will be investing millions of dollars with consultants, and contracts for construction to address the MAO and for coordinating issues with the Metro Wastewater System, impacting the City for generations. Having a person who has served as Public Works Director and City Administrator and who is very familiar with the City's wastewater system have the ability to focus full-time on this critical community is a rare opportunity. I also clarified that this concept was first brought up as a future agenda item by Councilor Hancock at a January Council meeting and by consensus the Council asked the Mayor to meet with the legal counsel to see if this was a path that the City could consider and if so authorized the Mayor and Councilor Hancock to discuss this with the City Administrator and draft an agreement for Council consideration at a future meeting, which was done. He indicated that he would listen to both of those meetings. If his concern is basically a disagreement about the policy decision made by the Council, then I think giving him time to share his concerns with the Council and hearing from Councilors about the rationale of creating this position will provide closure on this complaint. If he is making a formal ethics complaint, then a more formal process will be required. I hope to get some additional clarification from him prior to the work session on the nature of his complaint.

To further clarify, I met with Mr. Jack Sumner on Tuesday April 14 to discuss the letter he submitted to City Recorder Vodrup on March 3, 2026. Upon receipt, Recorder Vodrup immediately confirmed with him that he wanted the Council to consider his concerns as a taxpayer but did not want the City to process his letter as a public meetings grievance subject to Ethics Commission

oversight. The letter was forwarded to the Councilors to share his concerns. During my conversation with him, I indicated that I would ask the Council to place his letter on a future Council agenda. After discussing this with the Council at the April 14 Council meeting, I have placed this on the April 28 work session agenda (subject to confirmation that he is available to address the Council on April 28) Mayor Wells will give time for Mr. Sumner to share his comments. During our discussion, he was concerned that this position was created simply to keep the administrator employed until he qualified for retirement and that that is not the proper role of the City. I indicated to him that it was my opinion that creating a project manager position was a valid option for the Council. The City will be investing millions of dollars with consultants, and contracts for construction to address the MAO and for coordinating issues with the Metro Wastewater System, impacting the City for generations. Having a person who has served as Public Works Director and City Administrator and who is very familiar with the City's wastewater system to focus full-time on this critical community is a rare opportunity.

Mr. Sumner had questions about how the decision and agreement came about. He indicated to me that he was not aware that the matter had been discussed at a previous meeting before action was taken. I prepared and forwarded to Mr. Sumner a summary of the discussions that took place over two meetings which is as follows:

1. **January 13, 2026 Council Meeting.** Under the Council Agenda Forecaster agenda item, Councilor Hancock requested adding an agenda item to the January 27 Work Session or first meeting in February. Councilor Hancock indicated that at that time he would make a motion to remove Administrator Knope from his City Administrator contract and move him to a consultant's contract that would be focused strictly on the MAO (Mutual Agreement and Order). In addition, he asked if the Council would support Mayor Wells and he meeting with Administrator Knope to draft the consultant contract and then bring that back to Council for review. Council consensus was for Mayor Wells to talk to Attorney Wolf about this process first and then if okay to proceed, Mayor Wells and Councilor Hancock would meet with Jason to draft the contract and then bring that back to full Council at the first meeting in February.
2. **February 10, 2026 Council Meeting.** This item was brought back to the Council for review and possible action on the February 10 Council agenda. This was included in the agenda packet that was sent out to the public per the usual meeting noticing practices on Friday, February 6, 2026, including emailing the agenda and link to the packet to the Email Notifications Group as well as posting on the City's website. After discussion, the Council approved the Project Manager job description and Temporary Employment Agreement for Jason Knope to transfer his employment from City Administrator to Project Manager on February 11, 2026.

I also advised him that if his intent was to make a formal ethics complaint as a public meetings grievance, to resubmit any concerns he might have which pertain to Council public meeting violations (as opposed to a taxpayer concerned about City expenditures) in conformance with OAR 199-050-0070(2). Specifically, the complaint would need to identify the date of one or

more Council meetings where the alleged violation occurred; and the specific facts and circumstances he believed amounted to a violation of the Public Meetings Law

FISCAL EFFECT

None by Hearing the complaint

RELATED CITY POLICIES

None

LEGAL REVIEW

We have reviewed this matter with the City Attorney.

CITY ADMINISTRATOR'S COMMENT

Mr. Sumner will have an opportunity to share his opinions about the Council's decision about creating a Project Manager Position for the City.

COUNCIL OPTIONS

Listen to his concerns and share your opinion/reasons to him on making this decision.

ATTACHMENTS

A. Letter from Jack Sumner

FOR MORE INFORMATION

Staff Contact: Spencer R. Nebel, City Administrator Pro Tem

Telephone: 541-952-2640

Staff E-Mail: snebel@ci.junction-city.or.us

3 March, 2026

Good morning, Mayor and members of the City Council,

I'm filing this letter of grievance with the Council of Junction City, Oregon because of the way they've set up a contract with a person that was our city administrator, who resigned his position, and now is going to be the person that is to design the MAO's that are required by the state of Oregon for our water treatment and sewer treatment plants.

I think that the people should have been notified and had a chance to discuss this procedure prior to it happening. To my understanding information in the contract was discussed by members of the council and the city lawyer and then brought back as a resolution to hire this individual to be the person that handles MAO's. My other concern is whether there was Ex Parte contact by the members of the Council with the sitting City Administrator while deciding what was to be in the contract for his services.

My interest in this is that I'm a taxpayer in Junction City and I cannot understand why the City Council can spend an additional \$145,000 to hire someone to do a job that was presently done and being done properly by the members of the Public Works Department.

It is not the city's job to maintain a person in a position so that he can just retire or in other words have enough time to retire. If he'd wanted to no longer work for the city of Junction City, he could have found himself another job that would have allowed him to retire under the retirement system that Oregon has.

I respectfully request that the City Council reconsider their resolution that they have passed to contract with this individual and allow the citizens of Junction City to at least have a public meeting, so people in Junction City can see what the council is doing with their taxes, and then see whether or not it should have been done.

I think it was done in haste because the Council members had heard that the Junction City Public Works Union was going to bring to the Council a vote of no confidence of the city administrator.

Respectfully,



Jack Sumner

1061 Quince Drive

Junction City Taxpayer

JUNCTION CITY COUNCIL AGENDA ITEM SUMMARY



Policy – Complaints against the City Administrator

Meeting Date: April 28, 2026
Department: Administration
www.junctioncityoregon.gov

Agenda Item Number: #3
Staff Contact: Spencer R. Nebel
Contact Telephone Number: 541-952-2640

ISSUE STATEMENT

Discussion on the revised policy on Complaints against the City Administrator.

BACKGROUND

At the March 24 City Council work session, the Council reviewed a modified draft policy that was presented initially to the City Council at the February 24, 2026 Council Work Session. Modifications that were made by me in consultation with Mark Wolf, LGLG, to the original draft policy included several changes. These changes include that employees should first approach the City Administrator regarding their concerns. If the employee is uncomfortable in discussing this with the City Administrator, or if after discussing this, their concerns are not addressed, then they can submit the complaint to HR, the Mayor or Council President.

The revised draft provided that if the HR Manager receives the complaint, they will forward the complaint directly to the Mayor. In all cases the Mayor (or Council President) will forward the written complaint (or a written summary of the complaint if a verbal complaint is received) to the rest of the Council. The Mayor or Council will share with the City Administrator that a complaint has been filed unless the complaint is of criminal nature or disclosure could negatively impact an investigation. At the time that notice is given, the City Administrator will be reminded that there will be no retaliation regarding the complaint.

Possible options that the Mayor and Councilors have in addressing the resolution of a complaint include the following:

- The Mayor can discuss the matter informally with the City Administrator to work towards any resolution of issues. In most cases, this should address any issues of concern. The Mayor will provide a report back to the Council on the outcome of those discussions.
- The Mayor could schedule an executive meeting to review an opinion from Legal Counsel, to review the complaint and any resolution to the complaint.
- Under Council rules, three Councilors could request that the Mayor schedule a special meeting to discuss the complaint.

- The complaint may not be deemed to be valid and no action is taken.

At the March work session, Council asked that I reach out to LCOG's Local Government Personnel Services (LGPS) staff to determine how they might fit in as a third-party entity to receive employee complaints about the City Administrator. I met with Danica Barrick, Operations Manager, and Emily Farrel Chief Operations Managing Attorney to review the services that LGPS provides and specifically the role that they could play in providing services to the City relating to the City Administrator Complaint Policy.

LGPS provides a range of services including HR Consulting, Recruitment and Evaluation Services, Training and Development, Labor Relations and Legal Services. In speaking with Danica and Emily, it was the conclusion there would be challenges for LGPS to be the contact location for employee complaints against the City Administrator since these should be a rare event and there could be confusion for both employees and LGPS by not having a regular volume of complaints being issued. Instead, they indicated that their role could be to investigate any complaints as directed by the Council. For the City to use these, or other services from LCOG the City would need to pay an annual membership fee of \$1,250 and as a member of LCOG, the City would receive a discounted hourly rate for any services provided to the City of \$185/hour for HR Services and \$220/hour for Legal and Labor Relations services. (These are rates for the current fiscal year. They are adjusted each fiscal year.)

Complaints from employees against a City Administrator should be a rare event. I believe that the policy as revised provides a mechanism for employees to address these complaints by initiating the complaint either to the HR Manager, the Council President or the Mayor. The policy provides that the complaint will be shared with all members of the City Council. There is a mechanism for the Council to hold an executive session if the complaint is serious enough to warrant that action. If all else fails, employees can always address the entire Council. I think this is a sufficient policy to address what should be a very rare event. Having a policy in place provides a process to hear legitimate complaints and resolve those issues.

FISCAL EFFECTS

N.A.

RELATED CITY POLICIES

Personnel Policy

LEGAL REVIEW

This policy was modified in conjunction with discussions with legal counsel. The final draft policy and report will be reviewed by legal counsel as part of the agenda packet.

CITY ADMINISTRATOR'S COMMENT

It is my recommendation that the Council consider adopting the policy as is or as modified by discussions at the work session. One additional note. I believe that it is appropriate for

the Council to spend some time developing an evaluation process ahead of hiring the next City Administrator. A good evaluation policy gives both the Council and the Administrator timely feedback to address any concerns to better assure a productive relationship between Council Staff and the Administrator for the betterment of the City. Evaluations should be done on a regular basis. This may be something that we could approach LGPS on developing in conjunction with the City Council. We also discussed the possibility of having them do background checks on the finalist for the City Administrators position.

COUNCIL OPTIONS

No decisions will be made by the Counsel at the work session other than determining whether there is a consensus on proceeding with adoption of the policy at a regular meeting.

ATTACHMENTS

A. Draft 2 of the Complaint Policy

FOR MORE INFORMATION

Staff Contact: Spencer R. Nebel, City Administrator Pro Tem
Telephone: 541-952-2640
Staff E-Mail: snebel@ci.junction-city.or.us

DRAFT 2

CITY ADMINISTRATOR COMPLAINT REPORTING PROCEDURE

1. PURPOSE

To establish the notification procedure for the Mayor or Council President and City Council in the event misconduct, harassment or illegal / unethical conduct is alleged against the City Administrator.

2. APPLICABILITY

This policy applies to all employees of the City of Junction City.

3. REFERENCES

Personnel Handbook, Section 3 - Equal Employment Opportunity Policy

4. PROCEDURE

The City Administrator is a City employee appointed and serving at the pleasure of the City Council. The City Administrator is subject to the City's Employee Personnel Manual. The reporting procedures and requirements of the City's Equal Employment Opportunity Policy apply to the City Administrator, subject to the following modifications:

a. Complaint Reporting

Complaints against the City Administrator shall be reported to the Mayor or the Human Resource Manager. If the employee is not comfortable reporting to the Mayor or Human Resource Manager, then the employee may report to the Council President. Employees are strongly encouraged to document the information or incident in any written or electronic form, or with a voice mail message (or phone call). Before filing a complaint, an employee is encouraged, but not required, to talk with the City Administrator about the nature of the complaint to try to resolve the issue.

b. Complaint Processing

If the Human Resource Manager receives the complaint, he/she shall notify the Mayor and provide details of the complaint, including a copy of any written complaint. If the Human Resource Manager receives a verbal complaint, then the Human Resource Manager should document the complaint in writing. The written complaint or documented verbal complaint will be routed to the Mayor via email or other reasonable means. The Mayor will forward a copy of the complaint to members of Council as a confidential document.

The Mayor (or Council President) may contact the City Attorney to review the complaint and any available documentation or evidence in support to determine next steps. Next steps may include taking no action or calling a Council meeting and/or executive session for the city council to review the complaint and take appropriate action.

5. NOTIFICATION TO THE CITY ADMINISTRATOR

The City Administrator will normally be notified by the Mayor or Council that a complaint has been filed and the general nature of the complaint unless the complaint is criminal in nature or if notice to the City Administrator would jeopardize an investigation. Any notice to the City Administrator should include a statement that retaliation by the City Administrator is strictly prohibited.

The City of Junction City prohibits retaliation in any way against an employee for engaging in protected activity, including but not limited to the submittal of a good-faith complaint pursuant to this policy, reporting (in good faith) harassment or discriminatory conduct, or participating in an investigation of such conduct.

JUNCTION CITY COUNCIL AGENDA ITEM SUMMARY



Ordinance Review and Discussion on Operations of the RV Park

Meeting Date: April 28, 2026
Department: Administration
www.junctioncityoregon.gov

Agenda Item Number: 4
Staff Contact: Gary Kaping
Contact Telephone Number: 541-998-3125

ISSUE STATEMENT

This is a presentation of a draft ordinance to amend City Code to allow for an RV Park at Lyle Day Park and an opportunity to talk about operations of a future RV Park.

BACKGROUND

Council directed staff to begin the process to establish an RV park in the parking lot that is on the north end of Lyle Day Park, including preparing cost estimates of what it would take to do repairs and modifications to the area and having Attorney Connelly draft an ordinance to amend the City's code to allow an RV Park.

At the January 27, 2026 Work Session, Council reviewed the draft ordinance that Attorney Connelly had prepared and provided responses to policy questions she had posed. Attorney Connelly has incorporated those responses into the draft ordinance that is before Council tonight.

There are a couple other things that need to be discussed. There has been no discussion on how the RV park will be administrated (who is going to check reservations and payments) and how payment will be made (what kind of software is needed to do this).

Staff are currently researching different programs for automated reservations/payments. Further research and discussion is needed on this.

FISCAL EFFECTS

An RV Park would have development and operational fiscal effects. Development costs, including prevailing wages and a 20% contingency, are currently estimated to be \$136,114.56 and are planned to be paid for by Parks System Development Charges. The operational costs to run and maintain the RV Park, as well as the RV Park Reservation fees, are yet to be determined.

RELATED CITY POLICIES

- None

LEGAL REVIEW

The document was reviewed as part of their packet review process.

CITY ADMINISTRATOR'S COMMENT

Administrator Nebel did not have a chance to provide a comment on this item.

COUNCIL OPTIONS

The Council can, at its pleasure:

- Provide direction as desired.

ATTACHMENTS

A. Draft Ordinance

FOR MORE INFORMATION

Staff Contact: Gary Kaping, Public Works Director
Telephone: 541-998-2153
Staff E-Mail: Gkaping@ci.junction-city.or.us

Ordinance No. ____

AN ORDINANCE AMENDING JCMC CHAPTER 9.25, CITY PARK REGULATIONS, TO ALLOW CREATION OF A PUBLIC RECREATIONAL VEHICLE PARK.

WHEREAS, at a regular meeting held on October 28, 2025, the City Council for the City of Junction City (City) considered the creation of a public recreational vehicle park at Lyle Day Park; and

WHEREAS, JCMC Chapter 17.105 prohibits the use of a recreational vehicle for sleeping or living purposes within the City for any period exceeding 72 hours, except within a recreational vehicle park established and operated in conformance with state and local laws; and

WHEREAS, after considering the matter, the City Council directed staff to bring back an amendment to the Junction City Municipal Code (JCMC) modifying the City's Park Regulations to allow a public recreational vehicle park within a designated area of Lyle Day Park; and

WHEREAS, on January 27, 2026, the Council considered options presented in the initial draft amending ordinance and provided further guidance; and

WHEREAS, the City Council now wishes to adopt the amendments proposed in JCMC Chapter 9.25; now, therefore

THE CITY OF JUNCTION CITY ORDAINS AS FOLLOWS:

Section 1. Amendments. JCMC Chapter 9.25, City Park Regulations, Sections JCMC 9.25.120 and 9.25.130 are hereby amended as follows:

9.25.120 Hours of use – Sleeping and camping.

- A. No person shall sleep in any park between the hours of 10:00 p.m. and 6:00 a.m., except as provided in subsections (C) and (D) of this section.
- B. No person shall use any tent, other temporary shelter, shelter-half, vehicle, camper, trailer, or recreational vehicle as a shelter for housing or sleeping in any park area, except as provided in subsections (C) and (D) of this section.
- C. The public works director or the public works director's designee may, in his or her reasonable discretion, issue permits for the use of tents, other temporary shelter, shelter-halves, vehicles, campers, trailers, or recreational vehicles as shelters for housing or sleeping in parks and for any overnight sleeping in parks between the hours of 10:00 p.m. and 6:00 a.m.
- D. Overnight sleeping in a registered camper, trailer, or recreational vehicle is permitted within Lyle Day Park, subject to the regulations in this Chapter 9.25 and the following additional restrictions:
 1. Permitted vehicles must be "self-contained", which requires each vehicle to be equipped with manufacturer-installed toilet facilities.
 2. Overnight sleeping is only allowed within designated sites in the paved parking area north of the tennis court in Lyle Day Park.
 3. Designated overnight sleeping sites shall be reserved via the City's online reservation system on its website. The public works director or the public works director's designee is authorized to establish an online reservation system and associated protocols.
 4. Maximum occupancy of eight people per designated site.

5. Notwithstanding JCMC 9.20.010 or 9.20.040, permittees may consume alcoholic beverages within their reserved, designated overnight sleeping site, in conformance with all other applicable state and local laws.
6. Lyle Day Park is smoke-free - smoking is allowed in designated smoking areas only.
7. Stays within Lyle Day Park shall be limited to a maximum of ten nights within any four-week period.
8. Permittees shall pay a per site, per night fee when the site is reserved online. Such fee amounts and any associated fees, including but not limited to cancellation and deposit fees, shall be set by Council resolution.
9. Permittees shall have no more than two animals per designated site. All animals shall be kept within a vehicle or on a leash. Permittees keeping such animals shall also be responsible for the removal of any excrement left by their animals. Permittees shall not leave any animal unattended at any time.
10. Permittees are responsible for securing all personal possessions.
11. The provisions of JCMC 9.25.110.A, setting limits on sound, shall apply to permittees, with the exception that permittees shall not disturb the peace in Lyle Day Park between the hours of 10:00 p.m. to 7:00 a.m.
12. Permittees are responsible for clearing their area of all litter before exiting their designated site. Failure to do so constitutes a violation of JCMC 9.25.070.
13. In addition to available penalties under JCMC 9.25.180, the City may revoke any person's overnight permit for violation of these additional restrictions, other city code provisions, or state laws and require them to vacate their designated site without a refund.

9.25.130 Hours of park closure.

No person shall enter or use any park during hours of closure from 10:00 p.m. to 6:00 a.m. without a permit issued pursuant to JCMC 9.25.120.C or D.

Section 2. Severability. The sections, subsections, paragraphs and clauses of this ordinance are severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the validity of the remaining sections, subsections, paragraphs and clauses.

Section 3. Effective Date. This Ordinance will go into full force and effect on the 30th day after City Council enactment.

Read in full for its first reading on the _____ day of May, 2026.

Read by title only, for its second reading this _____ day of May, 2026.

Passed by vote of the Council this _____ day of May, 2026.

Approved by the Mayor this _____ day of May, 2026.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder
Ordinance No. _____

Kenneth Wells, Mayor

JUNCTION CITY COUNCIL AGENDA ITEM SUMMARY



Grants to Social Services/Non-Profit Agencies

Meeting Date: April 28, 2026
Department: Administration
www.junctioncityoregon.gov

Agenda Item Number: #5
Staff Contact: Spencer R. Nebel
Contact Telephone Number: 541-952-2640

ISSUE STATEMENT

The City Council has asked for a report for discussion purposes about making grants of City funding to Social Service/Non-Profit Agencies. The following report discusses a possible approach to instituting this type of program.

BACKGROUND

Several cities have programs where a portion of funding is set aside as part of the annual budget for supporting non-profit organizations that provide services within the city. This can be done through an annual grant process where criteria are established for providing funding with an annual application process to the city. Typically, an amount for this program is budgeted, criteria are established for eligible agencies, and a grant cap is determined. (for example, \$2,500 to any single agency)

As an example, a program could be structured on the following criteria:

- An organization qualifies to apply for these funds if it is a 501(c)(3) private, non-profit agency that provides social services to either the general population of the City of Junction City, or targeted segments of the population.
- Allocations can be made for ongoing operational costs, equipment purchases, capital improvements and associated expenses, service improvements or expansions, or any combination.
- The criteria that could be used in the award process could include:
 - Record of service in Junction City.
 - Local support of agency's operations and activities in the community.
 - Demonstrated sound financial and administrative capabilities.
 - Provisions of services that cannot be found through other sources.
 - Accessibility of programs and facilities in accordance with the Americans with Disabilities Act.

In order to move forward with a program, the Council will need to budget funding for this purpose. An amount of \$10,000 would provide a minimum of four grants in the community.

Please note that the city also receives a portion of Lane Counties Transient Room Tax that is designated for tourism related uses. The city allocates a portion of this funding to the Chamber of Commerce, and it is my understanding that the Council resumed support for the Historical Museum presumably from this same source of funding.

If Council wishes to pursue a social services non-profit grant program, this will need to be discussed at the upcoming Budget Committee meetings to include an amount for this purpose. If funding is appropriated, then staff could bring back a policy for consideration of the Council outlining a grant program that would be administered by City Administration with recommendations on funding being brought back to the Council.

FISCAL EFFECT

Funding needs to be budgeted in the FY 26-27 should the Council want to move forward with a grant program

RELATED CITY POLICIES

None

LEGAL REVIEW

The report will be reviewed by the City Attorney as part of this packet.

CITY ADMINISTRATOR’S COMMENT

This is a discussion item with an example of how a grant program could be structured. Council would need to determine whether the program would be for social service organizations only or expanded to other non-profits. I do urge some caution about expanding the program beyond social service organizations since funding is very limited. Furthermore, the Council could consider setting up a similar program for the use of tourism funds received from Lane County.

COUNCIL OPTIONS

This is a discussion item only. If there is a majority consensus, then a request should be made at the Budget Committee to add funding for this program with a request to develop a program for Council consideration at a future regular meeting or work session, if further discussion is necessary on developing program criteria.

ATTACHMENTS

A. None

FOR MORE INFORMATION

Staff Contact: Spencer R. Nebel, City Administrator Pro Tem

Telephone: 541-952-2640

Staff E-Mail: snebel@ci.junction-city.or.us

JUNCTION CITY COUNCIL AGENDA ITEM SUMMARY



Administrator Projects Update

Meeting Date: April 28, 2026
Department: Administration
www.junctioncityoregon.gov

Agenda Item Number: #6
Staff Contact: Spencer R. Nebel
Contact Telephone Number: 541-952-2640

ISSUE STATEMENT

City Administrator Pro Tem update on activities during the month of April

BACKGROUND

As you are aware, I will not be attending the April 28, 2026 Council Meeting since I will be out of state from Thursday April 23 through May 3. I will be back in City Hall on Monday May 4. During this time, I have designated Kitty Vodrup as AIC (Acting in Capacity of the City Administrator) from April 23 through 26 and Gary Kaping from April 27 through May 3.

It has been a very busy month for me at City Hall. In addition to routine day-to-day efforts, Council reports and other responsibilities, highlights of other activities are as follows:

- I have conducted a dozen stakeholder interviews to date to get detailed views from citizens about their views of the City and input on what is important for the Council to consider in hiring the next administrator. Folks have appreciated the Council's efforts to reach out to them for feedback on these important issues. These discussions are in addition to having similar discussions with the Council, Direct staff reports and the two bargaining units. In the first 6 weeks here, I have learned a lot about Junction City! I will be compiling this information for Council review in developing the job profile for the next administrator.
- Developed a community survey to get public feedback on various issues related to the City for use in understanding what type of person would be a good fit to handle the challenges and opportunities ahead for Junction City. I appreciate the technical assistance from Rachel to digitize the survey and get it out to the public. A flyer has been included in the water bills encouraging folks to take a few minutes and provide their feedback to the Council and paper copies are available at City Hall, the Library and Senior Center. As of Tuesday morning (April 21), we have already received 50 completed surveys. The Survey will close on May 4.
- Participated in four Community Meetings to update folks on Police, Public Works and the recruitment efforts for the next City Administrator. These went very well with 19 members of the public participating. We got good feedback from those participants as well. I appreciate Mayor Wells, Council President Leach and Councilor Thomas for participating

in the meetings. Also, Thanks to Mark (and his staff), Gary and Jeremy for presenting at these sessions.

- Spoke at the Tri-County Chamber of Commerce breakfast about the recruitment process. I have also done the same at the Ministerial Association.
- Participated with Gary and Jeremy in two regional meetings on wastewater issues. We traveled to Creswell and met with our counterparts there to get up to speed with their efforts. Their MAO came about two years earlier than Junction City's, so they have a head start on things. It was good for folks to meet each other since this will be a long journey for both Creswell and Junction City. We also met with Lane County Public Works to discuss jointly hiring a facilitator to work through the regional political issues that will need to be addressed by five different public bodies.
- We are meeting twice a month in executive staff meetings. This is an opportunity to review the agenda items prior to each Council meeting, follow up on previous agenda items, discuss issues of mutual concern and foster stronger communications between the departments on issues affecting the City. These have been good meetings.
- I am working with Christina on various aspects of the budget. The first Budget Committee will be on Monday, May 4th. The budget prep is coming down to the wire. I am reviewing as much of the budget that is ready for review prior to leaving on vacation. I will continue my review after the first Budget Committee meeting for any refinements that may need to be made prior to the second Budget Committee on Monday, May 18.

I appreciate having the opportunity to work for the City of Junction City!

FISCAL EFFECT. N.A.

RELATED CITY POLICIES. N.A.

LEGAL REVIEW

Legal Counsel will be reviewing the agenda packet

CITY ADMINISTRATOR'S COMMENT. N.A.

COUNCIL OPTIONS

Happy to answer any questions of the Mayor or Councilors, upon my return.

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Spencer R. Nebel, City Administrator Pro Tem

Telephone: 541-952-2640

Staff E-Mail: snebel@ci.junction-city.or.us

JUNCTION CITY COUNCIL AGENDA ITEM SUMMARY



Public Works Projects Update

Meeting Date: April 28, 2026
Department: Public Works
www.junctioncityoregon.gov

Agenda Item Number:7
Staff Contact: Gary Kaping
Contact Telephone Number: 541-998-3125

ISSUE STATEMENT

This is an update on the various Public Works projects currently being worked on.

BACKGROUND

Public Works has multiple projects that are currently being worked on by our engineers and our staff. Attached to this AIS is a report that details the updates since last month.

Please note that the format has changed a little since last month. All completed projects are now located in Appendix B including projects from the MAO table.

Also new to the report is a summarized update for all departments. Please note that on page 7, staff has added a section dedicated to the MWMC connection process and progress.

RELATED CITY POLICIES

- *None*

COUNCIL OPTIONS

- **None – Informational Only**

LEGAL REVIEW

This item was reviewed as part of the packet.

CITY ADMINISTRATOR'S RECOMMENDATION

To provide feedback as desired.

ATTACHMENTS

- Public Works Project Review, dated 4/16/2026

FOR MORE INFORMATION

Staff Contact: Gary Kaping, Public Works Director
Telephone: 541-998-3125
Staff E-Mail: gkaping@ci.junction-city.or.us



Public Works Projects Review

A CURRENT LIST OF PUBLIC WORKS PROJECTS WITH UPDATES

Last Updated: 4/16/2026

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Department Projects Updates – As of 03/09/2026

In the past month, the department has continued to work on various projects across all divisions. This includes:

- Alderdale Well Project Design
- MAO Items #6, 14, 19, & 28
- MWMC Coordination & Investigation
- SDWRLF Loan (\$3m)/Principle Forgiveness (\$3m) Acceptance Package
- Intergrator of Record RFP
- MWMC/City of Eugene Connection charges contractor Contract

During the last month, the department has completed the following projects:

- MAO Item #9 MAO Progress Report (due 3/1/2026)
- MAO Item #29 Outfall Inspection Report (due once per permit cycle)
- Asbestos, Steel, and Lead Jointed Cast Iron Waterlines Replacement Project Engineering RFP
- Closed out the Smoke Testing Report Technical Assistance Grant (Project ID #V26001) with the State of Oregon.

Water Division Projects

Currently, there are many projects being worked on by the utility crews. Below are a list of those projects and any current updates on those projects.

RAINTREE WELL PROJECT

Project Cost: \$3,393,500

Funding Source: Grant Funds, Remainder TBD

This project is to drill and develop a new domestic water well at the City's Raintree Park and connect it to the City's water distribution system. The City currently has a federal grant that covers part of the project cost. Additional funding will be needed.

UPDATE: This project is paused.

ALDERDALE WELL PROJECT

Project Cost: \$2,226,000

Funding Source: Grant Funds, Remainder TBD

This project is to drill and develop a new domestic water well at the City's Alderdale Park and connect it to the City's water distribution system. The City currently has a state grant that covers half of the project cost. Additional funding will be needed.

UPDATE: This project is in design. The Cultural Study is done. No issues were discovered.

Sewer Division Projects – Permit & MAO Combined Timeline

Currently, there are many projects being worked on by the utility crews. Below is a list of those projects and any current updates on those projects.

Junction City Permit & MAO Combined Timeline				
#	Item	Source	Due Date	Status
6	Updated Facilities Plan	Permit	1/1/2026	In Process
	Estimated Project Cost	Additional \$50,000	Funding Source	Sewer Capital Projects Fund
	<p>Facilities Plan Update This project is to update the City’s Wastewater Facilities Plan. This is the first step in the process to upgrade the City’s Wastewater Treatment Plant. This work is being completed by HBH Engineering (City Engineer). UPDATE: (3/9/26) Draft comments from DEQ have been received. Staff is working with the City Engineer to address these comments.</p> <p>Wetlands Function & Values Study This project is to see how many wetland mitigation credits the City will receive for the restoration of the property north of the lagoons (tax lot 900). This work was awarded to Cascade Environmental. UPDATE: This portion of the project is complete.</p>			
#	Item	Source	Due Date	Status
14	Copies of Pretreatment Permits to DEQ	MAO	9/30/2026	In Process
	Estimated Project Cost	\$500	Funding Source	Sewer Operating Fund
	<p>This project is to provide copies of the permits issued to industrial sources to prevent slug loading. Note that this project is part of #5 and #27. UPDATE: (3/9/2026) Staff is scheduling onsite inspection with the top 6 potential industrial users.</p>			
#	Item	Source	Due Date	Status
16	Mixing Zone Study	Permit	12/15/2026	Not Started
	Estimated Project Cost	TBD	Funding Source	Sewer Capital Projects Fund
	This project has not yet started.			
#	Item	Source	Due Date	Status
17	Report on Progress for funding & design of Treatment Plant	Permit	1/1/2027	Not Started
	Estimated Project Cost	TBD	Funding Source	Sewer Capital Projects Fund
	This project has not yet started.			
#	Item	Source	Due Date	Status
18	MAO Progress Report	MAO	3/1/2027	Not Started
	Estimated Project Cost	N/A	Funding Source	N/A
	This project has not yet started.			

#	Item	Source	Due Date	Status
19	CCTV Sewer Collection System	MAO	1/1/2028	In Process
	Estimated Project Cost \$5,000	Funding Source	Sewer Capital Projects Fund	
	This project is to video inspect all sections of the sewer collection system that has not been inspected in the past 5 years.			
	UPDATE: (3/9/2026) Staff is currently working on inspecting 3rd and Maple and 14th and Elm basins			
#	Item	Source	Due Date	Status
20	Inflow & Infiltration Elimination Plan	MAO	4/30/2028	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project is to submit a draft plan to eliminate Priority 1 infiltration sources to the sewer collection system based on the data from #19 above.			
#	Item	Source	Due Date	Status
21	Draft Predesign Report for Subproject 1	Permit	1/1/2028	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			
#	Item	Source	Due Date	Status
22	Land Acquisition Progress Report for Subproject 2	Permit	1/1/2028	Not Started
	Estimated Project Cost N/A	Funding Source	N/A	
	This project has not yet started.			
#	Item	Source	Due Date	Status
23	MAO Progress Report	MAO	3/1/2028	Not Started
	Estimated Project Cost N/A	Funding Source	N/A	
	This project has not yet started.			
#	Item	Source	Due Date	Status
24	Groundwater Investigation Report and Archaeological Review for Subproject 2	Permit	1/1/2029	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			
#	Item	Source	Due Date	Status
25	MAO Progress Report	MAO	3/1/2029	Not Started
	Estimated Project Cost N/A	Funding Source	N/A	
	This project has not yet started.			
#	Item	Source	Due Date	Status
26	Inflow & Infiltration Elimination Plan Priority 1 projects complete	MAO	4/30/2029	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			

#	Item	Source	Due Date	Status
27	Final Design for Subproject 1	Permit	6/1/2029	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			
#	Item	Source	Due Date	Status
28	Industrial User Survey	Permit	Once per Permit	In Process
	Estimated Project Cost \$500	Funding Source	Sewer Operating Fund	
...	Industrial Pretreatment User Survey This project is to conduct an Industrial User Survey in the City. This is the first step in fully implementing the City's Industrial Pretreatment Program. UPDATE: Staff has hand delivered the paper work to the few places that had not responded, These have now been returned.			
#	Item	Source	Due Date	Status
30	Construction Progress Report for Subproject 1	Permit	6/1/2030	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			
#	Item	Source	Due Date	Status
31	Wetland Delineation & Mitigation Report for Subproject 2	Permit	6/1/2030	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			
#	Item	Source	Due Date	Status
32	Final Design for Subproject 2	Permit	1/1/2032	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			
#	Item	Source	Due Date	Status
33	Construction Progress Report for Subproject 2	Permit	1/1/2033	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			
#	Item	Source	Due Date	Status
34	Achieve final limits for CBOD	Permit	1/1/2034	Not Started
	Estimated Project Cost TBD	Funding Source	Sewer Capital Projects Fund	
	This project has not yet started.			

Sewer Division Projects – All Other

MWMC CONNECTION

Project Cost: TBD **Funding Source:** TBD

This project is to investigate an alternative option for treating the City’s wastewater instead of constructing a new treatment plant by connecting to the MWMC treatment plant. This plant currently serves Eugene and Springfield and the City of Creswell is currently working on connecting to the plant.

For Junction City, this would require the City to connect to a pump station owned by the City of Eugene that pumps directly to the MWMC treatment plant. Costs would include pumping from JC to this pump station, upgrades to the pump station, and fees for connecting from MWMC and the City of Eugene. This would be similar to System Development Charges (SDC’s).

Additionally, the City would have to work with Eugene, Springfield, and Lane County to modify the Metro Plan to allow MWMC to extend service lines outside of it’s current boundaries. This is a planning issue that will require meetings with the Planning Commissions of all three agencies plus both City Council’s and Lane County Board of Commissioners.

Estimated Costs (as of 3/17/2026):

Connect to Enid Pump Station (City of Eugene)	\$28,902,000
Enid Pump Station Upgrades (City of Eugene)	TBD
City of Eugene Connection Fees	TBD
MWMC Connection Fees	TBD
MWMC Upgrade Costs	TBD

UPDATE: Staff has been involved with several meetings with Lane County, MWMC, and Creswell. Staff has received the Engineer’s estimate for connecting to the City of Eugene’s pump station. The potential contractor to determine connection fees contract should be before Council in April.

10TH & ROSE PUMP STATION REPLACEMENT

Project Cost: TBD **Funding Source:** Sewer Capital Fund

This project is to replace the City’s 10th & Rose Sewer Pump Station. This station is one of the older pump stations in town and needs to be moved to a location on a city owned parcel further west on 10th Street.

UPDATE: Design work has begun on this project.

Parks & Open Spaces Division Projects

Currently, there are many projects being worked on by the Parks & Open Spaces crews. Below is a list of those projects and any current updates on those projects.

Appendix A – Well Flow Capacities

Well Flow Capacities

Location	Original Flow	Before Rehab	After Rehab
13 th & Elm Well	300 GPM	225 GPM	600 GPM
11 th & Elm Well	1,100 GPM	120 GPM	300 GPM
5 th & Maple Well	500 GPM	220 GPM	250 GPM
8 th & Deal Well	300 GPM	75 GPM	150 GPM
3 rd & Cedar Well	300 GPM	250 GPM	350 GPM
Bailey Park Well	N/A	N/A	600 GPM
Total Capacity	2,500 GPM	890 GPM	2,000 GPM

Appendix B – Completed Projects

WATER DIVISION PROJECTS

3rd & Cedar Raw Water Line Project

Project Cost:

Funding Source: Water Capital Fund

This project is to install new raw water line that will connect the 3rd & Cedar Well to the City's Water Treatment Plant.

Lead Water Service Line Survey

This project is a new requirement by the State to inspect all service line in the system. We must identify both on the Cities side and the customer side what the service lines are made of. This project must be completed by October 16th, 2024 and reported to the state.

Bailey Well Project

Project Cost:

Funding Source: Water Capital Fund

This project is to drill and develop a new domestic water well at the City's Bailey Park and connect it to the City's water distribution system.

Water Rights Transfer for Bailey Well

Project Cost:

Funding Source: Water Capital Fund

This project is to transfer some of the City's existing water rights for use with the new Bailey Well.

5th Street Water Line Replacement & Street Reconstruction Project

Project Cost:

Funding Source: Water Capital Fund

This project is to replace some older water lines on 5th Street while City crews are working on other waterlines in the area.

UPDATE: This project is complete.

5th & Maple Well Rehab Project

Project Cost: \$30,000

Funding Source: Water Capital Fund

This project is to inspect and rehabilitate the 5th & Maple Well to restore pumping capacity to it.

UPDATE: The repair work is complete.

PARKS DIVISION PROJECTS

Tequendama Park Upgrades

Project Cost:

Funding Source: Parks SDC Fund

This project is to update the City owned Tequendama Park due to age. This includes replacing the existing playground structure.

Bailey Park Replacement

Project Cost: \$178,500

Funding Source: Parks Capital Fund

This project is to make upgrades to the Bailey Park due to the changes by adding a water well to the park. These upgrades include adding pickleball courts, basketball courts, and more.

SEWER DIVISION PROJECTS

Wastewater NPDES Permit/MAO

Junction City Permit & MAO Combined Timeline				
#	Item	Source	Due Date	Status
1	Recycled Water Use Plan	MAO	11/1/2024	Done
	This project is to complete a state approved Recycled Water Use Plan. This plan is used by the City for irrigating land with the effluent from the City's wastewater treatment plant in the summer.			
#	Item	Source	Due Date	Status
2	Report on Funding for Facilities Plan	Permit	1/1/2025	Done
	This project is to update the DEQ on the City's funding status for the Facilities Plan Update.			
#	Item	Source	Due Date	Status
3	Repair Irrigation System per DEQ Approved plans	MAO	3/1/2025	Done
	This project is to make some repairs & upgrades to the contact chamber at the treatment plant to allow for better control of the irrigation process.			
#	Item	Source	Due Date	Status
4	MAO Progress Report	MAO	3/1/2025	Done
#	Item	Source	Due Date	Status
5	Industrial Sources Identified & Reported to DEQ	MAO	8/31/2025	Done
	Estimated Project Cost	\$500	Funding Source	Sewer Operating Fund
	This project is to identify any and all industrial sources discharging slug loads of BOD5, TSS, or ammonia to the wastewater treatment plant.			
#	Item	Source	Due Date	Status
7	Groundwater Investigation Report and Archaeological Review for Subproject 1	Permit	1/1/2026	Done
	Estimated Project Cost	\$142,597	Funding Source	Sewer Capital Projects Fund
	Geotechnical Work This project is to conduct geotechnical work to determine the types of soil and groundwater that the wastewater treatment plant.			
#	Item	Source	Due Date	Status
8	Sludge Depth Survey	Permit	1/15/2026	Done
	Estimated Project Cost		Funding Source	Sewer Capital Projects Fund
	This project is to conduct a survey of the sludge depths in the City's Lagoons.			
#	Item	Source	Due Date	Status
9	MAO Progress Report	MAO	3/1/2026	Done
	Estimated Project Cost	N/A	Funding Source	N/A
	This project is complete			
#	Item	Source	Due Date	Status
10	Smoke Test Sewer System	MAO	1/1/2026	Done
	Estimated Project Cost	Bidding Underway	Funding Source	Sewer Capital Projects Fund
	This project is to conduct smoke testing on all portions of the City's sewer collection system that have not been tested in the past 5 years			

#	Item	Source	Due Date	Status
11	Smoke Testing Report	MAO	1/1/2026	Done
	Estimated Project Cost	TBD	Funding Source	Sewer Capital Projects Fund
	This project is to develop an inflow improvement plan and schedule based on the results from the smoke testing and flow monitoring information that was collected.			
#	Item	Source	Due Date	Status
12	Collection System Mapping	MAO	1/1/2026	Done
	Estimated Project Cost	N/A	Funding Source	N/A
	This project is to update the City's sewer system map to identify each drainage basin including pipe type and date of installation.			
#	Item	Source	Due Date	Status
13	Collection System Flow Monitoring	MAO	1/1/2026	Done
	Estimated Project Cost	N/A	Funding Source	N/A
	This project is to complete flow monitoring on each basin in the collection system to identify areas with the highest inflow and infiltration.			
#	Item	Source	Due Date	Status
15	Wetland Delineation & Mitigation Report for Subproject 1	Permit	6/1/2026	Done
	Estimated Project Cost	TBD	Funding Source	Sewer Capital Projects Fund
	Wetlands Delineation Study This project is to conduct a wetlands delineation study for the recently purchased property next to the City's treatment plant (tax lot 602, High Pass Property purchased in 2024).			
	Wetlands Coordination & Permitting This project is to complete a wetlands delineation on the City's existing property at the treatment plant.			
#	Item	Source	Due Date	Status
28	Industrial User Survey	Permit	Once per Permit	Done
	Estimated Project Cost	\$500	Funding Source	Sewer Operating Fund
	Industrial Pretreatment User Survey This project is to conduct an Industrial User Survey in the City. This is the first step in fully implementing the City's Industrial Pretreatment Program.			
#	Item	Source	Due Date	Status
29	Outfall Inspection Report	Permit	Once per Permit	Done
	Estimated Project Cost	\$2,500	Funding Source	Sewer Capital Projects Fund
	This project is complete.			

Appendix C – Updated Water Capital Plan Project Costs

Water Projects Costs Summary

No.	Project Name	Preliminary Estimated Cost
2025 New High Projects (0-5 years)		
0A-1	Raintree Well	\$ 3,393,473
0A-2	Alderdale Well	\$ 2,225,202
0A-3	Asbestos, Steel, and Lead Jointed Cast Iron Waterlines Replacement Project	\$ 4,922,380
0A-4	Wells System Redundancy and Resiliency Improvements	\$ 993,500
0A-5	Abandon 8th and Front Well	\$ 71,200
0A-6	Water Master Plan Update	\$ 70,000
0A-7	Raw Water Sand Issue	\$ 20,000
Sub Total of Priority 1A Projects		\$ 11,695,755
2025 New Projects (5-10 years)		
0B-1	500,000 Gallon Reservoir at Raintree	\$ 3,326,549
0B-2	Water Management and Conservation Plan Update	\$ 80,000
0B-3	Raintree Water Treatment Plant	\$ 11,230,448
Sub Total of Priority 1A Projects		\$ 14,636,997
Identified in 2019 Water Master Plan - Priority 1A Projects(0-5 years)		
1A-1	Completed	
1A-2	North Greenwood Street Mainline Update	\$ 1,143,000
1A-3	North Downtown Mainlines Update	\$ 1,485,000
1A-4	South Greenwood Street and Third Street Mainlines Update	\$ 1,175,000
1A-5	High School Waterline Update	\$ 338,000
Sub Total of Priority 1A Projects		\$ 4,141,000
Identified in 2019 Water Master Plan - Priority 1B Projects(0-10 years)		
1B-1	New 0.5 MG Storage Tank (South)	\$ 1,346,000
1B-2	Elm Street and Deal Street Mainlines Update	\$ 1,332,000
1B-3	South Downtown Waterlines Update	\$ 490,000
1B-4	Northeast Residential Waterlines Update	\$ 958,000
1B-5	Industrial Mainlines Update	\$ 891,000
1B-6	99W Waterlines Update	\$ 882,000
1B-7	Galvanized Steel and Asbestos Concrete Pipe Replacement Program	\$ 9,276,000
Sub Total of Priority 1B Projects		\$ 15,175,000
Identified in 2019 Water Master Plan - Priority 2 Projects(10-15 years)		
2A	East 9th Avenue Waterline Update	\$ 221,000
2B	Hatton Lane Waterline Expansion and Update	\$ 412,000
Sub Total of Priority 2 Projects		\$ 633,000

Identified in 2019 Water Master Plan - Priority 3 Projects(15-20 years)		
3A	Completed	
3B	New 0.5 MG Storage Tank (West)	\$ 1,358,000
3C	East Residential Waterlines Update	\$ 566,000
3D	Oak Street Waterline Update	\$ 94,000
3E	South Residential Waterlines Expansion and Update	\$ 268,000
3F	North Future Residential Infill Mainline	\$ 550,000
3G	Tamarack Street to Timothy Street Mainline Connection	\$ 175,000
3H	South Future Residential Infill Mainline	\$ 425,000
3I	High Pass Road Mainline Expansion	\$ 893,000
3J	Tenth Avenue Mainline Expansion	\$ 879,000
3K	West Residential Expansion Mainlines	\$ 2,422,000
3L	Future Industrial Expansion Mainlines	\$ 4,320,000
3M	Small Cul-de-sac Waterline Replacement Program	\$ 729,000
Sub Total of Priority 3 Projects		\$ 12,679,000
Total Recommended Improvement Project Costs		\$ 58,960,752

Appendix D – Updated Sewer Capital Plan Project Costs

Wastewater Projects Costs Summary

No.	Project Name	Preliminary Estimated Cost
<i>Wastewater Treatment Plant Projects</i>		
WWTP-A	WWTP - New Mechanical Wastewater Treatment Plant: Includes all treatment process equipment, tankage, buildings, and site development. Processes include headworks, secondary treatment (Moving Bed Biological Reactor), tertiary treatment (filtration), disinfection (UV and/or chlorination, TBD), and solids handling (process TBD)	\$ 32,000,000
WWTP-B	WWTP - Treated Water Storage Pond: Lined, earthen-dike pond to store treated water for Recycled Water Use and Discharge during allowed window	\$ 16,000,000
WWTP-C	WWTP - Mitigation Wetland: Wetland mitigation required to offset construction of the new WWTP and Storage Pond, includes trails, bridges, and other associated improvements	\$ 5,000,000
WWTP-D	WWTP - Recycled Water Use facilities, including piping, pumping, and monitoring	\$ 2,500,000
WWTP-E	WWTP - Interim Improvements to provided for additional EDUs prior to completion of main WWTP project	\$ 2,500,000
Total of WWTP Projects		\$ 58,000,000
<i>Projects from 2018 Wastewater Master Plan CIP</i>		
CIP-A	North Common Force Main - 14th & Elm to Rose	\$ 2,300,000
CIP-B	Upgrade 14th and Elm Undersized Trunk Sewer	\$ 900,000
CIP-C	17th and Ivy Pump Station	\$ 2,250,000
CIP-D	North Common Force Main - Rose to Oaklea	\$ 1,900,000
CIP-E	10th and Rose Pump Station	\$ 2,100,000
CIP-F	Chapel Creek PS Force Main	\$ 850,000
CIP-G	1st and Monaco Pump Station	\$ 2,250,000
Total of 2018 Wastewater Master Plan CIP Projects		\$ 12,550,000
<i>MAO/NPDES Required Projects</i>		
REQ-1	Smoke Testing	\$ 150,000
REQ-2	CCTV of Collection System	\$ 100,000
REQ-3	Infiltration/Inflow Removal Projects	\$ 5,000,000
Total of MAO/NPDES Required Projects		\$ 5,250,000
Total Recommended Improvement Project Costs		\$ 75,800,000

JUNCTION CITY COUNCIL AGENDA ITEM SUMMARY



Police Department Projects Update

Meeting Date: April 28, 2026
Department: Police
www.junctioncityoregon.gov

Agenda Item Number: 8
Staff Contact: Mark Waddell
Contact Telephone Number: 541-998-1245

ISSUE STATEMENT

Chief Waddell will be providing a verbal update to Council on the department's ongoing projects.

BACKGROUND

At the April 22, 2025 Council Work Session, the Council consensus was for the Police Department to start providing regular updates at Council Works Sessions on department projects, similar to what the Public Works Department was doing.

FISCAL EFFECT

N/A

RELATED CITY POLICIES

None.

LEGAL REVIEW

Reviewed as part of the Council Packet.

CITY ADMINISTRATOR'S COMMENT

To provide feedback as desired.

COUNCIL OPTIONS

To provide feedback as desired.

ATTACHMENTS

None.

FOR MORE INFORMATION

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Telephone: 541-998-1245
Staff E-Mail: mwaddell@jcpolice.org