

The Public Works Committee of the City Council for the City of Junction City met on Monday, May 7th, 2018, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Public Works Director Gary Kaping, Councilors Dale Rowe and John Gambee.

ABSENT WERE: Councilor Bill DiMarco.

I. CALL TO ORDER

Chairman Dale Rowe called the meeting to order at 6:30pm.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – April 2, 2018

The consensus of the Committee was to approve the minutes as written.

IV. ENGINEERING CONTRACT RENEWAL

Director Kaping informed the Committee that before them is a request to renew the City Engineering contract. He stated that in 2013 the City went through the process to select a City Engineer. HBH Engineering was selected and they have been our Engineer ever since. The current contract expires August 15, 2018.

Director Kaping then highlighted what he likes about HBH and recommended to the Committee that the contract with HBH be renewed. Next year a formal RFP will need to be done. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to renew the City Engineering contract to the Council, with the recommendation to approve.

V. PURCHASE OF EQUIPMENT/TRUCKS FROM LANE COUNTY AUCTION

Director Kaping is requesting the ability to purchase items from the Lane County Auction. Every year, Lane County puts on an auction where different agencies take their vehicles and equipment to be sold. The auction is normally in September. Director Kaping would like to get pre- approval from the Committee now, to purchase any item on the list that he finds at the auction. The intent is that by doing so, he won't miss out on the items by needing to go to the Committee for approval. Discussion followed.

ACTION: The consensus of the Committee was forward the proposal for the equipment purchases to the Council with the recommendation to approve.

VI. STORAGE TANK CLEANING AND INSPECTION

Director Kaping asked for the Committee to review the bids for the storage tank cleaning and inspections. It is done every three years, with divers in dry suits, while the tanks are still online.

Director Kaping notified the Committee that four different companies bid the job. City Staff is recommending awarding the work to Liquivision. Although their bid is higher, they are including the most work and they are local.

Discussion followed.

ACTION: The consensus of the Committee was to forward the bids to the Council with the recommendation to award the bid to Liquivision.

VII. AGENDA FORECASTER REVIEW

Director Kaping stated that the only adjustment to the Agenda Forecaster was adding the items that were discussed tonight.

VIII. OTHER BUSINESS

Councilor Gambee stated that he liked the Street Repair information that Director Kaping brought to the last Budget Committee meeting.

Director Kaping informed the Committee that he has asked HBH Engineering to give a rough estimate of what it would cost to engineer the head in parking on Front Street.

IX. ADJOURNMENT

As there was no further business, the meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician