

The Budget Committee for the City of Junction City, met at 6:30 p.m. on Thursday, May 13, 2021, at the Community Center, 175 W. 7th and in a virtual meeting format, via internet and phone.

PRESENT: Council Members: Chair, Councilor Ken Wells; Mayor, Beverly Ficek; Councilors Sandie Thomas, Andrea Ceniga, John Gambee, Karen Leach, and Sidney Washburne; **Citizen Members:** Jack Sumner, Sue Huntley, Kara McDaniel, James Hukill, Darin Olson, and Joshua Guth, and Travis Ducker. **Staff:** City Administrator, Jason Knope; Police Chief, Bob Morris; Public Works Director, Gary Kaping; Finance Director, Mike Crocker; and Planning Technician, Tere Andrews.

1. Call to Order

Chair Wells called the meeting to order at 6:30 p.m. and took roll call. He asked if there were any conflicts of interest to declare.

Councilor Ceniga declared a potential conflict of interest because her brother-in-law was an employee at Public Works.

Mayor Ficek declared a potential conflict of interest because her daughter was an employee of Junction City.

2. Approval of Minutes – May 6, 2021

MOTION: Councilor Thomas made a motion to approve the May 6, 2021 Budget Committee minutes. The motion was seconded by Councilor Washburne and passed by unanimous vote of the Committee.

3. Public Comment

None.

4. Follow up from Previous Meeting

Chair Wells noted that Director Crocker had given everyone a list of the budget changes, which included 5 items.

5. Budget Deliberations

Chair Wells asked if the Committee had any questions or comments on the budget.

Committee Member Sumner noted that the minutes from the last meeting read that Lines 42, 47, and 51 would be reduced and asked about these funds. Administrator Knope responded that Lines 42, 47, and 51 were in the Non-Departmental Fund and the other two changes were in the Pool Capital Projects Fund.

Committee Member Sumner stated that the City had a dispatch contract with the University of Oregon and asked when their fiscal year began, as it was different than the City's which began on July 1st. Administrator Knope responded that he believed they were on a biennial, two year cycle.

Chair Wells asked if there were other questions or comments. There were none.

MOTION: Committee Member Sumner made a motion to approve the Fiscal Year 2021-2022 budget and the total expenditures, as modified. The motion was seconded by Councilor Leach and passed by unanimous vote of the Committee.

MOTION: Committee Member Hukill made a motion to approve the property tax rate of \$6.0445 per \$1,000 of taxable value. The motion was seconded by Committee Member Sumner and passed by unanimous vote of the Committee.

Chair Wells stated that the current year was one like no other, but the budget came through very positively and they had an excellent budget going forward into next year. He thanked the Budget Committee and staff for all their great work. He added that the Budget Committee typically met in January, so that the Committee could be updated on how the City was doing mid-year.

Committee Member Olson noted that he appreciated how staff looked ahead and planned for larger expenditures, which made for a much smoother budget process.

Councilor Thomas thanked Dr. Dale Rowe for the City having a balanced budget and she thanked everybody for their good work.

Councilor Leach thanked Administrator Knope, Director Crocker, and staff for their hard work on the budget. She noted that she appreciated the presentations, the budget was easy to understand, and the process was easy.

Chair Wells noted that the budget would now be presented to the Council.

Committee Member Huntley asked if a quorum of the Budget Committee needed to be present at the Council meeting. Administrator Knope responded that a quorum of the Budget Committee was not needed for Council adoption of the budget but had been needed in the past if the draft Budget Committee minutes were being considered for approval.

Chair Wells said that it would be nice to see Budget Committee citizen members at the Council meetings, as it took everybody's work to get this far. Committee Member Huntley added that it also showed the public that citizens could be a viable part of the Budget Committee, even if they were not on the Council. She asked if the Budget Committee would meet in January. Chair Wells responded that they would be discussing that.

6. Adjournment

As there was no further business, the meeting was adjourned at 6:47 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Ken Wells, Chair