

The Junction City Planning Commission met on Wednesday, May 16, 2018 at 6:30 p.m. in the Council Chambers at City Hall, 680 Greenwood Street, Junction City Oregon.

Present were: Planning Commissioners, James Hukill (Vice-Chair), Ken Wells, Shaylor Scalf, Patricia Phelan, and Sandra Dunn; Planning Commission Alternate Alicia Beymer; City Planner, Jordan Cogburn; Building Official, Stuart Holderby; and Secretary, Tere Andrews.

Absent: Commissioner Jeff Haag

1. OPEN MEETING AND REVIEW AGENDA

Vice-Chair Hukill opened the meeting at 6:30 pm and led the Pledge of Allegiance.

2. CHANGES TO THE AGENDA

None.

3. PUBLIC COMMENT (FOR ITEMS NOT ALREADY ON THE AGENDA)

None

4. APPROVAL OF MINUTES

- April 18, 2018

Motion: Commissioner Beymer made a motion to approve the April 18, 2018 minutes as written. Commissioner Phelan seconded the motion.

Vote: Passed by a vote of 6:0:0. Vice-Chair Hukill, Commissioners, Beymer, Dunn, Scalf, Wells, and Phelan voted in favor.

5. SUB-18-01 – EEC Holdings, LLC Preliminary Subdivision – The Applicant has Requested This Item be Placed on Hold Pending Further Action by the Owner

Planner Cogburn explained the property owner needed to take further action for the application to move forward. It would remain on hold until the applicant notified the City.

6. Planning Commission Officer Election – Chair Vacancy

Motion: Commissioner Phelan nominated Commissioner Hukill to fill the Planning Commission Chair vacancy. Commissioner Scalf seconded the motion.

Vote: Passed by a vote of 5:0:0. Commissioners, Beymer, Dunn, Scalf, Wells, and Phelan voted in favor.

Consensus: By consensus of the Commission, election of a Vice-Chair was continued to the June meeting.

7. PLANNING ACTIVITY REPORT

Planner Cogburn reviewed the Planning Activity Report with the Commission.

Planning applications were submitted for the vacant parcel at W 17th Avenue and Magnolia.

Development review was underway for the tractor store to be located at the 'Y'.

No applications had been received for the two Planning Commission vacancies.

8. COMMISSION AGENDA FORECASTER

The Commission reviewed the agenda forecaster.

9. COMMISSIONER COMMENTS

The Commission discussed getting the word out about the Planning Commission vacancies. The vacancies were already advertised on the city website.

Commissioner Scalf complemented Planner Cogburn on his professionalism.

9. ADJOURNMENT

Motion: Commissioner Beymer made a motion to adjourn the meeting. Commissioner Wells seconded the motion.

Vote: Passed by a vote of 6:0:0. Chair Holderby, Commissioners, Hukill, Beymer, Dunn, Scalf, Wells, and Phelan voted in favor.

The meeting adjourned at 6:47 p.m.

The next scheduled Planning Commission meeting would be Wednesday June 20, 2018 at 6:30 p.m.

Respectfully Submitted,

Tere Andrews, Planning Secretary

James Hukill, Planning Commission Chair