

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

May 18, 2022

The Library Board met in a regular session on May 18, 2022 at the JC Public Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members Wendy Thelander, Cyndi Vermilyea, and Laura Brown; Library Director Michelle Schneider; City Counselor Karen Leach; Mayor Beverly Ficek. Absent: Board Member Nancy Sabin.

- **Call to Order**

Board Chair Daeges called the meeting to order at 6:38pm

- **Changes to the Agenda**

No changes noted.

- **Approval of April 19, 2022 Minutes**

Postponed to the June 21, 2022 meeting.

- **Introductions**

All introduced themselves, including the two new board members: Wendy Thelander and Cyndi Vermilyea. Library Coordinator Schneider relayed that at her one-year anniversary she had been promoted to Library Director.

- **Board Member Commitment Form**

The forms were given to the new board members. Cyndi asked for clarification on the meeting dates. Michelle cleared up it's the third Tuesday of the month and members cannot miss more than 3 meetings a year, although we can move meetings when necessary.

- **Part-time Library Assistant Position**

Library Director Schneider reviewed the benefits of having an assistant, including additional outreach and meeting the needs of the growing population. The job listing was shared. It was discussed if a library board member can be a library employee. Since the board is advisory, no one was sure. Michelle will look into it.

- **Monthly Summary Report**

Library Director Schneider shared that the 2022-23 budget is ready for approval and all requests were approved, including the interior painting. She shared ideas on the interior painting plan, including incorporating city themes in the color and artwork. The April report was reviewed including income sources for the year.

- **United for Libraries Video**

The video was postponed until the next meeting due to time. It was discussed that the board needs to be trained on purpose and objectives and these videos should help.

- **Library Update & Review**

- The Teen Book Club is still recruiting for members. It may be delayed by a month due to lack of members.
- Last week there were 8 attendees to Friday Storytime and 17 for Craft-A-Story with in which the library partners with Melinda Garcia of the 4-H OSU Extension Service.
- Two adult programs are in the works: one for gardening and one about an author.
- The Friends group is having a book sale at the Junction 4 Junction.
- Summer Reading Programs are in the works including Cascades Raptor Center, Oregon Mozart Players, and Oregon Department of Agriculture. Last year the summer programs had about 25-36 attendees at each event.
- Once a month the Friday Storytime will take place at Max Porters.

- **Public Comment**

- Mayor Ficek would like to see the library participate at the Junction City Sesquicentennial celebration in September. The library can be part of the city building open houses on September 15. They can also participate in the street fair on September 16 by having a booth. Wendy suggested giving out books or having a color-a-bookmark station. Michelle mentioned working with the Lane Literacy Council. Mayor Ficek asked about turning it over to the Friends. Jennifer said they could have another book sale.
- Board member Thelander reported the school district is doing a survey to gather feedback for goals and mission for the district. She recommended to the board to fill out the survey and request a focus on literacy.

- **Adjournment**

The meeting was adjourned at 8:24pm.

Respectfully Submitted:

Michelle Schneider, Library Director

The next Library Board meeting is scheduled for June 21, 2022 at 6:30 p.m.