

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, May 22, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT:** Mayor, David Brunscheon; Councilors Jack Sumner, Bill DiMarco, Jim Leach, and Randy Nelson; (Excused Absences: Councilor Laurel Crenshaw and Herb Christensen); City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Public Works Director, Jason Knope; Finance Director, Mike Crocker; Community Services Director, Melissa Bowers; City Planner, Stacy Clauson; and Secretary, Tere Andrews.

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**II. CHANGES TO THE AGENDA**

Mayor Brunscheon stated that he would add a proclamation after Public Comments.

**III. CONSENT AGENDA**

**MOTION:** Councilor DiMarco made a motion to approve the consent agenda, consisting of the minutes from April 10, April 24, and May 8, 2012. The motion was seconded by Councilor Leach and passed by unanimous vote of the Council.

**IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA**

None.

**V. PROCLAMATION – NATIONAL PUBLIC WORKS WEEK**

Mayor Brunscheon proclaimed May 20<sup>th</sup> through May 26<sup>th</sup> National Public Works Week.

**VI. PUBLIC HEARING ON PROPOSED SUPPLEMENTAL BUDGET**

**A. PUBLIC HEARING**

Mayor Brunscheon opened the public hearing.

**Staff Report**

Director Crocker stated that before the Council was a supplemental budget resolution for the Viking Sal Senior Center. An increased level of activity from senior trips and programs resulted in a corresponding increase in the amount of revenue and related materials and services costs beyond the anticipated and budgeted amounts. In addition, the Center negotiated an unanticipated new copier contract to address service needs and had a higher than anticipated level of small donations received. The approval of a resolution by the City is required before a supplemental budget can be adopted, and the hearing was published in the Tribune News on May 16<sup>th</sup>. The supplemental budget includes an increase in resources and Materials and Services by \$10,000.

**PUBLIC TESTIMONY**

None.

**Questions from Council**

None.

Mayor Brunscheon closed the public hearing.

**B. RESOLUTION No. 1 – A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2012 AND ENDING JUNE 30, 2012 AND MAKING APPROPRIATIONS WITHIN THE VIKING SAL SENIOR CENTER FUND.**

**MOTION:** Councilor Sumner made a motion to approve Resolution No. 1. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

**VII. PUBLIC COMMENTS ON OLD WATER TOWER**

Administrator Watson stated that this was the second of two scheduled opportunities for citizens to provide comments on the Old Water Tower. He referred to the fact sheet that had been included in the Council packet. Due to the age of the tower and the upcoming discontinuation of use, options include removing the tower at an anticipated cost of \$20,000 or refurbishing the tower, which could cost approximately \$500,000.

Mayor Brunscheon asked if there were any public comments. There were none.

Administrator Watson noted that a few written comments had been received and had been included in the Council packet.

Next steps are that the Water, Sewer, and Street Committee will further review and bring back a recommendation to the Council.

**VIII. CUSTOMIZED PERIODIC REVIEW PHASE II**

**A. Wetland Regulations**

Planner Clauson reviewed that up to this point, the City had conducted an inventory of wetlands, classified them as significant or not, and recommended levels of protection. The next step is to implement the protection recommendations by amending the City's wetland regulations in the code. These amendments have been reviewed and recommended to be approved by the Planning Commission.

After discussion, the Council consensus was in favor of moving forward with the Planning Commission recommendation. An amending ordinance will come before the Council at a future date.

**IX. SEWER REPAIR PROJECT PAY REQUESTS 1, 2, AND 3**

Director Knope stated that these pay requests were part of Change Order 7 of Bid Package 5C by the Automation Group. Water, Sewer, and Street Committee reviewed and recommended approval. Numbering was changed to match numbers from the Department of Corrections: 1 and 2 changed to 13 and 3 changed to 14.

**MOTION:** Councilor Sumner made a motion to approve Pay Requests 13 in the amount \$8,698.20 and Pay Request 14 in the amount of \$42,038.35 to the Automation Group. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

**X. LIQUOR LICENSE RENEWALS**

Chief Chase stated that the Police Department had reviewed the annual renewal list from OLCC (Oregon Liquor Control Commission) and there were no concerns on renewals being granted to the establishments in Junction City.

**MOTION:** Councilor Nelson made a motion to grant the Police Department the authority to make a written recommendation to OLCC for all eligible renewals. The motion was seconded by Councilor Leach and passed by unanimous vote of the Council.

**XI. THIRD AND CEDAR WELL REHAB**

Director Knope stated that all of the City's wells were on a five year cycle for pumps to be pulled and inspected, and the 3<sup>rd</sup> and Cedar pump was in needs of repairs.

**MOTION:** Councilor Nelson made a motion to authorize the Public Works to spend \$18,020.50 for the refurbishment of the 3<sup>rd</sup> and Cedar Well. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

**XII. STAFF REPORTS**

Chief Chase commended Officer Brandon Nicol for his work on recent car burglaries. Staff is working with Oregon Department of Transportation to lower the speed limit in the area of Highway 99 and Hatton Lane, where another accident recently occurred.

Director Knope reported that the City auction was scheduled for July 14<sup>th</sup>. Public Works was pursuing purchase of a used pickup to make a replacement in the fleet.

Director Crocker reported that Finance was working on closing out the current fiscal year. The Springbrook software upgrade will begin around June 30<sup>th</sup>.

Director Bowers reported they were gearing up the pool for the 2012 season and had started lifeguard training. School swims for grades 1<sup>st</sup> through 6<sup>th</sup> will occur before school is out. The Summer Activity Guide will come out the 1<sup>st</sup> week of June. Positive feedback has been received from Raintree Meadows residents on the type of playground equipment they would like to have installed.

Planner Clauson reported that the Customized Periodic Review Subcommittee would meet tomorrow. The Transportation System Plan Citizen Advisory Committee is scheduled to meet on May 31<sup>st</sup> at 6:30 p.m.

Attorney Connelly reported that she and Director Knope would be bringing forward a Vista Dale Local Improvement District (LID) resolution. Attorney Lauren Summers would be attending the June Council meeting.

Administrator Watson reported that on June 20<sup>th</sup> the Lane County Sheriff's Department would be hosting a forum in the Council Chambers on what level of service they are going to provide with their recent budget issues. He added that this raised the question of what level of Police services the City will provide beyond City borders.

It was noted that the Public Safety Committee should discuss this issue and bring back a recommendation to Council. It was requested that staff and legal counsel provide options for various levels of services, impacts to the Police Department, legal implications, liabilities, and costs.

Attorney Connelly noted that she would work with Chief Chase and investigate current compensations in Intergovernmental Agreements and other considerations.

**XIII. COUNCILOR COMMENTS/QUESTIONS**

Councilor Sumner stated that he went to Bergstrom Park and the children were enjoying the new playground equipment. He added that as far as providing police services outside the City limits, someone would need to absorb these costs.

Councilor DiMarco stated that the Council needed to set a policy on levels of service outside the City limits, so the Police Department could have clear direction. He continued that for the Fiscal Year 2012-2013 proposed budget, he had heard concerns from various Council members on the uses of State Shared Revenue, the Utility Billing position, the Sanitation Worker being added, and other pieces of the budget. He wanted to make sure that enough time was provided to have adequate discussion on these areas.

Councilor Nelson stated that it was good seeing all the parks projects going forward and he wished everyone a safe holiday.

**XIV. MAYOR'S COMMENTS**

Mayor Brunscheon stated that the police service outside the City limits would be an important discussion for the Public Safety Committee and the Council. He continued that at the last Chamber luncheon, the condition of the Ivy Street area was discussed, and he encouraged businesses and citizens to do some clean up, such as garbage pick-up, weeding etc. He wished everyone a safe Memorial weekend.

**XV. OTHER CITY COUNCIL BUSINESS**

Mayor Brunscheon asked if there were any additional public comments. There were none.

**Fiscal Year 2012-2013 Budget**

Mayor Brunscheon stated that during the budget process, there seemed to be some items that the Council might want to discuss further and asked if the Council wanted to address those before the Council meetings of June 12<sup>th</sup> and 26<sup>th</sup>.

Administrator Watson stated that the budget would be coming before the Council for consideration of adoption on June 12th. He added that the Council could adjust the budget numbers within the legal parameters, and he and Director Crocker would bring sound fiscal policies to the Finance Committee and Council early in the fiscal year.

It was noted that if the Council wanted to increase expenditures in the budget, the numbers could only be increased by 10%, but there were no limitations on reducing expenditures or moving dollar amounts around within a fund.

Mayor Brunscheon asked Council members to pass on any items in the budget that they would like to have addressed to Administrator Watson for discussion on June 12<sup>th</sup>.

**XVI. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 7:39 p.m.

ATTEST:

APPROVED:

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Kitty Vodrup, City Recorder

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David S. Brunscheon, Mayor