

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, May 22, 2018, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Mark Crenshaw, Councilors Kara McDaniel, Robert Stott, Jack Sumner, John Gambee, Dale Rowe, and Bill DiMarco; City Administrator, Jason Knope; Public Works Director, Gary Kaping; City Planner, Jordan Cogburn; Building Official, Stuart Holderby; and City Recorder, Kitty Vodrup.

REGULAR SESSION

1. Call to Order and Pledge of Allegiance

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Changes to the Agenda.

Add Noise Permit Request under Other Business.

3. Scandinavian Festival Association – RTMP Grant Request

Planner Cogburn presented the request from the Scandinavian Festival Association (SFA) for a \$13,000 grant from Rural Tourism and Marketing Program funds. SFA would use \$7,000 for installation of pipes to expand the water and sewer access during the festival; this work would be done when the City repaves part of Greenwood Street. The rest of the grant would be used to reroof the east half of Festival Hall.

MOTION: Councilor Rowe made a motion to approve the Scandinavian Festival Association's RTMP Grant request as presented in the amount of \$13,000 and authorize staff to sign the necessary documents. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

Planner Cogburn left the meeting.

4. Building Program Discussion

Administrator Knope, Director Kaping, and Building Official Stuart Holderby presented an update on the City's in-house Building Program.

The program was off to a great start, and Official Holderby was in process of obtaining A Level Plan Review and Fire and Life Safety certifications, which should be finalized by the end of this year. In the meantime, the City was looking at contracting those services with the City of Eugene. The City would also need to find inspectors for A Level Electrical and Plumbing, as Official Holderby would not be able to obtain those; job descriptions for those positions would be seen in June. City staff would be meeting with Clair Company to talk about the transition and about possibly contracting with Clair for backup plan review.

The cities of Coburg and Florence were still wanting Junction City to provide Building Inspection Services and staff was excited about doing this and about future possibilities. Official Holderby thanked the Council for the opportunity and stated that they were looking forward to providing a great program.

5. Conflict of Interest Waiver – City of Florence

Administrator Knope reviewed that the City's attorney also represented the City of Florence, and a conflict of interest waiver was needed so work could be done on the draft IGA for Building Official services.

The Council consensus was to approve and have staff sign the conflict of interest waiver.

6. Other Business

Director Kaping reviewed that the Burlington Grill had submitted a noise permit application to have an outside band play on Saturday, May 26, 2018 from 7:00 p.m. to 11:00 p.m. Discussion followed on interpretation of the City's Code on permitting noise permits for commercial events. Also noted was that written policy on the noise permit process had not been finalized, as it was intertwined with the revisions on the special event process.

MOTION: Councilor McDaniel made a motion to approve the noise permit application for the Burlington Grill. The motion was seconded by Councilor Stott and passed by a vote of 5 to 1,

with Councilors McDaniel, Stott, Sumner, Gambee, and Rowe voting in favor and Councilor DiMarco voting against.

Councilor Gambee thanked Ms. Huntley and the Scandinavian Festival Association for requesting the RTMP grant, as he was glad to see that money be put to good use by a good organization. He expressed appreciation for all the hard work in making the Building Program better and for providing more services for the same amount of money.

In response to a question on the status of the Revolving Loan Fund (RLF) Criteria amendments, Mayor Crenshaw stated that he would soon be scheduling a RLF Committee meeting to review the draft criteria changes and hoped to have a proposal before the Council soon.

7. Adjournment

As there was no further business, the meeting was adjourned at 7:16 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Mark Crenshaw, Mayor