

The Community Development Committee for the City of Junction City met at 6:30 P.M. on Wednesday, June 1, 2016, in City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: City Councilors, Herb Christensen (Chair), Jim Leach, and Karen Leach; and City Planner, Jordan Cogburn. **ABSENT:** None

1. Call to Order

Chair Christensen called the meeting to order at 6:30 p.m.

2. Changes to the Agenda

None

3. Review of Minutes

• **May 4, 2016**

Consensus: By a consensus of the committee the May 4, 2016 minutes were approved as written.

4. Community Updates

Scandinavian Festival Association President, Matt Nelson submitted the 2016 vendor map to the Committee. Public Works received a copy of the map. A Public Works staff person would be present when booths were moved in and out.

Consensus: The Committee consensus was to forward the information to Council.

Energize Junction City (EJC), representative, Jeff Curran said the Oregon Department of Transportation (ODOT) responded to their question about placement of a reader board in the right-of-way near Hunton Warehouse on the east side of Highway 99, south of 1st Avenue. ODOT stated nothing could be in the highway right-of-way. EJC would be meeting with a sign company to discuss options for a new reader board.

The City had \$6,000 budgeted for a new reader board.

Action: Staff would research easements and property ownerships in the location of the current reader board at Ivy Street and W 6th Avenue.

5. New Business

• **Kalmia Street Closure Request (Goodin)**

Action: Staff would coordinate with Public Works on the street closure.

Consensus: The consensus of the Committee was to forward, to the City Council with recommendation for approval, the street closure request on Kalmia Street between 8th & 9th Avenues for a party on July 23, 2016 from noon to 8:00pm.

- **Noise Permit Application (Breeton)**

Consensus: The Committee directed staff to notify the applicant signatures from neighbors in the immediate area were necessary, and they needed to contact the Police Department to make them aware of the event.

6. Continued Business

- **Downtown Plan**

A discussion was held about a recent RTMP grant application (April, 2016) for creation of a digital map of downtown businesses. The intended purpose was to stimulate economic growth. The application did not contain sufficient information to meet the criteria. The applicant re-submitted the application, and met with Planner Cogburn. Planner Cogburn indicated the map could be created relatively quickly and at a much lower cost than the quote received by the applicant.

There was an existing ordinance which required business licenses. It was not being enforced.

Relationships between the City and new businesses could be established through interest in being included on the map.

In order to take on such a project Planner Cogburn needed to take the question to the Finance Judiciary Committee as that Committee oversaw the time allotment for the City Planner position.

The Committee was not in favor of recommending approval of the application since there were less expensive alternatives.

The Committee recommended the question of which committee oversaw the time allotment for the City Planner position be sent to Council for clarification.

- **Loan Program Update**

Planner Cogburn said the existing Business Development loan was current.

7. Agenda Forecaster

The committee reviewed the agenda forecaster. The R.A.R.E. program applications were due each April. The Committee would revisit the agenda item at a later date.

8. Other Business

None.

9. Adjournment

As there was no further business, the meeting was adjourned at 7:08 p.m.

The next standing meeting of the Community Development Committee would be Wednesday, July 6, 2016 at 6:30 p.m.

Respectfully Submitted:

Tere Andrews, Secretary