

The Junction City Public Library met in a regular session on June 14, 2021 virtually.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members Chris Vanderlinde, April Harris, and Jackquelyn Morrow; City Administrator Jason Knope; and Library Coordinators - Freda Darling and Michelle Schneider.

1. Call to Order

Board Chair Daeges called the meeting to order at 6:34pm

2. Changes to the Agenda

There were no changes to the agenda.

3. Approval of Minutes

The minutes from the March 8th and May 10th, 2021 were approved.

4. Code/Change to Subcommittee

This was a follow-up discussion about changing the board to meet compliance with the city charter.

- Board Chair Daeges asked about term limits for members as it wasn't listed in the subcommittee guidelines Article IV. City Administrator Knope responded that currently no term limits have been set.
- A question about having a high school student serve on the committee was posed by Board Member Morrow. City Administrator Knope responded that there was no age requirement set so that students could join if they desired.
- Board Chair Daeges spoke about her question from the last board meeting on whether a library board was needed. In answer, Library Coordinator Schneider gave a brief overview of the separation of duties between what a library board does vs. a friends group.
- In discussion about oversight of the subcommittee, Board Chair Daeges asked about who were the members of the Community Services Committee. They include - Councilor Sid Washburne – Chair, Councilor Andrea Ceniga, Councilor Karen Leach, and City Administrator – Jason Knope.
- Board Chair Daeges asked if the Library Coordinator would go to the meetings? City Administrator Knope responded they would not at this time.
- Board Chair Daeges asked if Board Members would vote on the change to becoming a Subcommittee that evening? City Administrator Knope said that he would formalize the new guidelines and submit it for a vote at the next meeting.

5. Summer Reading Program

Library Coordinator Schneider spoke about the summer reading program which will be held in-person with socially distanced events taking place in July and August. Also mentioned, were program start and end dates, prizes, and promotion of the program through Facebook and schools.

6. Other Business

- Board members asked if assistance was needed for Freda's Retirement Open House and were directed to reach out to the Friends of the JCP Library for more information.
- It was mentioned that Board Member Vanderlinde would be ending her term at the end of June. Board Member Morrow asked if she would need to reapply for her board position, to which, City Administrator Knope answered that she would need to go on the city website to download an application or one could be emailed to her to reapply.
- Library Coordinator Schneider mentioned that one applicant so far had applied for a library board position.
- Board Chair Daeges asked about the Community Services position vacated by former HR/Administrative Services Manager Stephanie Moran – on whether it would be filled and who was overseeing the library. City Administrator Knope said that staffing needs were still being reviewed and that currently library staff was reporting to the City Administrator.

7. Adjournment

As there was no further business, the meeting was adjourned at 6:55pm.

Respectfully Submitted:

Michelle Schneider, Library Coordinator

The next Library Board meeting is tentatively scheduled for September 13, 2021 at 6:30 p.m., although future in-person meetings may shift to another day to accommodate the library coordinator's scheduling.