

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, June 26, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Bill DiMarco, Jim Leach, Randy Nelson, and Herb Christensen; (Excused Absence: Councilors Laurel Crenshaw and Jack Sumner); City Attorney, Lauren Sommers; City Administrator, Kevin Watson; Police Chief, Mark Chase; Finance Director, Mike Crocker; City Planner, Stacy Clauson; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:33 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

None.

IV. MENTAL HOSPITAL UPDATE – JODIE JONES, PROJECT ADMINISTRATOR WITH DEPARTMENT OF HUMAN SERVICES

Ms. Jodie Jones, Project Administrator for the Department of Human Services, provided an update on the building of the State Mental Hospital. The design is complete and machinery will be on site the second week of July to begin clearing and mass earth work. Four feet of fill will be brought in, and geo-thermal well digging will occur between August and September. In November, utilities will be installed, and foundation work will begin towards the end of December or beginning of January. Vertical construction will begin in late spring or early summer of 2013. At the same time that some of the clearing and foundation work is being done, the Department of Corrections will be on site working on the intersection.

Ms. Jones continued that they would be holding an open house and inviting local businesses to start discussions on the types of services that will be needed by the hospital, such as catering and dentistry. She added that trailers would be moved on site in August and at that time she would be on site every Wednesday and available for face to face meetings.

V. BATTLE OF THE BANDS – NOISE PERMIT REQUEST

Administrator Watson reviewed that this was a fundraising event for autism.

MOTION: Councilor DiMarco made a motion to approve the noise permit for the Battle of the Bands, to be held on Saturday, July 14, 2012 from 10:00 a.m. to 7:30 p.m. at Festival Park. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

VI. CUSTOMIZED PERIODIC REVIEW UPDATE

Planner Clauson shared a Power Point presentation and provided updates on the Customized Periodic Review process:

Economic Opportunities Analysis – The Customized Periodic Review (CPR) Subcommittee met a number of times to refine the document. The Planning Commission reviewed those changes and has recommended approval to the Council.

Housing Needs Analysis – This document and the Buildable Lands Inventory were refined to address several changes that had been directed by the City Council. There is still a 26 acre deficit of land area in medium density residential. Updating the wetlands information was one of the key areas that made a difference in that analysis, which created more land need in medium density residential than in low density residential.

The Planning Commission has reviewed and their recommendation is to expand the Urban Growth Boundary (UGB) south of the Reserve and Oaklea Drive area. This includes eight properties totaling about twenty-eight acres that would be split between a public land designation and a residential designation. There was a deficit of one acre in high density residential and so the recommendation was to include that in the Oaklea redesignation.

Revised ESEE Analysis – Because the City did not follow the Safe Harbor for the wetland protections, this document must be adopted and will become a component of the Comprehensive Plan. The Planning Commission recommendation is to move forward with the revised ESEE Analysis.

After discussion, the Council consensus was in favor of moving forward with the Planning Commission recommendations. These documents will be furthered reviewed by the Council during the public hearing process. Next steps will be legal review of documents and amending ordinances in early July, posting the 20 day notice, and then having a joint public hearing between the Council and Planning Commission around August 16th.

The Mayor and Councilors expressed appreciation for the hard work of the CPR Subcommittee, Planning Commission, and staff on review of these documents.

VII. BUDGET RESOLUTION – COMMUNITY SERVICES

Director Crocker reviewed that a \$2,500 contingency fund transfer was needed to cover increased activity and related unanticipated expenses at the Community Center.

A. RESOLUTION NO. 1 – A RESOLUTION TRANSFERRING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2011 AND ENDING JUNE 30, 2012 WITHIN THE COMMUNITY SERVICES FUND.

MOTION: Councilor Nelson made a motion to approve Resolution No. 1. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

VIII. FISCAL YEAR 2012-2013 COMPENSATION SCHEDULES

Director Crocker stated that per the Charter and Personnel Manual, the Council must approve employee compensation schedules. The AFSCME compensation schedule was previously approved by the Council.

A. RESOLUTION NO. 2 – A RESOLUTION TO APPROVE THE FISCAL YEAR 2012-2013 COMPENSATION SCHEDULES FOR POLICE, TEMPORARY AND SEASONAL, AND MANAGEMENT AND NON-REPRESENTED POSITIONS.

MOTION: Councilor Christensen made a motion to approve Resolution No. 2. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

IX. FUND NAME CHANGE AND RESERVE FUND REVIEW

Director Crocker reviewed that fund name changes included “Community Services Fund” to “Community Center Fund” and “Library Equipment and Building Reserve Fund” to “Library Equipment Reserve Fund.” Budget law requires that reserve funds are reserved and reaffirmed every 10 years. Funds being closed were Cumulative Law Enforcement Fund, Police Defibrillator Fund, and the Viking Sale Capital Reserve Fund.

A. RESOLUTION NO. 3 – A RESOLUTION AUTHORIZING THE NAME CHANGES FOR EXISTING FUNDS.

MOTION: Councilor DiMarco made a motion to approve Resolution No. 3. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

B. RESOLUTION NO. 4 – A RESOLUTION REAFFIRMING RESERVE FUNDS.

MOTION: Councilor Leach made a motion to approve Resolution No. 4. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

C. RESOLUTION No. 5 – A RESOLUTION AUTHORIZING THE ABOLISHMENT OF UNUSED FUNDS.

MOTION: Councilor DiMarco made a motion to approve Resolution No. 5. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

X. STAFF REPORTS

Planner Clauson reported that staff had met with Oregon State Hospital representatives to talk about their upcoming permits.

Director Crocker reported that he was working on finishing up the budget for the year with state and county filings. Audit work will begin soon.

Chief Chase reported that the recent Sheriff’s briefing included that as of July 1st, the Sheriff’s office would go down to 20 patrol deputies and 155 beds at the jail. An average Sheriff’s office in the state of Oregon would have over 200 deputies on the road and 1000 jail beds.

Attorney Sommers stated that it had been her pleasure to attend the June Council meetings.

Administrator Watson reported that per his contract, he was to consult the Council on hiring and firing and noted that they would be moving forward with the hiring of a Public Works Utility Worker position after July 1st. Stakeholder meetings were going well and he invited people to attend the next meeting to learn about current operations and how the water and wastewater works in Junction City. Skatepark equipment would be delivered tomorrow. He and Director Crocker will be taking fiscal policies to the Finance Committee for review to be better prepared for next year’s budget.

XI. COUNCILOR COMMENTS/QUESTIONS

Councilor Leach thanked the CPR Subcommittee, Planning Commission, and staff for their hard work on the Customized Periodic Review documents. Administrator Watson commended Planner Clauson for her good work.

Councilor Nelson noted that there were two more openings on the Stakeholder Committee. He thanked all the employees for their hard work and wished everyone a safe 4th of July.

XII. MAYOR’S COMMENTS

Mayor Brunscheon expressed gratitude to the Planning Commission, CPR Subcommittee, and staff for a job well done. He thanked all City staff for working hard and keeping things going in the City.

XIII. OTHER CITY COUNCIL BUSINESS

None.

XIV. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:17 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor