

The Junction City Planning Commission met in regular session on Wednesday, July 15, 2020 at 6:30 p.m. in the Council Chambers at City Hall, 680 Greenwood Street, Junction City Oregon and remotely via internet and phone.

**Present were:** Planning Commissioners, Jeff Haag (Vice-Chair), James Hukill, Ken Wells, Brian Wells, Jim Creech, and Cindy Montgomery (joined the meeting audio at 6:35pm); Public Works Director, Gary Kaping, and Planning Technician/Secretary, Tere Andrews

**Absent:** Commissioner Beverly, Ficek; and Commission Alternate, Jack Sumner.

### 1. OPEN MEETING AND REVIEW AGENDA

Vice Chair Haag opened the meeting at 6:30 pm and led the Pledge of Allegiance.

### 2. CHANGES TO THE AGENDA

None.

### 3. PUBLIC COMMENT (FOR ITEMS NOT ALREADY ON THE AGENDA)

None.

### 4. APPROVAL OF MINUTES

- June 17, 2020

**Motion:** Commissioner Hukill made a motion to approve the June 17, 2020 minutes as written. Commissioner Creech seconded the motion.

**Vote:** Passed by a vote of 5:0:0. Vice Chair Haag, Commissioners, K Wells, B Wells, Creech, and, Hukill voted in favor.

### 5. FINAL PARTITION PLAT: MP-20-15, EDWARDS

Planning Technician Andrews reviewed the Final Plat application at 93801 Prairie Road. This was an existing, platted lot with frontage on the west side of Prairie Road in Junction City. The Preliminary partition was approved, with one condition, by the Planning Commission at the May 20, 2020 meeting. That condition required, prior to Final Plat approval, the applicant would prepare shared access, utility, and maintenance easements satisfactory to the City for the existing sewer line, and proposed shared private road.

The signed easements were submitted with the application on June 26, 2020. They were reviewed by staff and found satisfactory. The easements would be recorded with the Final Plat.

The Final Plat application was reviewed by the Planning Commission under Junction City Municipal Code 16.05.040(H), and 17.150.070(A)(1).

**MOTION:** Commissioner Hukill made a motion to approve the Final Partition Plat, file MP-20-15 as submitted. Commissioner Creech seconded the motion.

**Vote:** Passed by a vote of 5:0:0. Vice Chair Haag, Commissioners, K Wells, B Wells, Creech, and Hukill voted in favor.  
(Commissioner Montgomery joined the meeting)

## 6. COMMISSION AGENDA FORECASTER

The Commission reviewed the agenda forecaster.

## 7. COMMISSIONER COMMENTS

Commissioner K Wells asked what the status was on the burnt building at West 7<sup>th</sup> Avenue and Ivy Street.

Public Works Director Kaping responded that the property owner had cleaned some and was attempting to sell the property as a 'for sale by owner'.

## 8. ADJOURNMENT

**Motion:** Commissioner Hukill made a motion to adjourn the meeting. Commissioner K Wells seconded the motion.

**Vote:** Passed by a vote of 6:0:0. Vice Chair Haag, Commissioners, Montgomery, K Wells, Hukill, B Wells, and Creech voted in favor.

The meeting adjourned at 6:41 p.m.

The next Standing Planning Commission meeting was Wednesday August 19, 2020 at 6:30 p.m.

Respectfully Submitted,

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Tere Andrews, Planning Commission Secretary

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Jeff Haag, Planning Commission Vice-Chair