

The Junction City Planning Commission met on Wednesday, July 17, 2019 at 6:30 p.m. in the Council Chambers at City Hall, 680 Greenwood Street, Junction City Oregon.

**Present were:** Planning Commissioners, Alicia Beymer (Chair), James Hukill, Beverly Ficek, Jeff Haag (Vice-Chair), and Ken Wells and; Planning Secretary, Tere Andrews.

**Absent:** Planning Commissioners Patricia Phelan, and Shaylor Scalf; and Planning Alternates, Jeff Kister, and Jack Sumner

## 1. OPEN MEETING AND REVIEW AGENDA

Chair Beymer opened the meeting at 6:30 pm and led the Pledge of Allegiance.

## 2. CHANGES TO THE AGENDA

The Junction City School District, as applicant for the Plan and Zoning map amendments, File# CPA-19-01/RZ-19-01, requested the public hearing be rescheduled to the November 20, 2019 Planning Commission meeting. Secretary Andrews read the school district letter for the Commission.

## 3. PUBLIC COMMENT (FOR ITEMS NOT ALREADY ON THE AGENDA)

None.

## 4. APPROVAL OF MINUTES

- June 19, 2019

**Motion:** Commissioner Hukill made a motion to approve the June 19, 2019, minutes as written. Commissioner Wells seconded the motion.

**Vote:** Passed by a vote of 5:0:0. Chair Beymer, Commissioners, Hukill, Ficek, Haag, and Wells voted in favor.

## 5. PLANNING ACTIVITY REPORT

The Commission reviewed the Planning Activity Report.

## 6. COMMISSION AGENDA FORECASTER

The Commission reviewed the agenda forecaster. Upcoming agenda items included Planning Commission training in the fall, and officer elections in October.

## 7. COMMISSIONER COMMENTS

Commissioner Hukill asked about Commissioner Phelan as she had not been in attendance since February.

**Consensus:** Consensus of the Commission was to send a registered letter to Commissioner Phelan notifying her of possible removal from the Planning Commission.

**Motion:** Commissioner Hukill made a motion to recommend to City Council the removal of Planning Commission Alternate, Jeff Kister. Commissioner Ficek seconded the motion.

**Vote:** Passed by a vote of 5:0:0. Chair Beymer, Commissioners, Hukill, Ficek, Haag, and Wells voted in favor.

Commissioner Hukill congratulated Chair Beymer for receiving the Oregon Association of Home Care's Hope Runnels Award.

Commissioner Wells asked for a status update on filling the Planning Technician position.

**Consensus:** The Commission requested staff follow up on a status report for the Planning Technician position and report back at the next meeting.

## 9. ADJOURNMENT

**Motion:** Commissioner Ficek made a motion to adjourn the meeting. Commissioner Haag seconded the motion.

**Vote:** Passed by a vote of 5:0:0. Chair Beymer, Commissioners, Hukill, Ficek, Haag, and Wells voted in favor.

The meeting adjourned at 6:44 p.m.

The next Standing Planning Commission meeting was Wednesday August 21, 2019 at 6:30 p.m.

Respectfully Submitted,

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Tere Andrews, Planning Commission Secretary

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Alicia Beymer, Planning Commission Chair