

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

July 19, 2022

The Library Board met in a regular session on July 19, 2022 at the JC Public Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members Laura Brown, Nancy Sabin, Wendy Thelander, Cyndi Vermilyea; Library Director Michelle Schneider; and City Counselor Karen Leach.

- **Call to Order**

Board Chair Daeges called the meeting to order at 7:08pm

- **Changes to the Agenda**

No changes noted.

- **Approval of June 21, 2022 Minutes**

As there were no changes to minutes, they were accepted as written.

- **Part-time Library Assistant Position**

Library Director Schneider updated the board on the new library employee, Sophia Bogle. Sophia started on July 9, 2022. Her current hours are 10am-1:30pm on Tuesdays and Saturdays and 10am-1pm on Fridays. Sophia is a recent library science graduate and has experience with Friends groups. She is also an employee of the Springfield Library.

- **Library Goal Setting and Future Tasks**

State Library Public Consultant Darci Hanning gave suggestions at the June meeting regarding the roles of a board. Board Chair Daeges suggested updating the board bylaws. Board Chair Daeges and Board Member Thelander agreed to review the bylaws before the next meeting. Board Member Vermilyea asked if we are updating the library or the library board mission statement. Library Director Schneider said they both should be reviewed and be potentially updated. She suggested each board member bring some mission statements for examples. Board Member Thelander is on the team to create the JC School District mission statement and shared their process of creating a mission statement. Board Chair Daeges suggested future goals should also be the board book and policies.

- **Library Update & Review**

- Library Director Schneider reviewed the monthly and fiscal year-end budget. Some items purchased prior to the end of fiscal year 2022 will not

be billed until the fiscal year 2023. She has concerns about this impacting the current fiscal year.

- Interior painting has been postponed with no determined date. Postponement is due to scheduling and storage conflicts.
- Scandinavian Festival library events are being planned. Storytime may happen on the Mall Festival stage during the festival. City Councilor Leach will get the Scandinavian Festival contact information to the Library Director.
- Summer programming is in full swing. Storytime is still occurring weekly. Teen book club is meeting monthly.

- **Other Business**
 - No discussion was needed on the board commitment form.
 - Board Chair Daeges requested the presence of library staff or board members at the JC Sesquicentennial's JCPL Friends group street fair booth. She also suggested a fundraising goal to be determined. Library Director Schneider shared that we need an exterior library sign.

- **Public Comment**
 - No comments.

- **Adjournment**

The meeting was adjourned at 8:32pm.

Respectfully Submitted:

Michelle Schneider, Library Director

The next Library Board meeting is scheduled for August 16, 2022 at 6:30 p.m.