

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, August 8, 2017, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT:** Mayor, Mark Crenshaw, Councilors Kara McDaniel, Robert Stott, Jack Sumner, John Gambee, Dale Rowe, and Bill DiMarco; City Administrator, Jason Knope; Police Chief, Bob Morris; Public Works Director, Gary Kaping; Finance Director, Mike Crocker; City Planner, Jordan Cogburn; Community Services Coordinator, Gina Moore; and City Recorder, Kitty Vodrup.

**1. Call to Order and Pledge of Allegiance**

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**2. Oaths of Office for New Councilors**

Recorder Vodrup administered the oaths of office for City Councilor to Mr. Jack Sumner, Dr. Dale Rowe, and Ms. Kara McDaniel. The new Councilors took their places at the Council dais.

**3. Changes to the Agenda**

None.

**4. Consent Agenda**

**MOTION:** Councilor DiMarco made a motion to approve the consent agenda, which included the bills from the month of July and the Council minutes from July 11 and 25, 2017. The motion was seconded by Councilor Rowe and passed by unanimous vote of the Council.

**5. Public Comment on Items not Listed on the Agenda**

Ms. Sue Huntley, 1065 Laurel Street, Junction City, invited the Mayor and Councilors to attend the Scandinavian Festival opening ceremonies.

**6. Appointment of Council President**

**MOTION:** Councilor Gambee made a motion to appoint Councilor DiMarco as Council President. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

**7. Public Hearing – Supplemental Budget**

**A. Public Hearing**

Mayor Crenshaw opened the public hearing.

**Staff Report**

Director Crocker stated that the purpose of the supplemental budget was to appropriate funds to complete the Building and Planning office project. The Council approved this project last June and funds were appropriated, but everything did not get spent before the end of the fiscal year on June 30<sup>th</sup>. This was not a request for additional funds or adding to the cost of the project, but was a request to transfer funds in this new fiscal year that were needed to complete the project. \$20,000 would come out of the Non-Departmental Fund and be moved to the Capital Projects Fund.

**Public Testimony**

None.

**Council Comments/Questions**

None.

Mayor Crenshaw closed the public hearing.

**B. Resolution No. 1 - A Resolution Adopting a Supplemental Budget for the Fiscal Year Commencing July 1, 2017 and Ending June 30, 2018, Transferring General Fund Contingency and Making Appropriations within the Capital Projects Fund.**

**MOTION:** Councilor Stott made a motion to approve Resolution No. 1. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

**8. Council Committee Appointments**

Mayor Crenshaw made the following Council Committee appointments:

**Public Works Committee**

Councilor Dale Rowe – Chair  
Councilor Bill DiMarco  
Councilor John Gambia

**Community Services Committee**

Councilor Jack Sumner - Chair  
Councilor Rob Stott  
Councilor Kara McDaniel

**Community Development Cmte.**

Councilor John Gambia – Chair  
Councilor Bill DiMarco  
Councilor Dale Rowe

**Finance/Judiciary Committee**

Councilor Bill DiMarco - Chair  
Councilor Dale Rowe  
Councilor Jack Sumner

**Public Safety Committee**

Councilor Rob Stott – Chair  
Councilor Jack Sumner  
Councilor Kara McDaniel

**9. Council Agenda Forecaster**

Administrator Knope presented the forecaster.

**10. Staff Reports**

Chief Morris: The department continued to make good progress and was nominated for the Tri-County Chamber Organization of the Year. The new police vehicles were in process of being equipped and should be in service within the next month and a half. The new police motorcycles were being used for traffic enforcement. Background and interviews were being done on candidates for the Reserve Program. An interview was also held for a dispatch candidate and a recently hired dispatcher, Tia Drummond, just graduated from the academy.

Director Kaping: The new planning office would be completed soon, and it was anticipated that Planner Cogburn would be in his new office the 1<sup>st</sup> week of September. Public Works crews were working on getting things ready for the festival. The overlay at 10<sup>th</sup> and Laurel was completed, and they were working on the timelines for the work at the intersection of 8<sup>th</sup> and Laurel.

Director Crocker: The monthly financial report reflected the new fiscal year. Lane County posted the amount of tax discount for the Enterprise Zones in Junction City and this totaled \$35,000 for Winnebago and Cosmos Creations. The next Budget Committee meeting would be held on September 14<sup>th</sup>. In response to a question on when the change to PERS rates would be known, Director Crocker stated that PERS rates were set for this fiscal year and the following fiscal year and it was unknown at this time what changes would occur after that.

Planner Cogburn: Received a 9 lot subdivision application for the south end of the Reserve. Advertisements were posted for Planning Commission vacancies.

Coordinator Gina Moore: Reminder that the Community Services Department would have a Sausage Dog Cart at the Festival at the corner of 5<sup>th</sup> and Greenwood. She invited everyone to stop by. Funds raised by this booth had not been earmarked yet, but would go towards Community Services.

Administrator Knope: Currently the City was advertising for Planning Commission vacancies and would soon be posting Budget Committee vacancies.

**11. Councilor Comments/Questions**

Councilor Rowe stated that he was happy to be on the Council and looked forward to serving the City and the citizens of Junction City. He thanked the Council for their trust in him.

Councilor Gambia expressed appreciation to the Councilor applicants who had stepped up to volunteer and he welcomed new Council members.

Councilor Sumner shared that this was his second time serving on the Council and he was sure it would be as challenging as it was last time. He appreciated the vote of confidence from the Council and stated that he would stand tall for them.

Councilor McDaniel thanked the Council for appointing her and noted that she was excited to take on the new challenge. She added that she was ready and willing to learn.

**12. Mayor's Comments**

Mayor Crenshaw thanked the new Council members for stepping up to be leaders in the community, as that was needed. He encouraged applicants that were not appointed and others who might be interested to apply for the Planning Commission and Budget Committee vacancies. He recently visited Boston and was reminded of the amazing things that could happen when people worked together. He noted that they would have differences in opinion on how to accomplish things, but they would work together and do what was best for the community. He added that he would love to hear comments from the public on any issue that the Council considered, and he welcomed the public to come to meetings and offer any testimony that they felt was valuable for the Council to consider.

**13. Other Business**

None.

**14. Adjournment**

As there was no further business, the meeting was adjourned at 7:00 p.m.

ATTEST:

APPROVED:

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Kitty Vodrup, City Recorder

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Mark Crenshaw, Mayor