

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

August 15, 2023

The Library Board met in a regular session on August 15, 2023 at the Junction City Public Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members Laura Brown, Nancy Sabin, Wendy Thelander; Librarian Michelle Schneider.

- **Call to Order**

Board Chair Daeges called the meeting to order at 6:37 p.m.

- **Changes to the Agenda**

No changes to the agenda.

- **Approval of June Minutes**

June 20, 2023 minutes were accepted as written.

- **Review Computer Technology Policy**

Board Member Brown compiled the ideas from the last meeting. Librarian Schneider and Jacob Hawes, City of Junction City IT Specialist, reviewed the policy and made edits previous to the meeting.

Librarian Schneider brought up the lack of information on peripherals in the policy. Board Member Brown thought the peripherals rules and printer costs should be in the guidelines and not the policy. Librarian Schneider will edit the policy to eliminate the printing costs and add a line about peripherals being available at the front desk.

Board Member Thelander asked about putting the policy on the computer screens when a session begins. Librarian Schneider will work with city IT staff on how to implement it.

- **Vote on Board Chair Position**

Board Member Brown nominated Board Chair Daeges to continue the role. All were in favor.

- **Vote on New Board Applicant**

Applicant Bethany Marks applied for the open position. All were in favor of the new applicant. Librarian Schneider will submit the information to the city recorder for the next city council meeting for approval.

- **Board Book Discussion**

Board Chair Daeges made Board Books for all members which include an annual calendar, board member list, board member commitment form, our values and mission, and most recent policies. Members can add as we go and once their term expires, can pass their Board Book to the incoming member.

- **Library Update & Review**

- There is no financial summary this month. The fiscal year 23/24 budget was shared. While it showed that the personnel increase to add 10 hours to the part-time position was approved by city council, there is not enough funding at this time to proceed.
- The Summer Reading Program had 7 weeks of successful enrichment programs. Regular youth programming, such as Storytimes and Craft-A-story, occurred during summer with good attendance. A total of 115 youth signed up for the summer reading program this year.
- The librarian upgraded the patron side of the catalog, and it is now in-line with the other libraries in the consortium. It offers a wealth of filtering options and better search capacity.

- **Other Business**

Board Chair Daeges asked about what we should present to the City Committee Services Meeting. Librarian Schneider suggested we postpone until the summer reading program is totally complete so we can present that information. The board will discuss at next meeting.

- **Public Comment**

No comments.

- **Adjournment**

The meeting was adjourned at 7:39 p.m.

Respectfully Submitted:

Michelle Schneider, Librarian

The next Library Board meeting is scheduled for September 19th, 6:30pm.