

The City Council for the City of Junction City, met in a work session at 6:30 p.m. on Tuesday, August 26, 2025 in the Council Chambers, 680 Greenwood Street, Junction City, Oregon and in a virtual meeting format via internet and phone.

**PRESENT:** Mayor, Kenneth Wells; Council President, Karen Leach; Councilors Sandie Thomas, Sidney Washburne, Andrea Ceniga, Ken Jamieson, and Ken Hancock; City Administrator, Jason Knope; Public Works Director, Gary Kaping; and City Recorder, Kitty Vodrup.

#### 1. **Call to Order**

Mayor Wells called the work session to order at 6:30 p.m. He noted that the regular session that was scheduled before the work session would not be held, as the presenter for the Flock Camera presentation was not able to attend the meeting. He led the pledge of allegiance and noted that all Council members were in attendance.

#### 2. **Fire Lock Boxes Discussion**

Administrator Knope reviewed that Council had received a letter of request from Fire Inspector Bob Trout, from the Junction City Rural Fire Protection District, to consider an ordinance requiring lock boxes on certain types of buildings within the city. Neither Inspector Trout nor another Fire District representative were able to attend this meeting.

After a brief discussion, it was the Council consensus that Administrator Knope follow up with Attorney Connelly for input and to place this item on a future Council agenda where a Fire District representative could be in attendance to share information and answer questions.

#### 3. **Review of City Attorney and Prosecutor RFP Results**

Administrator Knope presented the Request for Proposal (RFP) results for City Attorney and City Prosecutor. One RFP was received for City Attorney and two were received for City Prosecutor. Administrator Knope asked for Council direction on how they would like to proceed.

The Council consensus was for Council to interview the two City Prosecutor firms on September 9, 2025 and to award the contract for City Attorney to Local Government Law Group. Administrator Knope would follow up on scheduling the time for the City Prosecutor interviews and would bring back a contract for City Attorney services to the next Council meeting.

#### 4. **Public Works Project Updates**

Director Kaping provided the following updates:

- Alderdale Well: Started design.
- Industrial Sources Identified: Completed testing. Waiting for some test results and would then send report to DEQ.
- Smoke Testing: Completed.
- CCTV: Had 1 1/3 basins left to do.
- Industrial Survey: All paperwork issued, and results submitted to DEQ.
- Bailey Park: Basketball and Pickleball Courts were done.

Councilor Washburne asked about the dry grass at Tequendama Park. Director Kaping responded that Public Works had scheduled someone to work on the irrigation.

Councilor Thomas noted that a few months ago there had been some problems with some businesses putting things down the sewer that should not be done. Director Kaping responded that the problem areas were at 17<sup>th</sup> and Ivy and 1<sup>st</sup> and Monaco pump stations, Public Works staff would be meeting with a few local businesses to address, and equipment had been installed to help reduce blockages before items went into the sewer pumps.

#### 5. **Other Business**

Councilor Leach asked if the City could help get the word out about the lunches that the Senior Center offers on Tuesday and Fridays. Administrator Knope responded that he would follow-up with Community Center Coordinator Jenkins. Recorder Vodrup added that Coordinator Jenkins always provided the Senior Center menu to be posted on the City's website. Councilor Thomas added that attendance at the Senior Center had dropped since COVID, and there were many new seniors in town that might not know about the Senior Center.

Councilor Leach shared that there was a petition circulating in the community for the City to put in a dog park. Director Kaping responded that staff had heard about that.

Councilor Hancock added that at a Community Development Committee meeting, Superintendent Tracer had presented a plan to have a dog park. He added that there were volunteers, such as the Boy Scouts, Girl Scouts, or others that would volunteer to help with that project. Administrator Knope responded that the dog park was in the Parks Master Plan and was planned to be developed when the Sewer Plant upgrade was done, as the park would be adjacent to the sewer property.

**6. Adjournment**

As there was no further business, the work session was adjourned at 7:06 p.m.

ATTEST:

APPROVED:

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Kitty Vodrup, City Recorder

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Kenneth Wells, Mayor