

## **JUNCTION CITY PUBLIC LIBRARY BOARD MEETING**

**September 9, 2019**

The Junction City Public Library met in regular session on September 9, 2019 at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

**PRESENT** Chair Sarah Goracke, Board Members Jennifer Daeges, Jackquelyn Morrow, Chris Vanderlinde, Stephanie Moran HR and Administrative Services Manager and Library Coordinator Freda Darling

### **Call to Order**

- Sarah Goracke called the meeting to order at 7:12 p.m.

#### **1. Changes to the Minutes**

- There were no changes to the minutes.

#### **2. Approval of Minutes**

It was moved to approve minutes and seconded.

- Minutes from June 10, 2019 meeting were approved on September 9, 2019.

#### **3. The Monthly Expenditure Report**

- We received the May, June, July and August Financial Report to look over. There always seems to be questions so we are going to invite Mike Crocker the Financial Director to our next meeting to explain and answer questions.

#### **4. Business**

- Volunteers – We held a Volunteer Luncheon which was attended by all the volunteers. A good time was had by all. We now have thirteen volunteers and a new volunteer just started. Shelli Jenkins from the Community Service Center has been coming over two hours a day for training at the front desk.
- Facebook – The Facebook page has one hundred and fifty followers. Board Member Daeges will post upcoming events and information about the library and about the Friends of the Library.
- Summer Reading Program – We had a great turnout for the programs in July while the free lunch program was going on but in August the attendance was about 20 to 25 adults and kids. Also had thirty six kids read ten books and twenty eight read ten more books to get a swim pass. It was suggested we have a PDF like to Community Services Center.
- Ready to Read Grant – The State usually sends the grant in paper form for the library director to fill out and mail back. But this year it was all done on computer. There was a PDF that was a little troublesome but got it downloaded and got the Grant in by the August 31 deadline. We get \$1000 - \$500 will be spent on Summer Reading Program

entertainment, \$200 will be spent on books for prizes and \$300 on board books and Melissa and Doug tabletop puppet theater and puppets. We will hear in October if we received the grant.

- Oregon Public Library Statistical Report – This is a report the State Library asks all libraries to fill out annually that needs to be done by October 1. Mike Crocker is helping with the financial part and Travis as Springfield Public Library is helping with the statistics part. He will do this for both Junction City and Oakridge Public Libraries. Next year he will provide us with a formula so we can do it ourselves.
- Programming for Fall – Sarah and Jennifer will be doing a craft project in October once they meet and get the logistics worked out. They will also have another Stuffed Animal Sleepover in November or December. Director Freda Darling is also providing a monthly craft project for kids to do. September – Scarecrow, October – Jack-O-Lantern, November – Turkey, December – Tree ornament and January – Snowman. It all started with craft sticks and Pinterest.

**5. Adjournment – 7:52 p.m.**

ATTEST

Freda Darling, Library Coordinator

The next Library Board meeting is October 7, 2019 at 7:00 p.m.