

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, September 11, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Jack Sumner, Bill DiMarco, Jim Leach, Randy Nelson, Herb Christensen, and Laurel Crenshaw; City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Police Chief, Mark Chase; Public Works Director, Jason Knope; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Mayor Brunscheon asked for a moment of silence for those lost in the September 11, 2001 attacks and for Julius Schmidt who was killed last week in a railroad accident.

II. CHANGES TO THE AGENDA

Remove Item 10 Executive Session for City Administrator Review and replace with City Administrator Salary Discussion in open session.

III. CONSENT AGENDA

MOTION: Councilor Sumner made a motion to approve the consent agenda, consisting of the August bills and the August 14th and 28th, 2012 Council minutes. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Ms. Corinna Loudon, 211 Briarcliff, Eugene, Oregon, referred to the recent train fatality and noted that she had lost a close friend in a similar accident a few years ago. She expressed her objections to the trains traveling at such high speeds and stated that something needed to be done to prevent more needless accidents from occurring. She provided a copy of a petition, requesting that the train speeds be reduced to 25 mph through town and asked for Council support. Her goal is to obtain 5,000 signatures and to submit to Senator Ron Wyden and Congressman Peter DeFazio.

V. CITY HALL HEATING/AIR UPGRADE

Maintenance Coordinator Doug Kokkeler reviewed that a revised City Hall Heating and Air proposal had been provided to vendors, so more comparable bid information could be obtained. The proposal included the installation of 10 indoor, ductless units in City Hall, and 2 external units. Also requested were separate bids for providing a fresh air system, which would utilize the current duct work at City Hall. The fresh air units would be placed on the roof, and if the Council decided to wait on installation of the fresh air unit, staff could create a space for future installation. He noted that the City Hall windows had recently been replaced, which would provide some fresh air when needed. He recommend doing an air quality study at City Hall, to see if there was an additional need for a fresh air system and if so, to determine what level of filtering would be needed.

MOTION: Councilor Nelson made a motion to have the City Administrator move forward with the HVAC upgrade, without the fresh air system, and award the project to Beymer Heating and Sheet Metal and to authorize the City Administrator to execute the contract documents. The motion was seconded by Councilor Leach and passed by unanimous vote of the Council.

VI. RAINTREE CONCRETE WORK RE-QUOTE

Director Bowers reviewed that the concrete work needed to be re-quoted, due to prevailing wage requirements.

MOTION: Councilor Sumner made a motion to approve the concrete work for the neighborhood park in the Raintree Subdivision, awarding to Delta Construction, in the amount of \$33,080.16 and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

VII. STAFF REPORTS

Chief Chase reported that the department and Chaplin Dave Kauffman had been busy working with the family and schools, regarding the recent train accident. He and Administrator Watson had been working with the railroad. No trespassing signs will be put up and discussions have included putting up some sort of physical barrier from 1st to 10th street next year. He added that the K-9 vehicle loan had been paid in full.

Director Knope reported that work was continuing on excavating the sink hole in the Police Department back parking lot that had been previously filled in with garbage. The hole will be filled with rock and the lot repaved with a gradual slope to drain water away from the building. The Water, Sewer, and Street Committee approved the purchase of four Public Works vehicles from the Lane County Public Auction. (Three will be funded with City funds and one Utility Truck, with DOC funds).

Director Crocker provided an update on the DOC Intergovernmental Agreement (IGA) 8 project funding. The City received 1.5 million from DOC in November 2011 for Oversizing reimbursement costs. The original amount was 2.5 million, but 1 million was removed in IGA 8. IGA 8 included \$350,000 for the Mental Hospital water source improvements and Inflow and Infiltration for wastewater capacity. The City currently has \$103,000 in the DOC fund left over from earlier bid projects.

Discussion occurred on gaining clarification on the IGA language on if the City or DOC will be responsible to complete the remaining \$1,006, 750 worth of projects. Administrator Watson noted that the City would not be doing any more work, if there are not adequate funds in the City's DOC fund.

Director Bowers reported that the permanent fence at the Skatepark would soon be installed. The Junction City High Noise Parade request would be reviewed at the next meeting. The Raintree Park work should progress quickly and the new playground equipment had been delivered.

Attorney Connelly expressed her condolences on the recent loss to the family and community. She continued to answer questions regarding Phase II Periodic Review. The Vista Dale ordinance would be coming before the Council at the next meeting.

Administrator Watson reported that next week he and Melissa would have a follow up meeting with the Scandinavian Festival Association. Yesterday, he, Director Knope, and Director Crocker attended a public infrastructure financing seminar for projects such as the Wastewater Treatment Plant. In a couple of weeks he and Director Bowers would attend a forum on Passenger Rail in Salem.

VIII. COUNCILOR COMMENTS/QUESTIONS

Councilor Sumner stated that the subcommittee process was working well and he thanked Councilor Nelson for his hard work and involvement in leading three of the subcommittees. He asked about the status of replacing the recently vacated Sergeants position.

Administrator Watson responded that Chief Chase was in process of evaluating the need for the second Sergeant's position. Chief Chase added that as soon as he received authorization, they would be filling the vacant patrol officer position. He noted that he was also looking at restructuring a dispatch position to provide administrative support.

Councilor Sumner noted that staff and the Council needed to work on improving communication.

Councilor Nelson stated that he was proud of the community and the Council. He added that Grain Millers and the State Mental Hospital were coming in, Guaranty and Dari Mart were remodeling, and other things were progressing in the City. He thanked everyone for their hard work.

Councilors Christensen and Crenshaw expressed their concurrence. Councilor Crenshaw added that she was glad to see new faces in the audience.

IX. MAYOR'S COMMENTS

Mayor Brunscheon reaffirmed Councilor Nelson's comments and noted that the City was fortunate to have so much development. He expressed his condolences to the Schmidt family and his gratefulness for the involvement of the Police Department and Chaplin Kauffman in working with the family and children in town.

X. CITY ADMINISTRATOR SALARY DISCUSSION

Mayor Brunscheon distributed a wage comparison spreadsheet for the position of City Administrator for cities in Oregon with populations from 3600 to 6900, which showed that out of the nineteen cities, Administrator Watson's compensation was the lowest. Discussion followed on the possibility of increasing his salary to the middle of that range and possibly having the Finance Committee discuss creating a step program that could be tied to the contract. It was noted that it would be beneficial to have the City Administrator review occur in January, so salary increases could be placed in the budget.

After discussion, the Council consensus was to have Recorder Vodrup provide some historical information on past salary increases.

MOTION: Councilor Sumner made a motion to table the discussion until September 25th. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

XI. OTHER CITY COUNCIL BUSINESS

None.

XII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:30 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor