

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

September 19, 2023

The Library Board met in a regular session on September 19, 2023 at the Junction City Public Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members Laura Brown, Bethany Marks, Nancy Sabin, Wendy Thelander; Librarian Michelle Schneider.

- **Call to Order**

Board Chair Daeges called the meeting to order at 6:43 p.m.

- **Changes to the Agenda**

No changes to the agenda.

- **Introduction of new Board Member Marks**

Introductions were done to welcome and learn more about new Board Member Marks.

- **Review Board Member expectations**

The board reviewed the board member commitment form. Librarian Schneider pointed out that an important part of being a board member is knowing the library through being a patron, participant, or volunteer and to communicate if you are unable to attend a meeting.

- **Approval of August 15, 2023 Meeting Minutes**

August 15, 2023 minutes needed one edit (on the date of the minutes accepted) but were otherwise accepted as written.

- **Approve Computer/Technology Use Policy 2nd Draft**

The second draft was accepted as written. Librarian Schneider showed how the policy was displayed on the computers. Librarian Schneider can work on formatting changes later and would like to add a library logo, if possible.

ACTION ITEM: Board Member Brown will look at getting the draft technology policy translated into Spanish.

- **Quarterly Activity Report**

We would like to present the Value and Mission to the Community Services Committee for approval. Board Chair Daeges suggested providing a Summer Reading recap. Board Member Marks suggested showing one of the new Reading Adventure Backpacks. At later meetings,

we could present draft policies for approval, such as the Technology policy in English and Spanish.

ACTION ITEM: Board Member Brown will look into getting on to the Community Services Committee agenda.

- **Library Update & Review**

- Librarian Schneider shared the budget for fiscal year 23/24. Monthly budgets were still unavailable.
- Partnering with the JCPL Friends, Librarian Schneider submitted a grant application to the Pilcrow Foundation for up to \$1600 in new children's books. This could free up funds to be used on updating the adult non-fiction section.
- A Lego table has been ordered for the kids' space, which can also double as a puppet show or activity table. New children's seating has been ordered as well. These purchases will free up a table that will be moved to the adult side to be used as a puzzle table, with a puzzle spinner that the Friends group has offered to purchase.

- **Other Business**

- Board Member Thelander will be unable to attend the December meeting.
- ACTION ITEM: Librarian Schneider will invite the City Administrator to the October or November meeting to discuss the next fiscal year's budget.
- Friends Annual meeting will be on October 19th, 7pm, at the Viking Sal Senior Center. Board Chair Daeges will share more details later.

- **Public Comment**

No comments.

- **Adjournment**

The meeting was adjourned at 7:47 p.m.

Respectfully Submitted:

Michelle Schneider, Librarian

The next Library Board meeting is scheduled for October 17th, 6:30pm.