

The City Council for the City of Junction City, met in special session at 6:30 p.m. on Tuesday, September 25, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT:** Mayor, David Brunscheon; Councilors Jack Sumner, Bill DiMarco, Jim Leach, Randy Nelson, Herb Christensen, and Laurel Crenshaw; City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Police Chief, Mark Chase; Public Works Director, Jason Knope; Finance Director, Mike Crocker; Community Services Director, Melissa Bowers; and City Recorder, Kitty Vodrup.

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**II. CHANGES TO THE AGENDA**

Remove Item 8 – Flail Mower Purchase.

**III. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

Mr. Bryan Bradburn, E. 3<sup>rd</sup> Street, Junction City, submitted and read a letter regarding complaints against the police department, City Administrator, and City Prosecutor on lack of enforcement on crime in his neighborhood and poor handling of his formal complaints. He also submitted a petition that he and 12 of his neighbors had signed, requesting a hearing to review this matter.

**IV. JCHS HOMECOMING NOISE PARADE**

Director Bowers reviewed that Junction City High School had submitted their annual request to hold the Homecoming Noise Parade. Discussion followed on the Council communicating for many years their desire to have this request submitted earlier. Mr. Gary Giddens extended his apologies and stated that they would make it a priority to submit the request in the summer. He thanked the Council and City staff for their assistance in making this a special event.

**MOTION:** Councilor Crenshaw made a motion to approve the street closure conditions and noise permit for the JCHS Homecoming Noise Parade on October 9, 2012. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

**V. IGA PAY REQUEST**

**MOTION:** Councilor Sumner made a motion to approve Pay Request #18 to The Automation Group in the amount of \$34,702.36. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

**VI. DESIGN COMMITTEE UPDATE**

Director Bowers stated that the Design Committee would like to plant daffodils on City property along Front Street from 1<sup>st</sup> to 10<sup>th</sup>, in an effort to beautify downtown and provide viewing for passenger rail. It was noted that volunteers would do the planting, and the Garden Club would be furnishing the 1,000 bulbs for the project.

The Council consensus was in favor of moving forward with this project.

**VII. LAUREL PARK SIDEWALK INSTALLATION**

Director Knope stated this request was to install a sidewalk, starting on the west side of Laurel Park running north past Dutch's Field to the Max Strauss Pool. This is a recommendation by the Water, Sewer, and Street Committee to improve this sidewalk, as part of the Safe Routes to School.

**MOTION:** Councilor Nelson made a motion to award the Laurel Park Sidewalk Installation Project to Premier Concrete in the amount of \$12,880.00. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

#### **VIII. STAFF REPORTS**

Chief Chase expressed appreciation to Mayor Brunscheon for attending the rail education at Laurel Elementary, which was coordinated with Operation Lifesaver and Union Pacific Railroad and will be repeated in spring and summer. Officers have recently received advanced crisis negotiation and street crimes training.

Director Knope reported that the asphalt restoration had been completed in the Police parking lot, and Public Works crews would return to their waterline work in the Bryant and SW Laurel area.

Director Crocker stated that the City recently received \$350,000 from DOC for work performed under IGA 8. The Springbrook Software conversion to Version 7 for Finance and Utility Billing would begin next week. He distributed a copy of a new Utility Billing statement, which is a one page document that will be mailed in an envelope and will be a change from the postcard billing format that has been the standard for years. With this format, other pieces of City information can be included with these mailings.

Attorney Connelly reported that she has been working with Planner Clauson on finalizing a written statement that will accompany the Phase II documents that are provided to the county.

Administrator Watson reported that the county public hearing would be held in early December. He and Director Bowers attended a Passenger Rail forum today and talked about High Speed Rail from Portland to Eugene that would be a non-stop train, traveling from 90 to 120 miles per hour. He has been speaking with ODOT rail about the possibility of building a barrier along the railroad, and they will be exploring grant funding for this. He is in process of scheduling a meeting between Junction City Mayors and Administrators.

#### **IX. COUNCILOR COMMENTS/QUESTIONS**

Councilor Crenshaw noted that she attended the League of Oregon Cities meeting in Eugene and thanked Administrator Watson for his assistance at that meeting.

Councilor Christensen stated that Mr. Doug Young and Mr. Parrish Van Wert had shared with him that the Milliron project was moving ahead on time and on budget.

Councilor Nelson asked if Mayor Brunscheon could look at the agenda for the next few months and have one meeting instead of two meetings per month. He added that he looked forward to the upcoming committee meetings and the soon to be held grand opening of the Skatepark.

Councilor DiMarco expressed a concern that there was supposed to be one million dollars in the City's account to complete such projects as the waterline and rechlorination station, and he asked if staff could review the IGA language to see if the City was in compliance. Attorney Connelly responded that she would follow up on this.

Councilor DiMarco added a concern that planning operations were not falling under the oversight of the Finance Committee, as outlined in the Committee's purpose statement.

Councilor Sumner noted that he would like Administrator Watson to explain the complaint process. He thought they needed to revisit the reorganization of staff at City Hall. He added that they needed to be more cognizant of people who attended the meetings and improve their customer service.

**X. MAYOR'S COMMENTS**

Mayor Brunscheon communicated to Mr. Bradburn that he would speak with the Public Safety Chair, Administrator Watson, Chief Chase, and the City Prosecutor and would follow up on the complaints that had been expressed.

**XI. CITY ADMINISTRATOR SALARY DISCUSSION**

The Council discussed Administrator Watson's salary increase.

**MOTION:** Councilor Crenshaw made a motion to award the City Administrator, based upon his evaluation, a 2% base salary increase, effective October 1st, and in addition to the 2% COLA.

The motion died, for lack of a second.

**MOTION:** Councilor DiMarco made a motion to stick with the current COLA with no additional raise at this time. The motion was seconded by Councilor Sumner and failed, with Councilors Sumner and DiMarco voting in favor and Councilors Leach, Nelson, Christensen, and Crenshaw voting against.

**MOTION:** Councilor Nelson made a motion to award the City Administrator with a 2% base salary increase on \$77,530.00, retroactive to July 1<sup>st</sup>. The motion was seconded by Councilor Christensen and passed by a vote of five to 1, with Councilors Sumner, Leach, Nelson, Christensen, and Crenshaw voting in favor and Councilor DiMarco voting against.

**XII. OTHER CITY COUNCIL BUSINESS**

Mr. Jeff Haag, 27430 8<sup>th</sup> Street, Junction City, stated that for quite a while the Council agenda had an item at the end entitled, "Other City Council Business", but in the past, it had been entitled, "Other Business" and provided an opportunity for additional public comment. He asked that it be changed back to "Other Business."

Mayor Brunscheon responded that he appreciated the comment and would give it consideration.

Councilor Crenshaw expressed her agreement to have the language changed.

**XIII. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 8:08 p.m.

ATTEST:

APPROVED:

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Kitty Vodrup, City Recorder

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David S. Brunscheon, Mayor