

The Public Works Committee of the City Council for the City of Junction City met on Monday, October 1st, 2018, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Public Works Director Gary Kaping, Councilors Dale Rowe, Bill DiMarco and John Gambee.

ABSENT WERE: None.

I. CALL TO ORDER

Chairman Dale Rowe called the meeting to order at 6:30pm.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – August 22, 2018

The consensus of the Committee was to approve the minutes.

IV. WATER MASTER PLAN UPDATE

Director Kaping stated that over the last year HBH Engineering has been working on the Water Master Plan. The last adopted Water Master Plan was done in 2009. Once the new Water Master Plan was completed, City Staff reviewed it and any needed corrections were made. City Staff is recommending that the Water Master Plan be forwarded to Council for final adoption by Resolution.

Director Kaping then added that both Master Plans will need to go to the State (Oregon Health Department and Department of Environmental Quality) for approval by them as well. Discussion followed.

Director Kaping noted that he wanted the new Master Plan to be done so that the information could be included in the Rate Study. Discussion followed.

ACTION: The consensus of the Committee was to forward the Water Mater Plan to the Council for review.

V. WASTEWATER MASTER PLAN UPDATE

Director Kaping stated that over the last year HBH Engineering has been working on the Wastewater Master Plan. Once it was completed, City Staff reviewed it and any needed corrections were made. City Staff is recommending that the Wastewater Master Plan be forwarded to Council for final adoption by Resolution. Discussion followed.

Councilor Rowe asked if the items that HBH Engineering are suggesting are already in the budget.

Director Kaping responded that anything that is being suggested are things that need to be budgeted for but are not budgeted for at this time. The items will need to go into the Capital Improvement Plan (CIP) and money will need to start being set aside to fund them. Discussion followed.

ACTION: The consensus of the Committee was to forward the Wastewater Mater Plan to the Council for review.

VI. CITY ENGINEER RFP

Director Kaping informed the Committee that the City is the end of their five-year contract with HBH Engineering. The City needs to put out a RFP for City Engineering services. Director Kaping would like to do that this Fall.

ACTION: The consensus of the Committee was to forward the request to the Council with the recommendation to approve.

VII. AGENDA FORECASTER REVIEW

Director Kaping added the 3 new items that were discussed at tonight's meeting to new business. He then removed the projects that have been completed.

VIII. OTHER BUSINESS

Director Kaping stated that as a part of the High School construction, they will be installing a sidewalk the length of their property. Director Kaping would like to finish the sidewalk from where they end to Timothy Street, over the canal. The lowest bid so far is \$18,500. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to the Council with the recommendation to approve.

Director Kaping then informed the Committee that City Staff will be putting together numbers of what it would cost to combat water quality problems. These numbers would be for mainline replacement, automatic flush valves installed in the system, additional filters at the Treatment Plant, and studying the hydraulic system to find the best location to install those automatic flush valves. Director Kaping will bring those numbers back to the Committee once he has them.

Director Kaping then continued to say that there are some opportunities for the City to make property look more desirable to develop. The City was asked about property on Booth Road, just East of Dreas Way off Milliron Road. The City's cost to extend the sewer line down to Booth Road would be \$145,000. The

cost to extend the waterline would be \$130,000. Director Kaping asked if this is something that the Committee would like Staff to continue to work on for economic development. Discussion followed.

ACTION: The consensus of the Committee was for Director Kaping to continue to research this project.

The last item of business that Director Kaping has is discussing ways to fund the next garbage truck. This truck will be purchased in the 19-20 fiscal year. Discussion followed.

ACTION: The consensus of the Committee was for Director Kaping to gather information on funding options and then to bring the information back to the Committee.

IX. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician