

*The Community Development Committee for the City of Junction City met at 6:30 P.M. on Wednesday, October 2, 2019, in City Hall, 680 Greenwood Street, Junction City, Oregon.*

**PRESENT WERE:** City Councilors Dale Rowe and Andrea Ceniga; and Public Works Director Gary Kaping.

**ABSENT WERE:** Councilor John Gambee.

**1. Call to Order**

Vice Chair Ceniga called the meeting to order at 6:30 p.m.

**2. Changes to the Agenda**

The Committee will appoint a Vice Chair. Councilor Rowe nominated Councilor Ceniga. Councilor Ceniga accepted the nomination.

**3. Review of Minutes**

The consensus of the Committee was to approve the minutes as written.

**4. Upcoming Events**

The Committee discussed the best option for forming a Junction City Beautification Group. They discussed the option of it being independent of the City or to have it a subcommittee of the Public Works Committee.

Matt Nelson will send an email inviting people to attend the first meeting to discuss the beautification of Junction City. He will contact the City Recorder to schedule the use of the Council Chambers.

**5. Purpose Statement**

Councilor Rowe read a statement prepared by Councilor Gambee regarding what he wanted included in the Purpose Statement. The Committee then tabled the discussion until the entire Committee was in attendance.

**6. Light Parade**

Director Kaping informed the Committee that Rick Kissock, Tri-County Chamber of Commerce, submitted a letter of request for the annual light parade. The 2019 Light Parade is scheduled for Friday, December 6<sup>th</sup> at 6:45pm-8:30pm. Discussion followed.

**ACTION:** The consensus of the Committee was to forward the request to the Council with the recommendation to approve.

**7. Agenda Forecaster Review**

The Committee reviewed the agenda forecaster. Director Kaping noted the changes made during the night's discussion.

**8. Other Business**

There was no other business.

**9. Adjournment**

As there was no further business, the meeting was adjourned at 7:01 p.m.

The next standing meeting of the Community Development Committee will be Wednesday November 6<sup>th</sup>, 2019 at 6:30 p.m.

Respectfully Submitted:

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Tiffany Shafer, Public Works Technician