

*The Community Development Committee for the City of Junction City met at 6:30 P.M. on Wednesday, October 3, 2018, in City Hall, 680 Greenwood Street, Junction City, Oregon.*

**PRESENT WERE:** City Councilors, Dale Rowe, and Bill DiMarco; and City Planner, Jordan Cogburn.

**ABSENT:** John Gambree (Chair),

**1. Call to Order**

Chair Pro-tem DiMarco called the meeting to order at 6:30 p.m.

**2. Changes to the Agenda**

None

**3. Review of Minutes**

• **September 5, 2018**

**Consensus:** By a consensus of the committee the September 5, 2018 minutes were approved as written.

**4. Community Updates**

Mr. Rick Kissock from the Tri-County Chamber of Commerce noted there had been increased interest from businesses about locating in Junction City.

**5. New Business**

• **2018 Light Parade Street Closure Request**

**Consensus:** By a consensus of the committee the 2018 Light Parade Street Closure Request was forwarded to council with recommendation for approval.

• **Mobile Food Unit (Food Cart) Code Discussion**

Food Carts were not currently a permitted use in any zoning district. A property owner with property in the Central Commercial zone had inquired about placing food carts on their property (private property). The Committee discussed both long-range planning through a Code Text Amendment; and a shorter-term response to the individual inquiry from the property owner via a Temporary Use Permit (TUP). The TUP required Planning Commission approval. If approved, it would be a one-year permit.

**Action Item:** The Committee direction was to add Code Text Amendment for Food Carts to the Code Amendment Project list.

• **Special Event Right-of-Way and Sidewalk Use Discussion**

An inquiry was received from a representative of the Scandinavian Festival Association in regard to use of the sidewalks for business owners to announce/hawk their business wares to passers-by.

It was noted the special event permits generally covered curb-to-curb, and did not

include the sidewalks. City code allowed business owners to put their wares on the sidewalks up to three feet from their building. The issue appeared to be a public relations issue between business owners and the Festival rather than a regulatory one.

**6. Continued Business**

• **Downtown Plan Projects**

Staff was still waiting for the estimates from the contracted City Engineer.

**Consensus:** By

**7. Agenda Forecaster**

The Commission reviewed the agenda forecaster.

**8. Other Business**

None

**9. Adjournment**

As there was no further business, the meeting was adjourned at 7:44 p.m.

The next standing meeting of the Community Development Committee would be Wednesday November 7, 2018 at 6:30 p.m.

Respectfully Submitted:

---

Tere Andrews, Secretary