

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

OCTOBER 5, 2020

The Junction City Public Library met in regular session on October 5, 2020 at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

PRESENT Board Members Erin Dietrich, Jennifer Daeges, April Harris, Chris Vanderlinde, Stephanie Moran - HR and Administrative Services Manager and Library Coordinator Freda Darling were present. This meeting was held virtually.

Call to Order

- Freda Darling called the meeting to order at 6:30 p.m.

1. Changes to the Minutes

- There were no changes to the minutes.

2. Approval of Minutes

- Minutes from March 2 meeting were approved and seconded on October 5, 2020

3. The Monthly Expenditure Report

- The July and August expenditure report were e-mailed to the Library Board members. Jennifer Daeges had a question about cost around the COVID-19. The basic operating cost remained same. But no books were purchased or library supplies.

4. Business

- Erin Dietrich our new library board member was introduced and welcomed to the board. We appreciate her willingness to serve on the board.
- Summer Reading Program – Due to COVID-19 we had no summer reading programs. We used the money slated for programs to purchase \$15 gift cards from Barnes and Noble to be awarded when 20 books had been read. We had 31 kids participate. Normally the kids would receive a pass to the pool for the day when they had read 20 books, but pool wasn't open so received a gift card instead.
- Ready to Read Grant – The money awarded from the 2019-2020 was spent on board books, a basket for board books, puppet theater and puppets, gift cards from Barnes and Noble and books from Scholastic Books to be awarded when kids read 10 books. The money awarded for 2020-2021 will be spent on a program for the Summer Reading Program, gifts cards from Barnes and Noble and board books to replace board books in the Tot Tote's. The 2020-2021 will be awarded in December. Stephanie and Freda will attend a Webinar on Tuesday October 27 from 11:00 am – 12:00pm. In past years our vendor has been CLSIP and our new vendor is iRead – for the Summer Reading

Program. It is mandatory that we call in so can receive money from the Ready to Read Grant.

- Grant from Soroptimist – We received \$500 grant from the Soroptimist. We used \$250 to buy books for prizes and \$250 to buy gift cards from Barnes and Noble for prizes for the Summer Reading Program.
- State Report – The report is something that Freda does annually. It's statistics on different aspects of the library. Freda's part is done, the Finance Director has done the budget and financial part all we need is the numbers from the IT person at the Springfield Library. The deadline to submit the report is October 31.
- Update on sorting out collection of books – Freda has finished weeding the adult non-fiction and fiction collection. Due to COVID-19 St. Vincent's wasn't picking up the barrels so Freda had to bag the books and take down to St. Vincent's. Weeding of the collection happens about every 5 years to make room for the purchase of new materials.
- Other Business – The Friends of the Library collected donations to buy a cart that the OBOB books and graphic novels are shelved on. Those books are now being checked out more because are all in one place. The Friends also bought the OBOB books for the library. Jennifer offered to be the new chairperson to replace Sarah Goracke as her term was up in June. At the last meeting had discussed an age limit for the volunteers. Stephanie could find nothing that pertains to an age limit. It was suggested that people 18 and older can apply to be a volunteer. Everyone who applies to be a volunteer has to clear a background check. Freda will be retiring from her position as Library Coordination on June 30, 2021.

5. Adjournment – 6:52 p.m.

ATTEST

Freda Darling, Library Coordinator

The next Library Board meeting is November 2, 2020 at 6:30 p.m.