

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

October 7, 2019

The Junction City Public Library met in regular session on October 7, 2019 at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

PRESENT Chair Sarah Goracke, Board Members Jennifer Daeges, Chris Vanderlinde, Mike Crocker Financial Director and Library Coordinator Freda Darling

Call to Order

- Sarah Goracke called the meeting to order at 7:00 p.m.

1. Changes to the Minutes

- There were no changes to the minutes.

2. Approval of Minutes

It was moved to approve minutes and seconded.

- Minutes from September 9 meeting were approved on October 7, 2019.

3. The Monthly Expenditure Report

- We received the September Financial Report to look over.

4. Business

- Mike Crocker the Financial Director for the city attended the Library Board meeting to explain the budget and to answer any questions that the Library Board had. He addressed two questions that Jennifer had. Also brought two additional handouts – Library Summary Report and Libraries Capital Projects Fund. Mike spent most of the hour addressing the budget, the different nuances of it, and explained the Capital Projects Fund. If the Library Board has any questions for Mike feel free to contact him at City hall.
- Facebook – The Facebook page is being updated as there is something to announce.
- Summer Reading Program – Freda received an e-mail from Greta Bergquist – the Youth Services Consultant asking Freda to fill out a Summer Reading program survey. It is a PDF and not in an easy format. Freda printed out the survey and is going to fill it out and mail to Greta as can't use the PDF.
- Oregon Public Library Statistical Report – Freda has the report filled out, she just has to go back in and explain why some numbers have changed in this report.
- Halloween – Friends of the Library – the Friends will have candy, a bookmark and a book to hand out to the kids as they Trick-Or-Treat downtown this year. It's always well attended and last year we ran out of books for older kids. It runs 3:30 to 6:00 p.m.

- Programming for Fall – Sarah and Jennifer will be doing a craft project on October 16 from 3:00 to 5:00 p.m. There will be three stations where the kids can make something from yarn. They will be getting their supplies from MECCA. Hope to have some type of craft project every quarter. The kids are now doing early release each Wednesday.
- Library Board Member – We received an application from April Harris to fill the Library Board position. When the City Council meets the first Tuesday in November, they will discuss accepting April for the position.
- The Library Board would also like Stephanie Moran, HR and Administrative Services Manager to attend next meeting to discuss future of the library.

5. Adjournment – 8:08 p.m.

ATTEST

Freda Darling, Library Coordinator

The next Library Board meeting is November 4, 2019 at 7:00 p.m.

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