

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, October 8, 2013, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT:** Mayor, David Brunscheon; Councilors Karen Leach, Bill DiMarco, Randy Nelson, Steven Hitchcock; and Herb Christensen. (Excused Absence: Jim Leach); City Attorney, Carrie Connelly; City Administrator, Melissa Bowers; Police Chief, Mark Chase; Public Works Director, Jason Knope; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**II. CHANGES TO THE AGENDA**

None.

**III. CONSENT AGENDA**

**MOTION:** Councilor DiMarco made a motion to approve the consent agenda, consisting of the bills from September and the minutes from September 10, 17, and 24, 2013. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

**IV. COUNCIL RECOGNITION OF SERVICES – MR. CHUCK COOK AND MR. BRAD LEMHOUSE**

Mayor Brunscheon presented certificates of appreciation from the Council to Mr. Chuck Cook for 13 years of service doing Community Reader Board postings and to Mr. Brad Lemhouse for 10 years of service on the Planning Commission.

**V. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA**

Ms. Marie Johnson, 3352 Cape Hatteras Drive, Eugene, stated that she and her husband Richard owned Papa Murphy's on Ivy Street in Junction City. They did not receive any notice of the Truck Function that was held on September 28<sup>th</sup> and with the streets closed in front of their business, their customers were not able to pick up their pizzas. She asked that next time, a different route be used for such an event, so that the main businesses along Ivy Street could remain open to serve the area.

**VI. STATE MENTAL HOSPITAL UPDATE – JODIE JONES, PROJECT ADMINISTRATOR**

Ms. Jones distributed and reviewed pictures of the latest hospital construction updates. They will be holding a Community meeting on October 17<sup>th</sup>.

**VII. JUNCTION CITY SCHOOL DISTRICT TRUANCY AGREEMENT**

Chief Chase stated that the City ran a Truancy Pilot program last year, and the School District wished to continue with the program.

**MOTION:** Councilor Christensen made a motion to approve the agreement as presented and direct the City Administrator to prepare and sign the necessary documents, pending legal review. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

**VIII. DISPATCHING AGREEMENT – UNION PACIFIC RAILROAD**

Chief Chase stated that Union Pacific would like to receive dispatching services for one railroad police officer that works between Albany and Eugene.

**MOTION:** Councilor Hitchcock made a motion to approve the agreement as presented and direct the City Administrator to prepare and sign the necessary documents, pending legal review. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

**IX. I AND I PAY REQUESTS**

**A. Schedule A and B Pay Request #3**

**MOTION:** Councilor Nelson made a motion to approve Pay Request #3 in the amount of \$119,230.89 to NW Kodiak Construction. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

**X. LIGHT PARADE REQUEST**

Administrator Bowers reviewed the request from the Chamber of Commerce to conduct the 23<sup>rd</sup> annual Light Parade. The Community Development Committee reviewed and recommended approval.

**MOTION:** Councilor K. Leach made a motion to approve the street closure and street closure conditions as presented for the 23<sup>rd</sup> annual Light Parade on December 13, 2013. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

**XI. STAFF REPORTS**

Director Crocker reported that the Finance and Judiciary Committee reviewed the court records project at their October meeting. The Committee gave staff direction to hire a temporary employee to work 20 hours per week for three to four months to assist with the project.

Director Knope reported that the Ice Pigging project had occurred on Quince and Timothy Streets, with good results. Due to buildup, the pipe size had shrunk by two inches on Timothy Street, and the process restored 90 to 95% of the original diameter.

Director Knope distributed and reviewed documentation that had been forwarded to the Council by the Sanitation, Recycling, and Water Committee:

**Waterline Project Paving**

The only item left from the waterline project was the surface restoration on various roadways.

**MOTION:** Councilor DiMarco made a motion to award the waterline paving contract to Angell Flight in the amount of \$24,800. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

**MOTION:** Councilor DiMarco made a motion to authorize the City Administrator to sign any necessary documents connected with the Angell Flight award. The motion was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

**Sewer I and I Project Schedule C Change Order**

The change order request was to have NW Kodiak pave Front Street from 8<sup>th</sup> Street to 10<sup>th</sup> Street.

**MOTION:** Councilor Nelson made a motion to approve the Change Order and authorize the City Administrator to sign any necessary paperwork. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

Chief Chase reviewed the recent burglary arrest on Oaklea Drive by Linn and Benton County Sherriff's offices.

Administrator Bowers distributed and reviewed a first draft Agenda Item Summary on the Community Services Director position, so the Council could have time to review and ask questions before additional review on October 22nd. The Council had discussed that the position included responsibilities that were equivalent to 2 Full Time Equivalent employees and had asked Administrator Bowers to bring back options for the position and shifting of duties. In reviewing this task, she felt it was also important to point out other roles and tasks that needed assignment within the City.

**XII. COUNCILOR COMMENTS/QUESTIONS**

No comments.

**XIII. MAYOR'S COMMENTS**

Mayor Brunscheon asked the Council if they wanted to form a committee to work directly with the state hospital, per a citizen recommendation.

The Council consensus was not to form a committee.

Mayor Brunscheon noted that he had rearranged one of the staff tables and created a table for City consultants. He had also moved the public podium to the other side of the Council Chambers. This configuration will remain on a trial basis through the end of December, and he would be asking for Council and staff input on the arrangement.

**XIV. OTHER COUNCIL BUSINESS**

None.

**XV. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 7:08 p.m.

ATTEST:

APPROVED:

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Kitty Vodrup, City Recorder

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David S. Brunscheon, Mayor