

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

October 11, 2021

The Library Board met in a regular session on October 11, 2021 at the JCP Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members April Harris and Nancy Sabin; Board Members Laura Brown and Erin Dietrich in attendance by phone; and Library Coordinator Michelle Schneider. Also present by phone, was Bill DiMarco, of the JC Historical Society.

1. Call to Order

Board Chair Daeges called the meeting to order at 6:33pm

2. Changes to the Agenda

There were no changes to the agenda.

3. Introduction of New Library Board Members Laura Brown and Nancy Sabin

Current board members and the Library Coordinator introduced themselves, as well as, the two new members.

4. Vote to Change the Day of the Week the Library Board Meetings are Held

The Board voted to change the date of the standing board meetings to every third Tuesday of the month at 6:30pm.

5. Review of Financial Monthly Summary Report, Fee List, FY 2021-22 Budget

- Library Coordinator Schneider went over budget line items and answered questions about what factors into each spending line for both the monthly summary and the annual budget.
- Guest Bill DiMarco, former JC Budget Committee Chair, spoke about the city budget review process and timeline.
- The library list of fees was reviewed. The pros and cons of fees was discussed.

6. Library Policies and Procedures – Fine Forgiveness Discussion

Board members and the library coordinator continued the discussion about the library fee structure and how to offer fine forgiveness. Possible solutions include an “amnesty” month (by returning overdue books, fees are eliminated) and case by case exceptions.

7. Business

- **Update on Intergovernmental Agreement – Lane Council of Librarians** – Library Coordinator Schneider advised the Board of current

and future expenditures that result from the agreement, as well as, the upcoming features the consortium is working toward.

- **Board Orientation Book Compilation** - Board Chair Daeges relayed that the board is working on creating a manual that will gather policies and materials to support members.
- **Other Business** – Board member April Harris offered assistance in taking meeting minutes to allow more of the coordinator’s time to be applied to library tasks. Review and draft approval would still be handled by the Library Coordinator.

8. Public Comment – No comments were raised.

9. Adjournment

As there was no further business, the meeting was adjourned at 7:36pm.

Respectfully Submitted:

Michelle Schneider, Library Coordinator

The next Library Board meeting is scheduled for Tuesday, November 16, 2021 at 6:30 p.m.