

## **JUNCTION CITY PUBLIC LIBRARY BOARD MEETING      October 17, 2023**

The Library Board met in a regular session on October 17, 2023 at the Junction City Public Library.

**PRESENT WERE:** Board Chair Jennifer Daeges; Board Members Laura Brown, Bethany Marks, Nancy Sabin; Librarian Michelle Schneider. Absent: Wendy Thelander

- **Call to Order**

Board Chair Daeges called the meeting to order at 6:45 p.m.

- **Changes to the Agenda**

No changes to the agenda.

- **Approval of September 19, 2023 Meeting Minutes**

Meeting minutes were accepted as written.

- **Revisit Gift/Donation Policy**

The City of Junction City Gift Acceptance Policy (adopted 11/9/2021) was reviewed and was found to be applicable towards the library. The board voted to accept the City of Junction City Gift Acceptance Policy as the library gift/donation policy.

- **Plan agenda topics for the year**

The board discussed annual topics and made the following suggestions:

- Budget review quarterly, instead of monthly.
- Review/update each policy at least every other year.
- Every Oct/Nov, meet with the city administrator about the next fiscal year.
- Skip June and August board meetings due to Summer Reading.
- Review mission annually.
- In May, have the Librarian share Summer Reading plans.

- **Library Update & Review**

- Librarian Schneider reviewed the monthly budget statement.
- There is a Volunteer Appreciation Lunch coming up.
- The Annual Meeting for the Friends of the Junction City Public Library is this week. Laurel Elementary teacher, Shelly Dickson, will be this year's speaker.
- Librarian Schneider and the Friends of the JCPL were awarded the Pilcrow Foundation Book Grant for new hardback children's books.

- The speaker series was just approved – the November speaker will discuss scams and frauds, in December it will be about food preservation, and January will be about social security benefits.
- For Halloween, there will be trick-or-treating at the library and Lisa Tison, the spider/tarantula educator.
  
- **Other Business**
  - Friends of the Junction City Public Library annual meeting is at Viking Sal on Thur, October 19th at 7pm.
  
- **Public Comment**

No comments.
  
- **Adjournment**

The meeting was adjourned at 7:47 p.m.

Respectfully Submitted:

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Michelle Schneider, Librarian

The next Library Board meeting is scheduled for November 21st, at 6:30pm.