

The City Council for the City of Junction City, met in special session at 6:30 p.m. on Tuesday, October 23, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Jack Sumner, Bill DiMarco, Jim Leach, Randy Nelson, and Herb Christensen. **Excused Absence:** Councilor Laurel Crenshaw; City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Police Chief, Mark Chase; Public Works Director, Jason Knope; Community Services Director, Melissa Bowers; City Planner, Stacy Clauson; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:32 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. CONSENT AGENDA

MOTION: Councilor DiMarco made a motion to approve the consent agenda, consisting of the September bills and the September 6, 11, 18, and 25, 2012 Council minutes. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

Mayor Brunscheon noted that Councilor Crenshaw would not be attending the meeting.

IV. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Mr. Bryan Bradburn, 870 E. 3rd Street, Junction City, showed the Council a spoon with burn marks consistent with drug use that he found at Bergstrom Park. He stated that this was visual evidence that the crime problem in his neighborhood was still present and would not go away until it was dealt with.

Ms. GMH Hanavan, 1280 Quince Drive, Junction City, asked that the Council reconsider their decision on the wetlands overlay.

V. LCOG FIBER CONNECTION FRANCHISE AGREEMENT

Administrator Watson reviewed that LCOG (Lane Council of Governments) received an 8 million dollar grant from the Department of Commerce to provide fiber connection to schools, fire districts, and other public facilities in Lane County. LCOG provided a 2 million dollar match and has completed franchise agreements with the cities of Oakridge, Creswell, Cottage Grove, Florence, and Veneta. The Council was being asked to allow LCOG to install fiber in Junction City and staff would work with LCOG on a franchise and lease agreement.

Mr. Randy Trummer, Junction City School Board Member, expressed appreciation to the Council and noted that this was an important project for the School District.

MOTION: Councilor Christensen made a motion to allow LCOG to move forward with their installation of fiber lines in City right of way, in conformance with Junction City Public Works Design and Construction Standards, while staff finalizes a franchise agreement with LCOG over the next 45 days. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

VI. CHAMBER LIGHT PARADE REQUEST

MOTION: Councilor Sumner made a motion to approve the street closure and conditions for the 22nd Annual Light Parade on December 7, 2012. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

VII. LIQUOR LICENSE APPLICATIONS

Chief Chase reviewed that liquor license applications had been submitted by a new owner at Buggy's and for the new Dari Mart store at 825 Ivy Street.

MOTION: Councilor Leach made a motion to recommend to OLCC that licenses be granted to Buggy's and Dari Mart Stores, as presented. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

VIII. PARK BENCH NAMING REQUEST –AT LAUREL PARK

Director Bowers reviewed that this was a request to name a bench in honor of Julius R. Schmidt, who died in a recent train accident. All funds for the bench and plaque have been donated by a community member. Parks and Community Services Committees recommended approval, per the City's resolution on Parks/Facilities Naming Process.

MOTION: Councilor Nelson made a motion to approve the naming of the bench and the donation, as requested, in memory of Julius R. Schmidt and to authorize staff to complete the naming as requested. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

IX. FACILITIES TASK FORCE

Director Bowers and Chief Chase provided information on the Council forming a Facilities Task Force, which would be comprised of 15 members that would take a broad based approach to review City facility needs and future planning and funding options. The scope would include review of City Hall, Police Department, Library, Community Center, Pool, and Senior Center.

Ms. Evelyn Alford, 25507 Highway 36, Junction City, stated that she was a member of the Library Board and Friends of the Library, and they endorsed the formation of the this task force. She noted that the Library was 92 years old and did not meet the state recommendations on square footage to adequately serve the population.

MOTION: Councilor Sumner made a motion to approve the formation of an Ad Hoc Committee of the Council as a "Facilities Task Force" and adopt the attached guidelines. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

X. BID PACKAGE 5C PAY REQUEST 19

MOTION: Councilor Nelson made a motion to approve Pay Request #19 to the Automation Group in the amount of \$110,299.46. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

XI. DESIGN COMMITTEE UPDATE

Director Bowers reviewed that the Design and Community Development Committees had approved the purchase and placement of 5 benches in the downtown area. Funding for the benches will be provided by the Rural Tourism Marketing Program (RTMP) Grant.

XII. PARKS COMMITTEE APPOINTMENTS

Mayor Brunscheon reappointed Pat Straube and Joseph Lynch to serve two year terms on the Parks Committee through October 31, 2014.

MOTION: Councilor DiMarco made a motion to endorse the Mayor's appointments. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

XIII. 10TH STREET SIDEWALK PROJECT

Director Knope stated that the Water, Sewer, and Street Committee had recommended the installation of ADA ramps and replacement of alley approaches on 10th Street, as part making improvements in the Safe Route to School Program area.

MOTION: Councilor Sumner made a motion to award the 10th Street Sidewalk Project to Delta Construction in the amount of \$47,844.25 and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

XIV. PLANNING COMMISSION APPOINTMENTS

Planner Clauson stated that there were three regular member and two alternate positions open on the Planning Commission. Four applications were received, and the Planning Commission recommended appointing Jason Thiesfeld, Karen Leach, and Patricia Phelan to fill the regular member positions and Kenneth Weaver to fill the alternate position. The Planning Commission will review an additional application that was received

after the first review deadline and that recommendation will be brought before the Council.

Mayor Brunscheon appointed Mr. Jason Thiesfeld, Ms. Karen Leach, and Ms. Patricia Phelan to serve four year terms as regular members and to appoint Mr. Kenneth Weaver to serve a four year term as an alternate member.

MOTION: Councilor Nelson made a motion to approve the Mayor's appointments. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

XV. PLANNING UPDATE

Planner Clauson provided the following updates:

1. Customized Periodic Review – The application materials have been submitted to the County, and a Lane County Planning Commission hearing date has been scheduled for December 4, 2012.
2. Transportation System Plan (TSP) Update – In June 2012, the Council voted unanimously to continue the work on the TSP update; consequently, the TSP Citizen Advisory Committee met on September 27th, and the consultants recommended that the City move forward with the traffic forecasting modeling and evaluation of future needs.

After discussion, the Council consensus was to move forward, as recommended.

3. Grant Application STIP (State Transportation Improvement Program) – The state is currently soliciting applications for transportation projects in FY 15 – 18, and the application deadline is November 27th. There is a local match requirement of 10.27% of the total grant amount.

The Council discussed improving the intersection at Prairie Road and Maple Street and installing a flashing crosswalk at 8th and Ivy Street, as well as improving safety for the handicapped, elderly, and students.

After discussion, the Council consensus was to have staff prepare and submit an application that focused on pedestrian safety. Administrator Watson responded that staff would move forward with review of the Prairie Road/Maple Street intersection.

XVI. REVOLVING LOAN FUND COMMITTEE APPOINTMENT

Mayor Brunscheon appointed Ms. GMH Hanavan to serve on the Revolving Loan Fund Committee.

MOTION: Councilor Sumner made a motion to approve the Mayor's appointment. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

XVII. STAFF REPORTS

Chief Chase reported that 13 arrests were made last week. In response to recent business burglaries, the Police Department would hold Crime Prevention sessions with the Chamber morning group on November 14th and December 12th. A citywide sector meeting would be held on November 15th from 6:30 p.m. to 8:30 p.m.

Director Knope reported that the water pilot test units would be at Public Works through November 2nd.

Director Bowers reported that the Skatepark grand opening would be held on Saturday, October 27th. The 13th Annual Big Hush fundraiser would occur on November 4th at St. Helen's Catholic Church. The acknowledgment of the Panda Bear donations at Raintree Meadows Park would be held the weekend of November 10th.

Planner Clauson reported that the Planning Commission had started their review of the ordinances concerning bees and chickens in the City limits and hoped to schedule a hearing in January.

Attorney Connelly reported she had been addressing staff questions on an as needed basis. She noted that staff was working on addressing a question Councilor DiMarco asked at the September 25th meeting, regarding the Intergovernmental Agreement with the Department of Corrections. The Vista Dale ordinance would be coming to the Council, after policy review by the Water, Sewer, and Street Committee.

Administrator Watson reported that he had received a call from a concerned citizen on the coal trains coming through Junction City. He followed up with Union Pacific and would place an informational document in the Council boxes. Administrator Watson thanked Debbie Tucker for her work on installing a downtown directional sign on Ivy Street.

XVIII. COUNCILOR COMMENTS/QUESTIONS

Councilor DiMarco expressed his appreciation for the City's recruiting program that brought another member to the RLF Committee.

Councilor Nelson thanked Chief Chase for coming to his business and providing information to the bus drivers on child abuse. Councilor Nelson referred to a letter that was recently sent to the community and noted that he did not promote or believe what had been written. He added that people could contact him, if they wanted to see the letter.

XIX. MAYOR'S COMMENTS

Mayor Brunscheon encouraged everyone to attend the Skatepark Grand Opening. He thanked Ms. Hanavan for submitting an application to the RLF Committee.

XX. OTHER BUSINESS

Wetland Overlay

Mayor Brunscheon stated that the Council was asked by Ms. Hanavan to reconsider the Council decision on the wetland overlay.

It was noted that Councilor Leach had a conflict of interest, as he was a property owner in the proposed UGB expansion area. He removed himself from the Council table and took a seat in the audience.

After discussion, the Council consensus was not to take any action and to have staff set up a Council work session where community outreach could occur to answer questions and provide information on this topic.

Paths along Drainage Ditches

Ms. Edith Loveall, stated that she had heard that the Parks Committee wanted to put paths along the drainage ditches, and she did not want any paths or the public walking along the ditch on her property.

Councilor Nelson responded that this issue had not been discussed by the Parks Committee and a path would not be placed on her ditch. Councilor DiMarco added that paths were listed in the Parks Master Plan.

XXI. ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:38 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor