

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

November 4, 2019

The Junction City Public Library met in regular session on November 4, 2019 at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

PRESENT Chair Sarah Goracke, Board Members Jennifer Daeges, Jackquelyn Morrow, Chris Vanderlinde, Stephanie Moran, HR and Administrative Services Manager and Library Coordinator Freda Darling

Call to Order

- Sarah Goracke called the meeting to order at 6:59 p.m.

1. Changes to the Minutes

- There were no changes to the minutes.

2. Approval of Minutes

It was moved to approve minutes and seconded.

- Minutes from October 7 meeting were approved on November 4, 2019.

3. The Monthly Expenditure Report

- We didn't receive the financial report for October from Mike Crocker

4. Business

- Stephanie Moran attended the meeting so she could answer questions about staffing after Freda retires. She asked the Library Board for their wish list. Sarah is going to talk to Mike Crocker about financial end of things and Jennifer was looking into qualifications.
- Facebook – Nothing new to report on the Facebook page. The Friends of the Library would like membership information added to the Facebook page.
- Summer Reading Program Survey – Freda had difficulty filling out the survey, she consulted two different IT people and was told by both the PDF wasn't very well written so she filled it out as best she could and submitted the survey. She received an e-mail from Greta Bergquist Youth Services at State Library that she had received it.
- Oregon Public Library Statistical Report – Freda has the report filled out, there were two questions that Mike Crocker helped correct and Ross Funqua at the State Library said everything was fine, if he had any questions, he will call Mike Crocker.
- Halloween – Friends of the Library handed out bookmarks, books and candy to 427 children and their parents from 3:30 p.m. to 6:00 p.m.
- Programming for Winter – Sarah and Jennifer will be doing a craft project on November 20 from 3:00 to 4:30 p.m. They will be having a craft the third Wednesday of every month. They will be making Thank-You Cards in November.

- Library Board Members – we have two library board positions that will need to be filled the end of June. Should start advertising after first of the year.
- Any other business – the Library Board will not meet in January.

5. Adjournment – 7:40 p.m.

ATTEST

Freda Darling, Library Coordinator

The next Library Board meeting is December 2, 2019 at 6:00 p.m.

Page 2