

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

November 5, 2018

The Junction City Public Library met in regular session on November 5, 2018 at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

PRESENT Chair Chris Vanderline, Board Members Evelyn Alford, Jennifer Daeges, Sarah Goracke, Jackquelyn Morrow, and Library Coordinator Freda Darling

Call to Order

- Chair Vanderline called the meeting to order at 7:05 p.m.

1. Changes to the Minutes

- There were no changes to the minutes.

2. Approval of Minutes

Board Member Alford moved to approve minutes and it was seconded.

- Minutes from October 8 meeting were approved on November 5, 2018.

3. The Monthly Expenditure Report

- There was a question about why cost of OCLC was higher. Library Coordinator Darling explained that we received several boxes of books from the Library of Congress so that increased what we were paying OCLC. We pay a base price and if there are more than normal there is a charge per item.
- Also, a question about why the repair and care of library was over budget.
- The Community Services Cap fund is \$10,000 is that an amount we receive every year?
- General Revenue line item – what is it?
- It was asked of Library Coordinator Darling if book line item was right – She explained that she had just received a book order so that wasn't on monthly expenditure report yet.

4. Business

- Community Services Director Tom Boldon's last day was Friday, November 2. He accepted a job at NCC as a track coach. He will be greatly missed. Library Coordinator Darling then informed the Library Board that she will start working a five days a week, and eight hours a day - Tuesday thru Thursday she will work ten to six and Friday and Saturday she will work nine to five.

- Chair Vanderline and Library Coordinator Darling meet with Mike Crocker to clear up some questions about expenditure report.
- Library Coordinator Darling will try to meet with staff at Monroe Public Library, Brownsville Public Library, Fern Ridge Public Library and possible Cottage Grove Public Library – to see what programming works for them. Both Chair Vanderline and a volunteer expressed an interest in going with her.
- Halloween – Trick or Treat on October 31 from 3:30 to 5:30 - the Friends of the Library will be here till six handing out candy, a book and a bookmark.
- The IT person from Springfield, Travis Lloyd came to the Library on October 31 and helped Library Coordinator get stats she needs to finish report, There are two numbers that Travis will get to her to finish the report.
- The Trick-or-Treat at Library was a success. We had 369 children and parents come thru the doors. The Friends of the Library hands out candy, a bookmark and a book. We had so many kids we ran out of books for older children.
- The Library Board decided not to meet in December.

5. Adjournment – 7:40 p.m.

ATTEST

Freda Darling, Library Coordinator

The next Library Board meeting is January 7 at 7:00 p.m.