

The City Council for the City of Junction City, met in special session at 6:30 p.m. on Tuesday, November 13, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Jack Sumner, Bill DiMarco, Jim Leach, Randy Nelson, Herb Christensen, and Laurel Crenshaw; City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Police Chief, Mark Chase; Public Works Director, Jason Knope; Community Services Director, Melissa Bowers; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. CONSENT AGENDA

MOTION: Councilor Sumner made a motion to approve the consent agenda, consisting of the bills from October and the minutes from October 23, 2012. The motion was seconded by Councilor Leach and passed by unanimous vote of the Council.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

None.

V. BOOK PRESENTATION – HISTORICAL SOCIETY

Ms. Linda Van Orden, President of the Junction City Historical Society, presented a revised book of Junction City history that will be housed in the Junction City Library. The book was written in 1978 by Chris Wilde, and Ms. Van Orden retyped the book with correctional edits and added photos and an index.

Mayor Brunscheon and the City Councilors thanked Ms. Van Orden for her hard work.

VI. BID PACKAGE 4 – FINAL PAY REQUEST 18

MOTION: Councilor Nelson made a motion to approve Pay Request #18 to 2G Construction in the amount of \$72,815.96. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

VII. BID PACKAGE 5C – PAY REQUEST 20

MOTION: Councilor Christensen made a motion to approve Pay Request #20 to The Automation Group in the amount of \$63,623.68. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

VIII. DESIGN COMMITTEE APPOINTMENTS

Director Bowers stated that there were seven vacancies on the committee and five applications were received.

Mayor Brunscheon appointed Ruth Kiscoan, Debbie Waldrop, Elizabeth Gibson, and Ladina Jackson to two year terms through October 31, 2014 and Cary Claar to a one year term through October 31, 2013.

IX. POLICE VEHICLE ACQUISITION

Chief Chase reviewed that the proposal to purchase two used vehicles was reviewed by the Public Safety Committee and recommended for approval.

MOTION: Councilor Leach made a motion to approve the request for the City Administrator to purchase two Dodge Chargers from Wireworks in the amount of \$17,890. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

X. FUTURE PLANNING NEEDS

Administrator Watson stated that this item was a follow up on concerns expressed at the September 25th Council meeting that oversight of planning operations should be occurring at Finance Committee meetings. It was noted that the Finance Committee purpose statement includes that the Committee will provide policy recommendations to

the Council on building and electrical inspection programs and land use planning related to Planning Commission duties and responsibilities.

Administrator Watson reviewed that after the Planning Director's position was vacated in November of 2011, the City contracted for planning services with Lane Council of Governments to provide continuity of service on the Urban Growth Boundary and Comprehensive Plan Amendments. He added that the Transportation System Plan was also underway and that it would be difficult to determine at this point, what the City's long term planning needs will be until these large projects are finished.

Discussion followed and included the cost comparisons between hiring a full time planner and contracting a part time planner.

The Council consensus was not to make any changes in planning staff until after the Urban Growth Boundary expansion is completed, and to begin discussions at the Finance Committee level on long term planning needs. Planner Clauson's work was applauded and it was noted that it would be appropriate to have her attend some Finance Committee meetings and to also have a Planning Commissioner weigh in on the long term planning needs discussions.

XI. LOCAL IMPROVEMENT DISTRICT ORDINANCE

A. ORDINANCE NO. 1 – AN ORDINANCE RELATING TO PUBLIC IMPROVEMENTS AND SPECIAL ASSESSMENTS; AND REPEALING AND REPLACING JUNCTION CITY MUNICIPAL CODE CHAPTER 12.25

Councilors Nelson and Sumner thanked Attorney Connelly for her hard work on this ordinance. Attorney Connelly read Ordinance No. 1 in full.

MOTION: Councilor DiMarco made a motion to read Ordinance No. 1 by title only. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

Attorney Connelly read Ordinance No. 1 by title only.

MOTION: Councilor DiMarco made a motion to approve Ordinance No.1. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

XII. STAFF REPORTS

Director Bowers thanked the Council for their participation in the Skatepark Grand Opening, Senior Center Big Hush Silent Auction, and the opening of Raintree Park.

Chief Chase thanked Sergeant Salsbury, other Junction City officers, and the Lane County Inter-Agency Narcotics Enforcement Team (INET) for their work over the last eighteen months that led to the arrest of four individuals on drug and weapons charges.

Attorney Connelly reported that she was working with Director Knope to bring public contracting rules through the committee level and then to the Council.

Administrator Watson reported that Lane County and the School District was in support of the City applying for grant funding to improve the intersection at Prairie Road and Maple Street, and the application will be submitted next week. The Lane County Planning Commission Public Hearing on Phase II of the Comprehensive Plan will be held on December 4th. He and Planner Clauson will be meeting with a resident on the wetlands overlay issue. Staff will then develop a Frequently Asked Questions sheet and discuss future of holding a work session on this topic with local residents. He is working on the LCOG and Monroe Telephone Franchises, as well as procurement rules. Remodeling work has begun at City Hall, with the installation of a bench near the front door and the addition of storage space behind his office. ADA automatic door buttons have also been installed at City Hall and will be installed at the Police Department, Library, and Community Center.

XIII. COUNCILOR COMMENTS/QUESTIONS

Councilor DiMarco noted that it was time to post the Budget Committee vacancies notices. He added that he had received complaints from business people that there were roadway vision issues with overgrown shrubbery at McDonalds and sandwich board signs at 6th and Ivy. Administrator Watson responded that he would follow up on these.

Councilor Leach thanked the Police Department for all their hard work. He expressed appreciation to Director Bowers for her work on the new park development and commended the volunteers from the Junction City Garden Club on planting daffodils between the railroad tracks and Front Street.

Councilor Nelson thanked everyone involved in the creation of the two new parks - Skatepark and Raintree Park.

Councilor Christensen thanked Councilor Nelson and all those involved in creating the new parks.

Councilor Crenshaw thanked staff for keeping the Council updated on what was going on via e-mail.

XIV. MAYOR'S COMMENTS

Mayor Brunscheon thanked the Police Department and INET for all the hard work with the recent arrests. He expressed appreciation to Councilor Nelson, Director Bowers, and everyone involved in the new parks and planting of the daffodils. He recognized all the City employees for receiving a Safety Award for Fiscal Year 11-12 from the League of Oregon Cities and City County Insurance. He thanked the public for having the confidence to re-elect the Council incumbents and bring on a new member.

XV. OTHER BUSINESS

None.

XVI. EXECUTIVE SESSION PER ORS 192.660(2)(f) TO CONSIDER INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION AND PER ORS 192.660(2)(h) TO CONSULT WITH LEGAL COUNSEL CONCERNING LEGAL RIGHTS AND DUTIES REGARDING CURRENT LITIGATION OR LITIGATION THAT IS LIKELY TO BE FILED.

Mayor Brunscheon called Executive Session at 7:48 p.m. It ended at 8:57 p.m.

Mayor Brunscheon stated that the Council had agreed that they would hold a Council meeting on November 27, 2012 at 6:30 p.m.

XVII. EXECUTIVE SESSION PER ORS 192.660(2)(f) TO CONSIDER INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION AND PER ORS 192.660(2)(h) TO CONSULT WITH LEGAL COUNSEL CONCERNING LEGAL RIGHTS AND DUTIES REGARDING CURRENT LITIGATION OR LITIGATION THAT IS LIKELY TO BE FILED.

Mayor Brunscheon called Executive Session at 9:00 p.m. It ended at 9:07 p.m.

XVIII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 9:07 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor