

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

November 21, 2023

The Library Board met in a regular session on November 21, 2023 at the Junction City Public Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members Bethany Marks, Nancy Sabin, Wendy Thelander; Librarian Michelle Schneider; City Administrator Jason Knope. Absent: Board Member Laura Brown.

- **Call to Order**

Board Chair Daeges called the meeting to order at 6:37 p.m.

- **Changes to the Agenda**

Librarian Schneider would like to add two topics: 1. Community Services Committee meeting. 2. The unhoused congregating in the front library entrance.

- **Approval of October 17, 2023 Meeting Minutes**

Meeting minutes were accepted as written.

- **Discussion on JCP Library Budget Outlook**

City Administrator Knope reviewed the city revenue sources and percentages applied to the Community Services programs. The Community Services department does not have set amounts or percentages dedicated to the library. It is a year-by-year decision based on needs and sustainability. There are two sections of the library budget: the operating and the capital funds. Capital funds are for one-time projects and upgrades, such as painting of the library. If a planned project is pushed or passed, the capital expenditure funds will roll over to the next year. The capital expenditures can be modified by the library to meet the library's needs. City Administrator Knope will return to discuss what the board would like to see in the next fiscal year budget.

- **Library Update & Review**

- Librarian Schneider showed the new kids' area furniture including a Lego/activity table and new seating.
- Max Porters Storytime will no longer continue. It was a great community partnership, but it was difficult to maintain with the amount of library staffing.
- Lego club is in the works and the plan is for twice a month meetings.

- The monthly speaker series and the summer reading program are both still being planned out.

- **Other Business**
 - The Community Services Committee meeting is December 6 at 6:30. Librarian Schneider would like at least two board members in attendance. The plan is to show the current mission statement and the annual summary.
 - Due to the congregating/camping of unhoused people in the library entry area, patrons have complained about being unable to use the book drop and Wi-Fi. Additionally, entering and exiting the library has become difficult at times. Librarian Schneider will follow up with the city.

- **Public Comment**

No comments.

- **Adjournment**

The meeting was adjourned at 7:58 p.m.

Respectfully Submitted:

Michelle Schneider, Library Coordinator

The next Library Board meeting is scheduled for December 19, 6:30pm.