

The Finance/Judiciary Committee for the City of Junction City met at 6:30 P.M. on Thursday, December 6, 2018, in City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Chair Bill DiMarco, Councilor Dale Rowe, City Administrator Jason Knope, and Finance Director Mike Crocker. Councilor Jack Sumner was excused. Councilor Stott and Councilor Elect Ceniga were in the audience.

Guest: Gary Iskra, Isler CPAs, Junction City Judge Ashlee Wiese and Court Clerk Sandra Mills.

1. Call to Order

Committee Chair DiMarco called the meeting to order at 6:30 p.m.

2. Approval of Minutes for November 8, 2018.

Consensus: By a consensus of the Committee, the November 8, 2018 minutes were approved as written.

3. Changes to the Agenda

None.

4. City Auditor Annual Check in Meeting

Gary Iskra, Audit Partner with Isler CPAs presented the management letter from the audit firm for the FY16/17 audit.

The PERS costs and the City's liability were discussed with Mr. Iskra.

Two items were discussed with the Committee: Internal control related to the utility billing function and utility billing errors found by the audit team. It was noted that the two items were not material to the audit.

Mr. Iskra stated that there were no deficiencies in the audit report and no violations of Oregon laws.

5. Court Discussion

Judge Wiese discussed the training fees assessment that has been eliminated by the state. It has been eliminated by all city courts at this time.

Judge Wiese discussed a possible vehicle compliance program that would address compliance for various vehicle status items, such as headlights, license plate lights. A program could work with local businesses to get items fixed at a discount

to the defendant. Councilor Rowe asked to clarify that citations fees are dropped once compliance is substantiated. Judge Wiese also discussed an information card for diversion information to be handed out by the police officers.

Judge Wiese discussed a variety of types of cases that are coming through the City's court. She discussed the jail and the cases that result in jail time in the City's jail and the cases that are resulting in jail time in Junction City or being transferred to Springfield.

The Committee discussed creating a policy for when defendants should be sent to Springfield or kept here in Junction City and a possible work session topic.

Councilor Stott asked if defendants could have jail time split between Junction City and Springfield.

Councilor Rowe asked about the status of the peer court. Judge Wiese responded that it was determined that there would not be enough cases to keep the program going. She mentioned that she did visit the elementary school and the high school a few months ago.

Councilor DiMarco asked Judge Wiese if she needed probation and bailiff services. She responded that she did not need probation services at this time and the current bailiff needs were discussed.

Judge Wiese said that the water tower needs some no trespassing signs. The City had a case of a person climbing the tower recently.

6. Fiscal Policy for Revenue Allocations Follow Up Discussion

Finance Director Crocker presented the draft fiscal policy for revenue allocations update. The Committee reviewed the updated draft and directed staff to forward it to Council for consideration.

7. Other Business

None.

8. Adjournment

As there was no further business, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted:



Mike Crocker, Finance Director