

## **JUNCTION CITY PUBLIC LIBRARY BOARD MEETING**

**December 19, 2023**

The Library Board met in a regular session on December 19, 2023 at the Junction City Public Library.

**PRESENT WERE:** Board Chair Jennifer Daeges; Board Members Laura Brown, Bethany Marks, Nancy Sabin. Librarian Michelle Schneider. Absent: Board Member Wendy Thelander.

- **Call to Order**

Board Chair Daeges called the meeting to order at 6:41 p.m.

- **Changes to the Agenda**

No changes to the agenda were made.

- **Approval of November 21, 2023 Meeting Minutes**

Meeting minutes were accepted as written.

- **Community Services Committee Meeting**

On December 6, 2023 Librarian Schneider and Board Member Brown attended the Community Service Meeting to speak about the library. Board Member Brown presented the Values and Mission, which were approved by the committee. The committee would like to see library documents translated in Spanish. Librarian Schneider presented an annual report which included stats from the state library report, including information on programming, new computer use, WiFi sessions, grant funding, and volunteer hours. The committee appreciated the presentation of the report which included photos and graphics. The report did take a significant amount of time to prepare.

- **Capital Expenditure Review**

The board reviewed the list of capital expenditures from the library budget to evaluate if anything was not needed or missing. It was decided we needed an ADA compliance budget (which would cover issues like the slippery exterior ramp) and library shelving (as it is different from furniture). We also thought it would be better to assess furniture more often than every ten years, which is the way it's written currently in the capital expenditures plan. The carpet replacement line should include all flooring. Librarian Schneider will follow up with City Administrator Knope.

- **Alternative Meeting Dates**

Due to both January and February meeting dates on library holidays, we need to move the dates. It was decided to have one meeting for both months, held on February 6, 2023 at 6:30pm.

Board Member Brown mentioned the possibility of restructuring the library board meetings more into work sessions, since the board meetings usually added work for Librarian Schneider, instead of shifting work to the board.

- **Library Update and Review**
  - Lego Club will begin soon. The plan is every other week for Lego Club.
  - The consortium annual payment is coming up which includes our database, courier, and all digital media including Libby.
  - For upcoming speakers there will be a talk on Social Security in January and book repair in February.
  - The library app is not working currently. It is a nationwide issue and we are waiting on a resolution which is predicted to occur in late Spring.
  - Summer reading plan is on hold until we can secure a space.
  
- **Other Business**
  - No other business.
  
- **Public Comment**

No comments.
  
- **Adjournment**

The meeting was adjourned at 8:14 p.m.

Respectfully Submitted:

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Michelle Schneider, Librarian

The next Library Board meeting is scheduled for February 6, 6:30pm.