

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

December 21, 2021

The Library Board met in a regular session on December 21, 2021 at the JCP Library.

PRESENT WERE: Board Chair Jennifer Daeges; Board Members April Harris, Nancy Sabin, and Laura Brown; and Library Coordinator Michelle Schneider. Also present, were Mayor Beverly Ficek, City Counselor Karen Leach, and on phone Board Member Erin Dietrich and Bill DiMarco, of the JC Historical Society.

1. Call to Order

Board Chair Daeges called the meeting to order at 6:31pm

2. Changes to the Agenda

There were no changes to the agenda.

3. Approval of November 16, 2021 Minutes

Minutes from the November 16, 2021 board meeting were approved with no changes or additions.

4. Review of Financial Monthly Summary Report

- Library Coordinator Schneider provided current status of budget line items and items recently purchased (first purchase of new books this FY, Ready to Read grant funding for Reading Adventure Backpacks and Summer Reading Program incentive books, increase in cost of library consortium shared services).
- Library Coordinator Schneider discussed future plans for programming for the library with technology classes, teen groups, and the summer reading program for younger children; new catalog interface and website; and planned changes to the layout and furniture of the library.

5. Library Survey Update

Board Chair Daeges presented the results to date from the library survey - 97 responses had been reviewed and 20 more had been collected at the time of the meeting. A question was raised about the posting of flyers around town and suggestions of locations and translating it into Spanish was given.

6. Business

- **United for Libraries Seminar** – Board Chair Daeges and Board Member Brown attended and provided a short summary of the presentation regarding access to information and how to advocate in support the library.

- **LSTA Grant** – Library Coordinator Schneider is co-writing a \$30,000 consortium level grant with Springfield Public Library (SPL) that would correct deficiencies in the JCP Library’s catalog system and provide increased technical support for the whole consortium if approved. A question was asked of when the grant would be distributed and what would happen if funds were not received. Library Coordinator Schneider said funding would be received by July if approved, and if not, then she would progress to update the system over time with technical support from SPL. She also reviewed current system issues and solutions.
- **Fees and Fines Discussion** – The Mayor asked whether the library board was looking to evaluate the fee structure. Library Coordinator Schneider mentioned how the fee structure had not changed in many years and increases during COVID might create barriers to re-engaging patrons back to the library. Discussion followed regarding the fines and fees process.
- **Policy Subcommittee** – Start date scheduled for January 14, 2022.
- **Other Business** – Board Member Sabin will be presenting four tax seminars for the library – Seniors, Small Business, Low Income/EIC, and General Information.

7. Public Comment

No comments were raised.

8. Adjournment

As there was no further business, the meeting was adjourned at 7:49pm.

Respectfully Submitted:

Michelle Schneider, Library Coordinator

The next Library Board meeting is scheduled for Tuesday, January 19, 2021 at 6:30 p.m.