



CITY OF JUNCTION CITY
680 Greenwood St.
www.junctioncityoregon.gov

*Planning Commission Meeting Agenda
(Possible Quorum of the Council)*

Date: Tuesday, March 21, 2023, at 6:30 p.m.
Location: City Hall, Council Chambers, 680 Greenwood Street
Contact: Tere Andrews, 541-998-3125

Attend In-Person: 680 Greenwood Street (enter through back door)

Attend via computer, tablet, or smartphone: <https://us06web.zoom.us/j/88649993034>

Attend via phone: 1-253-215-8782 Meeting ID: 886 4999 3034

1. Open Meeting and Pledge of Allegiance
2. Changes to the Agenda
3. Public Comment (for items not already on the agenda)
4. Approval of Minutes
 - February 21, 2023
5. Public Hearing: Preliminary Subdivision, The Reserve at Junction City Phases 3-6 (File # SUB-22-16)
6. Minor Partition, 93998 Prairie Rd. (file MP-23-01)
7. Planning Commission Agenda Forecaster
8. Commission Comments
9. Adjournment

*Next Standing Planning Commission Meeting April 18, 2023 – Check with City for changes
Location is wheelchair accessible (WCA)*

THIS MEETING WILL BE RECORDED

PUBLIC HEARING PROCESS

Public Hearings will be conducted as follows:

1. Open Public Hearing
2. Staff Report
3. Applicant's Presentation
4. Public Testimony
5. Rebuttal of Testimony
6. Questions from the Planning Commission
7. Staff Summary
8. Close of Public Hearing
9. Deliberation and Recommendation/Decision by the Planning Commission

If you provide testimony, please state your name and address for the record. Testimony and evidence must be directed toward the applicable substantive criteria or other criteria believed to apply to the decision.

If you would like an opportunity to present additional evidence, arguments, or testimony regarding the application at a later date, you may request during the hearing that the Planning Commission hold the record open.

Helpful Tips When Speaking Before the Planning Commission

Before the meeting begins, give a copy of any written materials to the Planning Secretary.

Please speak clearly keep in mind the meetings are recorded.

Before beginning your statement say your name and address for the record.

Speak to the Commission through the Chairperson. For example, "Mr. /Ms. Chair, members of the Commission ..."

To give everyone, the opportunity to speak the Planning Commission may set a time limit. Out of courtesy to citizens speaking after you, please respect the time limit.

The Junction City Planning Commission met in regular session on Tuesday, February 21, 2023, at 6:30 p.m. in the Council Chambers at City Hall, 680 Greenwood Street, Junction City Oregon and remotely via internet and phone.

PRESENT WERE Planning Commissioners, Jeff Haag (Chair), Jim Hukill (Vice-Chair), Jim Creech, Chris Miles, and Doug Easterday; City Attorney, Carrie Connelly; Dawn Northey, Building and Planning Secretary; and Planning Secretary/Technician, Tere Andrews.

ABSENT: Commissioners Jesse Newman and Jack Sumner

1. Open Meeting

Chair Haag opened the meeting at 6:30pm and said the Pledge of Allegiance.

2. Changes To The Agenda

None.

3. Public Comment (for Items Not Already on The Agenda)

None

4. Approval of Minutes

• **January 18, 2023**

MOTION: Commission Hukill made a motion to approve the January 21, 2023, Planning Commission minutes as written. Commissioner Easterday seconded the motion.

VOTE: Passed by a vote of 5:0:0. Chair Haag, Commissioners, Hukill, Creech, Easterday, and Miles voted in favor.

5. Preliminary Subdivision, The Reserve at Junction City Phases 3-6 (File # SUB-22-16)

Secretary Andrews announced a public hearing had been requested and scheduled for March 21, 2023, at 6:30 pm, the next standing Planning Commission meeting.

6. Planning Commission Application Review and Possible Recommendation

CONSENSUS: By a unanimous consensus of the Commission Albert Williams was recommended to Mayor Wells to fill a vacant alternate seat.

7. Presentation of Updated Planning Commission By-Laws

Secretary Andrews presented the updated Planning Commission By-Laws.

8. Planning Commission Agenda Forecaster

The Commission reviewed the agenda forecaster.

Secretary Andrews introduced her co-worker Dawn Northey who would be taking on the Planning duties, including Planning Commission secretary as of July 1, 2023.

9. Commissioner Comments

Commissioners thanked Secretary Andrews for her work with the Planning Commission.

9. Adjournment

MOTION: Commissioner Hukill made a motion to adjourn the meeting. Commissioner Easterday seconded the motion.

VOTE: Passed by a vote of 5:0:0. Chair Haag, Commissioners, Hukill, Creech, Easterday, and Miles voted in favor.

The meeting adjourned at 6:46 p.m.

The next Standing Planning Commission meeting was scheduled for Tuesday March 21, 2023, at 6:30 p.m.

Respectfully Submitted,

Dawn Northey, Planning Commission Secretary

Jeff Haag, Planning Commission Chair