



MEMORANDUM

TO: TSP Citizen Advisory Committee
FROM: Stacy Clauson, Lane Council of Governments
DATE: May 22, 2012
RE: Update on the status of the TSP Update

ISSUE:

Staff would like to re-engage this Committee on transportation planning issues and is seeking direction on the process for moving forward on the Transportation System Plan Update.

I. BACKGROUND and PURPOSE

In 2009 Oregon Department of Transportation agreed to fund an update the City's Transportation System Plan which was last updated in 2000 and in 2008 with the adoption of the Highway 99 Refinement Plan. ODOT set aside the funding to assist the city it process of updating the Comprehensive Plan with the Phase II customized periodic review.

The 2000 TSP is outdated and relies on an old population forecast for the planning horizon ending in 2015. The update to the TSP provides the City of Junction City with an opportunity to look at how the transportation system is currently used and how it should change to meet the long-term (20-year) needs of Junction City's residents, businesses, and visitors. Through coordination with community members and affected public agencies, the City of Junction City will develop a plan for improvements of all modes of transportation in Junction City, including the roadway, bicycle and pedestrian, transit, and rail networks. The Plan will also include a transportation improvement and financing plan.

The TSP is being prepared in coordination with the [Oregon Department of Transportation](#), and the [Oregon Department of Land Conservation and Development](#). This project will also closely consider local, regional and state policies, plans, and rules, including Oregon's [Transportation Planning Rule \(TPR\)](#), the [Oregon Highway Plan](#), and other local, regional, and state policies, plans, and rules.

The updated TSP is intended to be consistent with the Comprehensive Plan. The City is in the process of updating the Comprehensive Plan (Phase II) which will be using the adopted coordinated population forecast. In Phase II the City will also be identifying expansion areas for future commercial and residential growth. The TSP update will be able to identify future transportation needs based on the adopted coordinated population and evaluate transportation impacts and needs for the growth areas that are recommended from Phase II.

The adopted Transportation System Plan will include a project list that can be incorporated into city, county and state transportation plans and will help to prioritize funding sources for these identified projects. This project list helps to inform the Capital Improvement Program (CIP).

An overview of the TSP purpose and process is contained in Attachment 1, which is a copy of a presentation completed by ODOT's consultant (DKS Associates) who is helping to put together the plan. Staff encourages you to review this presentation and ask any questions you may have either before or during the meeting.

Attachment 2 provides an overview of the planning process for the TSP Update and also highlights where in the process the CAC will meet and provide input. To date, progress on the TSP has been delayed while work was being completed on the Comprehensive Plan. The following has been completed:

- A Public Outreach Strategy has been developed;
- The CAC has met once (in August, 2011) to review existing planning documents, policies, and regulations applicable to the TSP Update, as well as to consider draft goals and policies for the TSP. During this meeting, DKS made some suggestions on how the existing goals and policies might be changed, and asked CAC members to mull it over, talk to fellow citizens, and come to the next meeting ready to reshape the goals and policies as needed;
- A meeting was held with the Alley Access Management Subcommittee to discuss the use of the public alleys for property/business access to OR 99 between 17th Avenue and 1st Avenue;
- DKS Associates has also prepared several technical documents that need to be coordinated with ODOT and describe the methods that will be used for travel forecasting; and
- DKS Associates has also inventoried the existing transportation system within the City. This information will be presented as part of the existing conditions report that DKS is preparing.

II. ODOT OPTIONS FOR UPDATE TIMING

One of the key pieces of information that is needed for the project consultants to move forward at this time is information on the City's Customized Periodic Review and plans for accommodating commercial and residential growth over the next 20 years. Since the City has not completed the Phase II process, staff has met with representatives from the Oregon Department of Transportation (ODOT) to brainstorm different options for moving forward with the TSP at this time. Based upon these discussions, staff is recommending that the CAC consider and provide input to the City Council on the following two options presented by ODOT:

1) Continue with the TSP update, using current Comprehensive Plan Update assumptions. Currently, the TSP is incorporating the Comprehensive Plan assumptions and recommended UGB expansion areas. This option would allow for the City to continue working on the TSP effort and adopt it concurrently with, or shortly thereafter, the Comprehensive Plan is adopted and finalized. The risk to this option is that the City cannot adopt a TSP that is not consistent with their Comprehensive Plan. So, if the Comprehensive Plan is appealed, adoption of the elements within the TSP that are impacted by the appeal will be postponed. If the Comprehensive Plan process is appealed and sent back to the City, the TSP will likely need to be revised based upon any revised Comprehensive Plan assumptions. In the event this occurs, ODOT is willing to provide funding assistance to make the necessary TSP revisions. Option Timeline - Approx. 12 months for completion of the TSP (not including adoption).

2) Postpone TSP until Comprehensive Plan update is adopted and finalized. This option will allow the Comprehensive Plan process to finish, assuring the City has received all local and state approvals on the Comprehensive Plan assumptions. The risk to this option is that the City would delay work on the TSP until after the Comprehensive Plan is adopted. Option Timeline - While approximately 12 months remain, the City would restart this work whenever the Comprehensive Plan process is complete, extending the overall TSP process to 18-24 months - or longer if the Comprehensive Plan is appealed.

Staff Recommendation: Follow option 1. If the Council selects this Option 1, the TSP process will continue, with the following next anticipated steps (as depicted in Attachment 2):

- Formation of a Technical Advisory Committee (TAC). This Committee would have a slightly different composition from the CAC and would be formed to represent affected agencies/service providers. The TAC would review draft deliverables and attend meetings and provide comments on technical and regulatory issues within their areas of expertise to help the City create a sound and adoptable plan.
- Present the Draft Existing Conditions chapter for review.
- Future traffic forecasts for the year 2035 will be estimated and the Draft Future Conditions chapter will be delivered for review.
- Schedule meeting dates for the TAC, CAC, and a Public Open House as indicated in the work plan.
- Advertise for the Public Open House (flyers, information boards, media release, email blast, etc.)

III. ODOT Update of new legislation/rules that may impact the TSP

Savannah Crawford, ODOT Area 5 Planner, will be attending the meeting and can provide updates on any new legislation/rules that may impact the TSP.

IV. CHECK-IN ON HOMEWORK FROM THE LAST MEETING

As noted above, during the first CAC meeting, DKS Associates requested CAC members to review existing goals and policies contained in the City's existing TSP Chapter 2 (see Attachment 3) and consider:

- Do the existing goals and policies continue to align with local interests? If not, what changes/refinements are needed?
- Are additional goal statements or policies that should be included?

DKS recommended that you engage with your fellow community members whom you represent to provide more insight into how the mission, goals, and policies could better reflect the interests of Junction City. Then, at the next CAC meeting, we'll spend some more time considering these new ideas and how to best update this chapter, which will guide much of our work moving forward.

V. ATTACHMENTS

1. PowerPoint Presentation – TSP Introduction for CAC Representatives
2. Project Timeline
3. Existing TSP Chapter 2