



**CITY OF JUNCTION CITY
LAND USE APPLICATION**

1171 Elm Street/PO Box 250 Junction City OR 97448
Ph 541-998-4763 ■ jcplanning@ci.junction-city.or.us ■ www.junctioncityoregon.gov

Date Submitted: 5-29-25	Received By: D.Northey	Fee Paid: \$ \$75.00 (CC)	Supplemental Application: Ref. #: 232725908
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Section 1
LAND USE ACTION (SEE TABLE 1): Sign Permit

Section 2

Site Address: 234 W 6th Ave Junction City OR	Location Description:
Property Size: 95' x 109'	Assessor's Map & Tax Lot #: 150432105800
Present Use: Bank	Proposed Use: Bank

Brief Summary of Action Requested:
Remove old sign and install new illuminated sign to updated brand standards

Are there other permit applications associated with this application?
If yes, list: Building Permit & Electrical

Section 3

I have the following legal interest in the property (Circle one):

Owner of Record Lessee Contract Purchase Holder of an exclusive Option to Purchase

Written authorization from the owner to act as his/her agent must be provided if not the owner of record

Section 4

Applicant: Pronto Signs LLC

Address: 4095 Cherry Ave NE, Keizer, OR, 97303

Phone: 503-856-8871 **E-Mail:** prontosignsart@gmail.com

Property Owner: US Bank

Address: PO Box 460169 Houston TX 77056

Phone: 773-571-5233 **E-Mail:**

Contact:
(if different than Applicant)

Address:

Phone: **E-Mail:**

**City of Junction City
LAND USE APPLICATION**

Section 5	
Required Information	
	Written statement describing proposal in detail
	Narrative Statement explaining how the application complies with all relevant criteria with enough detail for review and decision-making. <i>Note: See Type I information, at the beginning of this packet, for the municipal code chapters and/or sections related to your land use request</i>
	Three (3) paper copies of application packet including any plan sets
	Digital copy of application packet including any plan sets
	Non-refundable Application Fee

Section 6		
Supplemental Application:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Attachment(S):	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Section 7	
Your signature below acknowledges the following:	
<p>1. Payment of the base fee may not cover the City's costs associated with processing the Application. <i>Per Resolution 1053: All direct costs for contracted services shall be charged monthly to the applicant in the amount billed to City. Contracted city services include, but are not limited to, city engineer, city attorney, building inspector, traffic consultant, &/or wetlands specialist. Direct costs 30 days past due shall be charged 9% interest in addition to the amount billed to the City.</i></p>	
<p>2. The foregoing statements and other information attached hereto are true and accurate to the best of my knowledge and belief.</p>	
<p>3. Signer agrees to pay all direct costs associated with processing this land use application.</p>	
Applicant Signature:	<i>Gonzalo Cervantes</i>
Date:	5-27-25



CITY OF JUNCTION CITY LAND USE APPLICATION SIGN PERMIT

1171 Elm Street/PO Box 250 Junction City OR 97448

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Date Submitted: 05-29-25	Received By: D. Northey	Fee Paid: \$ \$75.00	File #: S-25-20
Property Description US Bank	Map No. 15-04-32-31-	Tax Lot(s): 05800	
Zoning District: C2- Central Commercial	Allowable Area: JCMC - Code	Area Approved: 14.8 Sq Ft	
	Approved By: D. Northey	Date Approved:	

Sign standards; see Junction City Municipal Code Chapter 17.115. The Sign Code is available on-line at www.junctioncityoregon.gov. Contact the Planning Department at 541-998-4763 with sign permit questions.

Complete all fields on the application form below and on reverse.

Site Address: 234 W 6th Ave, Junction City, OR, 97448	
Contractor: Pronto Signs LLC	Contractor Phone: (503) 856-8871
Contact Address: 4095 Cherry Ave NE, Keizer, OR, 97303	Contractor Email: prontosignsart@gmail.com
Electrical Permit Required : Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, Electrical permit required	Sign Type: <input type="checkbox"/> Ground* <input type="checkbox"/> Projecting* <input type="checkbox"/> Roof* <input checked="" type="checkbox"/> Wall* <input type="checkbox"/> Free Standing* <i>*May require a building permit</i>
Sign Dimensions in feet: Horizontal: 6' 4 5/8" Vertical : 2' 3 7/8" Number of Faces: 1 Total Sign Area: 14.8 sq. ft.	
Height to bottom of sign: 13'	Lot Frontage: 100' Building Frontage: 93'
Pre-Existing Signs to Remain? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No List signs to remain and dimension(s) of each	Freestanding sign 1 - 100" x 37 5/8" Freestanding sign 2 - 31 1/2" x 17 1/2"
I, the undersigned applicant to hereby swear or affirm that the above information is true and correct to the best of my knowledge in accordance with the ordinances of the City of Junction City, and the sign shall be constructed in conformance with the requirements of the Uniform Sign Code.	
Signature of Applicant <i>Gonzalo Cervantes</i>	Date 5-21-25

Daily Display Signs in Right-of-Way Only	
Applicant agrees to hold harmless and indemnify the City of Junction City, Oregon from any and all liability for injury to persons or property occurring as a result of the sign placed in the right-of-way.	
Signature of Applicant <i>Gonzalo Cervantes</i>	Date 5-21-25



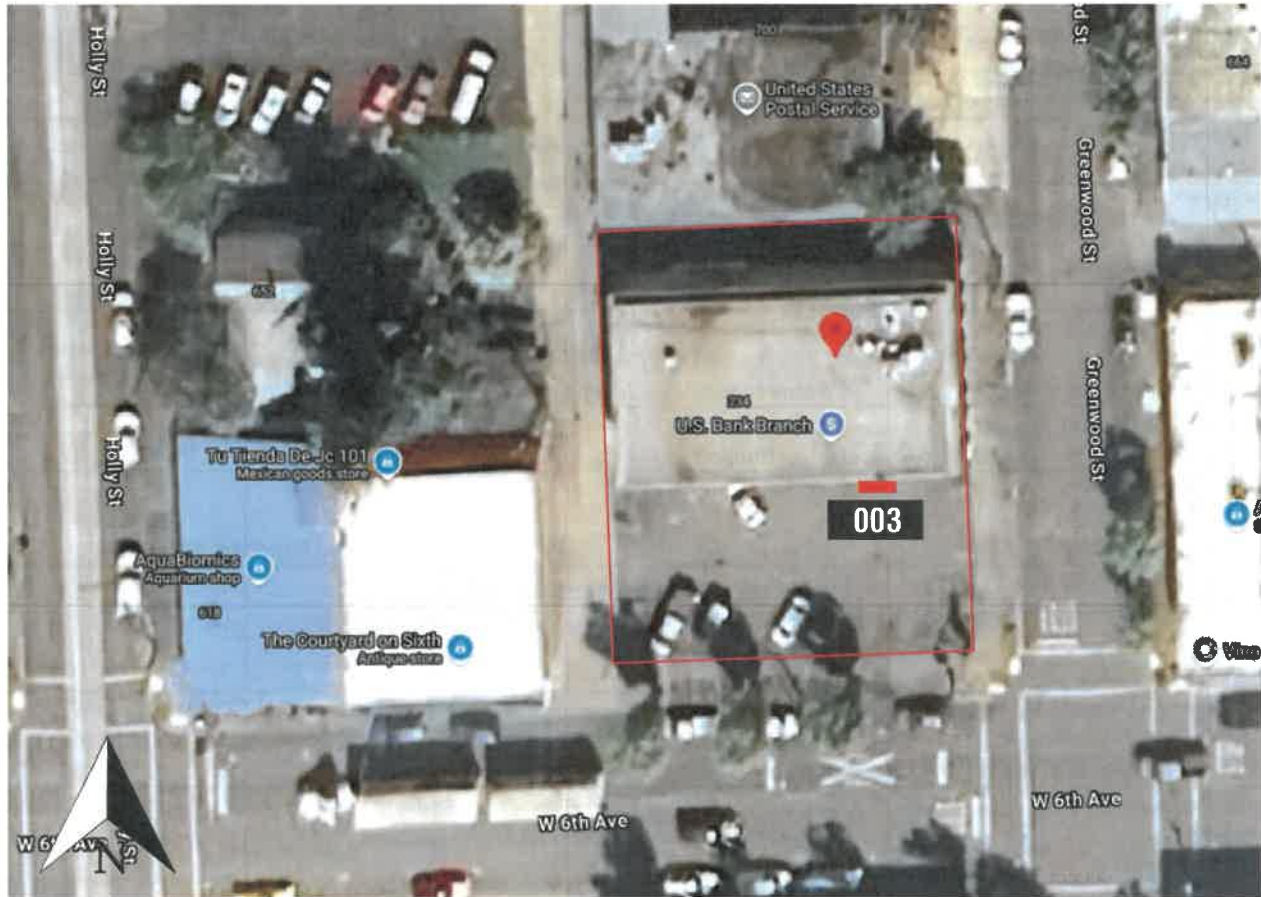
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Site Plan

Please sketch or attach a drawing detailing sign dimensions and the location in relation to the property lines, building, and existing or proposed driveways.



See attached drawing packet